



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

Division Advisory No. 084, s. 2023
April 17, 2023

APPROVED - EQUIVALENT RECORD FORM (ERF)

The following are the approved **Equivalent Record Form (ERF) for Reclassification of Position** as of April 13, 2023, of both Elementary and Secondary Teachers for return/ ready to claim at the Records Section, Division of Bohol. It is requested that teacher will promptly comply the following papers enclosed in a white folder and submit to this Office upon the receipt of the documents.

1. Approved ERF - 5 copies, 1 original & 4 certified true copies
2. Updated Service Record - 3 certified true copies
3. Latest Payslip - 3 certified true copies
4. Updated/Approved Plantilla - 3 certified true copies
5. Latest Appointment - 3 certified true copies

All photocopies must be duly certified at the Record Section, Division Office. Please bring along all the original copies in a separate folder except **ERF**.

NO.	DISTRICT/SCHOOL	TEACHER'S NAME	POSITION
1	Candijay	Ursula B. Capuno	T1 - T3
2	Dagohoy	Marisa May A. Roberto	T1 - T3
3	Dagohoy	Ma. Fe C. Libot	T1 - T3
4	Dagohoy	Rose Marie C. Cuarteros	T1 - T3
5	Guindulman	Melody D. Bernardez	T1 - T3
6	Inabanga HS	Melanie S. Espares	T1 - T3
7	Sagbayan	Flora Mae P. Tandog	T1 - T3
8	S-Bullones	Felix O. Manila Jr.	T1 - T3
9	Sierra Bullones TVHS	Genica C. Tejara	T1 - T3
10	Ubay II	Meliza A. Inojales	T1 - T3
11	Ubay III	Jaive C. Alingig	T1 - T3
12	Ubay III	Melba A. Alingig	T1 - T3

For your information and guidance. Thank you.

SDS/ADMIN/HRMO/FMA/JSA/LLA/mtb



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

