

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2023-03-0055
 DATE: 03-03-2023

Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

DR. DANILO G. GUDELOS
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Accommodation for the CY 2023 First Quarter Closing Workshop in the Preparation of Deped – Bohol’s Financial Reports with the 62 Implementing Units (IUs) – Secondary Schools on April 3-5, 2023.									
Accounting Unit	13	pax	78,000.00						
Internal Audit Services	2	pax	12,000.00						
Budget Unit	7	pax	42,000.00						
IU-Senior Bookkeepers	61	pax	366,000.00						
TOTAL			P 498,000.00						

MENU: April 3-5, 2023

AM Snacks: Day 1

- Pasta/native food/bread/pastry
- With one round of non-alcoholic drink

LUNCH:

- plain rice

- seafood soup
- beef steak
- buttered chicken
- sweet and sour fish
- pancit canton
- steamed vegies with ginamos
- fresh fruits
- iced tea

PM Snacks:

- meat bread & juice

DINNER:

- plain rice
- pork bones soup
- beef menudo
- chicken ala king
- sweet and sour pork
- escabeche
- chopsuey
- buko pandan
- four season juice

Day 2

BREAKFAST:

- Plain rice
- Fried bread with butter
- Fish inun.unan
- Scrambled egg
- Luncheon meat
- banana
- coffee 3 in 1/milo/stick

AM Snacks:

- Pasta/native food/bread/pastry
- With one round of non-alcoholic drink

LUNCH:

- plain rice
- seafood soup
- beef steak
- buttered chicken
- sweet and sour fish
- pancit canton
- steamed vegies with ginamos
- fresh fruits
- iced tea

PM Snacks:

- meat bread & juice

DINNER:

- plain rice
- pork bones soup
- beef menudo
- chicken ala king
- sweet and sour pork
- escabeche
- chopsuey
- buko pandan
- four season juice

Day 3

AM Snacks:

- Pasta/native food/bread/pastry
- With one round of non-alcoholic drink

LUNCH:

- plain rice
- seafood soup
- beef steak

• buttered chicken
• sweet and sour fish
• pancit canton
• steamed vegies with ginamos
• fresh fruits
• iced tea
PM Snacks:
• meat bread & juice
DINNER: (Packed)
• plain rice
• pork bones soup
• beef menudo
• chicken ala king
• sweet and sour pork
• escabeche
• chopsuey
• buko pandan
• four season juice
Purpose: For the CY 2023 First Quarter Closing Workshop in the Preparation of Deped – Bohol’s Financial Reports with the 62 Implementing Units (IUs) – Secondary Schools on April 3-5, 2023.

(Signature Over Printed Name)

Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure)
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered on the date and place specified in the purchase order and shall commence from the receipt thereof.
8. The Inspection Committee shall have the right to inspect and/or to test the goods to confirm their conformity of the technical specifications.
9. Liquidated damages equivalent to the one-tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Head of the Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.