




Republic of the Philippines
Department of Education
Region VII-CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023-**049**

TO: JENA T. BONIAO, RN

FROM:  BIANITO A. DAGATAN, EdD, CESO V
Schools Division Superintendent

SUBJECT: NEW SCHEDULE OF WRITESHOP FOR ADOLESCENT HEALTH ON THE DEVELOPMENT OF INFORMATION, EDUCATION, AND COMMUNICATION (IEC) MATERIALS (ADEPT CONTEXTUALIZATION)

DATE: March 3, 2023

-
1. Attached herewith is OUOPS No. 2023-03-1850 entitled **New Schedule of Writeshop for Adolescent Health on the Development of Information, Education, and Communication (IEC) Materials (ADEPT Contextualization)** stating that the schedule shall be on **March 6-10, 2023 at Tanza Oasis, Tanza, Cavite**.
 2. You are hereby being mandated to participate in the said activity.
 3. This Memorandum serves as **Travel Order**. Travel and other incidental expenses shall be charged from MOOE or local funds subject to usual accounting and auditing rules and regulations.
 4. For dissemination and compliance.

SDS/SGOD/SHN 



0050 Lino Chatto Drive, Barangay, Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544; (038) 501-7550
Telefax: (038) 501-7550
Email add: deped.bohol@deped.gov.ph





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY
GOVERNANCE AND FIELD OPERATIONS

OUOPS No. 2023-03-1956
MEMORANDUM

TO : **REGIONAL DIRECTORS CONCERNED**
DepEd Regions III, IV-A, VII and X

FROM : **ATTY/REVSEE A. ESCOBEDO**
Undersecretary for Operations

SUBJECT : **NEW SCHEDULE OF WRITESHOP FOR ADOLESCENT HEALTH
ON THE DEVELOPMENT OF INFORMATION, EDUCATION, AND
COMMUNICATION (IEC) MATERIALS (ADEPT
CONTEXTUALIZATION)**

DATE: **13 February 2023**

This Office, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), seeks to inform the Offices of the Regional Directors for DepEd Regions III, IV-A, VII, and X that the schedule of the Writeshop for Adolescent Health on the Development of Information, Education, and Communication (IEC) Materials (ADEPT Contextualization), which was postponed last November 7-11, 2022, will push through on **March 6-10, 2023**. Venue to be announced.

1. Participants to the writeshop are the select ROs and SDO's Adolescent Reproductive Health (ARH) programs focal persons, Guidance Counselors; and the resource persons.
2. Travel expenses of participants will be downloaded to respected offices.
3. RO/SDO is requested to augment any fund shortages that may occur subject to the usual accounting and auditing rules and regulations.
4. For confirmation, please pre-register at <https://bit.ly/ARH-WRITESHOP-Pre-registration> until February 24, 2023.
5. Registration on-site shall start at 10:00am on the date of arrival, March 6, 2023. Lunch will be served first. Participants are expected to arrive on time for the Opening Program at 1:00pm.
6. Check-out is on March 10, 2023, 12:00nn.
7. Participants are also requested to bring a laptop, extension cord, and pocket wi-fi for the writeshop.
8. Attached is the updated list of participants (Annex A) and the program of activities (Annex B).

For questions and concerns, please contact Phanny S. Ramos, Health Education and Promotion Officer III, BLSS-SHD through (02) 8-632-9935 or email at blss.shd@deped.gov.ph / arh@deped.gov.ph.

DOWNLOADED

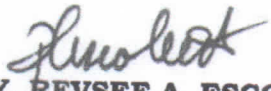
DATE _____
TIME _____
SIGNATURE _____

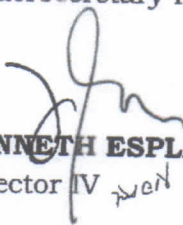


Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

MEMORANDUM

FOR : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations

FROM : 
NENNETH ESPLANA-ALAMA, PhD
Director IV *pen*

SUBJECT : **AUTHORITY TO CHANGE OF DATE RE: ADOLESCENT
REPRODUCTIVE HEALTH: INFORMATION, EDUCATION AND
COMMUNICATION (IEC) MATERIALS DEVELOPMENT (ADEPT
CONTEXTUALIZATION)**

DATE : **February 13, 2023**

This is to respectfully request for the change of date for the conduct of Adolescent Reproductive Health: Information, Education, and Communication (IEC) Materials Development (ADEPT Contextualization), as follows:

TITLE	FROM	TO
IEC Materials Development: Writeshop (Part I)	February 20-24, 2023	March 6-10, 2023
IEC Materials Development: Video shooting (Part II)	March 6-10, 2023	April 10-14, 2023

The change is being requested due to overlapping of activities.

Thank you.

**WRITESHOP FOR ADOLESCENT HEALTH IEC MATERIALS
DEVELOPMENT (Part 1)**

Cavite / March 6-10, 2023

LIST OF PARTICIPANTS

I. RESOURCE PERSONS and STAFF

DepEd-BLSS-SHD/OD

1. Dir. Nenneth E. Alama
2. Maria Corazon Dumlao
3. Girlie Azurin
4. Phanny S. Ramos
5. Ma. Lee Alpuerto
6. Gian Adao
7. Shirley Laurel
8. Dave R. Velasco
9. Ronnie Amoyo
10. Queen Paraiso
11. Luke Sismaet
12. Jon Jovi Osdana
13. Aleli Dorado-Suguitan

Public Affairs Services

14. Jerome Calayag
15. Camille Santos
16. Darwin Macalla
17. Ian Christopher M. Cruz
18. Jericho P. Bilaran

Bureau of Curriculum Development

19. Rosalie Buenaventura Masilang
20. Mildred Zamar

Resource Speakers/Facilitators

21. Dr. Miel Filomeno Nora – ReachHealth
22. Elfa Dulce - DOH
23. Maria Fe Guilalas - Save the Children Philippines
24. Rogelio Lelis - Save the Children Philippines
25. Dr. Crystle Cotingting
26. Dasha Marice S. Uy
27. Maria Eliza G. Cruz

II. RO/SDO PARTICIPANTS

Name	Region	Office	Position
28. Ilona I. Garcia	III	SDO San Jose City	Nurse II
29. Neptune A. Solar	III	SDO Tarlac Alvindia-Aguso HS	Guidance Counselor II
30. Gladys Lourdes B. Bengco	III	RO	Medical Officer IV
31. Jena T. Boniao	VII	SDO Bohol	Nurse II
32. Flomael Pesiao	VII	SDO Cebu	Nurse II
33. Melissa M. Paradela	VII	RO	Dentist III
34. Dr. Myra G. Yee	X	RO	Medical Officer IV
35. Ms. Edselyn Salido	X		Nurse II / ARH Focal
36. Dr. Pearl Oliveth Intia	IV-A	RO	Medical Officer IV
37. Dr. Nicanor M. Salazar	IV-A	SDO Cavite	Medical Officer III
38. April Joy A. Rom	IV-A		Nurse II / ARH Focal
39. Jennie Lynn R. Darwin	IV-A		Nurse II / ARH Focal
40. Clorinda P. Garma	IV-A		Nurse II / ARH Alternate Focal
41. Vanessa B. Colada	IV-A		Nurse II
42. Maritess Cipriano	IV-A	Tanza Nat'l. Comprehensive HS	Guidance Counselor III / THK Adviser
43. Marvin Figueroa	IV-A		Teacher III
44. Justiniano Celeste	IV-A		Guidance Counselor III
45. Joana Lou R. Bergunio	IV-A		Nurse II
46. Mary Margarette G. Domingo	IV-A	Tanza RHU	Nurse II

**WRITESHOP FOR ADOLESCENT HEALTH ON THE DEVELOPMENT OF INFORMATION,
EDUCATION, AND COMMUNICATION (IEC) MATERIALS (PART I)
CAVITE**

DAY 1 (MONDAY) / March 6, 2023

TIME	ACTIVITY
7:00 AM – 12:00 NN	Arrival
12:00 NN – 1:00 PM	Lunch
OPENING PROGRAM	
1:00 PM – 1:05 PM	National Anthem
1:05 PM – 1:10PM	Prayer
1:10 PM – 1:30 PM	Opening Remarks
1:30 PM – 2:00 PM	Introduction of Participants
2:00 PM – 2:15 PM	Overview of Activity and Expectation Setting
2:15 PM – 2:30 PM	Grouping of Participants
2:30 PM – 2:45 PM	PM HEALTH BREAK
2:45 PM – 4:30PM	Present/Review DOH video *Focus Group Discussion Topic Discussion: Best practices that can be considered when contextualizing the script to DepEd appropriate setting 1. Conduct of ADEPT interview 2. Providing adolescent health services on campus
4:30 PM – 5:00 PM	Distribution of assigned DOH video / scripts
END OF DAY 1	

DAY 2 (TUESDAY) / March 7, 2023

TIME	ACTIVITY
8:00 AM – 8:05 AM	Prayer
8:05 AM – 8:30 AM	Icebreaker / Recap of Day 1
8:30 AM – 8:35 AM	Introduction of Presenter on Basic of Scriptwriting
8:35 AM – 9:00 AM	TOPIC 1: Basics of Scriptwriting Presenter: Aleli V. Dorado- Suguitan 1. What is a script? 2. Elements of a script 3. Types of script 4. How to write a script
9:00 AM – 9:30 AM	Topic 1 Lecture Q & A
9:30 AM – 9:35 AM	Introduction of Presenter on DepEd Guidelines on Video Production with Children/Minors
9:35 AM – 10:30 AM	TOPIC 2: DepEd Guidelines on Video Production with Children/Minors Presenter: Representative from DepEd Public Affairs Service
10:30 AM – 10:15 AM	AM HEALTH BREAK
10:15 AM – 10:45 AM	Topic 2 Lecture Q & A
10:45 AM – 11:00 AM	Briefing about Writeshop and Expected Output
11:00 AM – 12:00 NN	Open Forum
12:00 NN – 1:00 PM	LUNCH
1:00 PM – 1:05 PM	Energizer
1:05 pm – 3:00 PM	Scriptwriting Writeshop
3:00 PM – 3:15 PM	PM HEALTH BREAK
3:15 PM – 3:45 PM	Continuation of Scriptwriting Writeshop
3:45 PM – 5:00 PM	Presentation of 1 ST Draft Output and Critiquing

5:00 PM – 5:05 PM	Reminders for Day 3 Session
END OF DAY 2	

DAY 3 (WEDNESDAY) / March 8, 2023

TIME	ACTIVITY
8:00 AM – 8:05 AM	Prayer
8:05 AM – 8:20 AM	Icebreaker / Recap of Day 2
8:20 AM – 8:30 AM	Briefing about Writeshop and Expected Output
8:30 AM – 10:00 AM	Continuation of Scriptwriting Writeshop
10:00 AM – 10:15 AM	AM HEALTH BREAK
10:15 AM – 12:00 NN	Continuation of Scriptwriting Writeshop
12:00 NN – 1:00 PM	LUNCH
1:00 PM – 1:10 PM	Energizer
1:10 PM – 3:00 PM	Continuation of Scriptwriting Writeshop
3:00 PM – 3:15 PM	PM HEALTH BREAK
3:15 PM – 5:00 PM	Presentation of 2 nd Draft Output and Critiquing
5:00 PM – 5:05 PM	Reminders for Day 4 Session
END OF DAY 3	

DAY 4 (THURSDAY) / March 9, 2023

TIME	ACTIVITY
8:00 AM – 8:05 AM	Prayer
8:05 AM – 8:20 AM	Icebreaker / Recap of Day 3
8:20 AM – 10:00 AM	Continuation of Scriptwriting Writeshop
10:00 AM – 10:15 AM	AM HEALTH BREAK
10:15 AM – 12:00 NN	Continuation of Scriptwriting Writeshop
12:00 NN – 1:00 PM	LUNCH
1:00 PM – 1:10 PM	Energizer
1:10 PM – 2:45 PM	Continuation of Scriptwriting Writeshop
2:45 PM – 3:00 PM	PM HEALTH BREAK
3:00 PM – 5:00 PM	Presentation of Final Script
5:00 PM – 5:05 PM	Reminders for Day 5 Activity
END OF DAY 4	

DAY 5 (FRIDAY) / March 10, 2023

TIME	ACTIVITY
8:00 AM – 8:05 AM	Prayer
8:05 AM – 10:00 AM	Closing Program, Awarding of Certificates of Participation and Photo Opportunity
10:00 AM – 10:00 AM	AM HEALTH BREAK
10:00 AM – 12:00 NN	Pre-production of scripts produced and designation of tasks for video production shoot (PARTICIPANTS: SHD and PAS)
12:00 NN – 1:00 PM	LUNCH
12:00 NN – 5:00 PM	Travel back to Station



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2023

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA228 200000100006000 - Current Appropriations Learner Support Programs		REFERENCE: FY 2023 GAAAO dated 01/03/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-7-23-0343
		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 27-Feb-23
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2023
PURPOSE: <i>To cover transportation expenses of participants in connection with the conduct of Adolescent Reproductive Health: IEC Materials Development (ADEPT Contextualization) Part I.</i>			
To: The Regional Director Regional Office - VII Cebu City 070010300007			Region: 7
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	13,240.00
AMOUNT IN WORDS: *** Thirteen Thousand Two Hundred Forty Pesos Only ***			Total: 13,240.00
NOTE: The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELIN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance



DepEd Bohol <deped.bohol@deped.gov.ph>

SIGNED MEMO - NEW SCHEDULE OF ARH WRITESHOP

2 messages

Adolescent Reproductive Health (DepEd) <arh@deped.gov.ph>

Thu, Mar 2, 2023 at 6:53 PM

To: tarlac.city@deped.gov.ph, deped.bohol@deped.gov.ph, cebu.province@deped.gov.ph, DepEd RO VII <region7@deped.gov.ph>

Dear Ma'am/Sir:

Good day!

In reference from the previous communication last Feb.2, 2023, the conduct of Adolescent Reproductive Health Writeshop: IEC Materials Development (ADEPT Contextualization), will push through on March 6-10, 2023 at Tanza Oasis, Tanza, Cavite.

In this regard, attached herewith, are the following for ready reference:

1. OUOPS No. 2023-03-1850 (New Schedule of Writeshop Activity);
2. authority to change the date; and
3. the Sub-ARO for additional fund

Kindly acknowledge receipt of this email. Thank you very much.

Best,
Phanny Ramos
HEPO III / ARH Focal Person

SCOD SHNS
- for action
3/3/23

School Health Division
Bureau of Learner Support Services
Department of Education
3rd Floor, Mabini Building, Meralco Avenue, Pasig City
Telefax. (+632) 632-9935

"And we know that all things work together for good to those who love God, to those who are called according to His purpose." Romans 8:28

This communication may contain confidential or privileged information, and is intended solely for the individual or entity to whom it is originally addressed. Any disclosure, copying, dissemination, or any action taken in reliance to it by others, other than the intended recipient, is strictly prohibited. The opinions, conclusions, and statements expressed in this message are those of the sender and may not necessarily reflect the views of the Department of Education.

3 attachments

- 2.OUOPS-2023-03-1850-New-Schedule-of-Writeshop_IEC_ADEPT-Contualization.pdf
343K
- 3.M-Authority-to-Change-Date-ARH_IEC_ADEPT-Contextualization.pdf
55K
- 4.Reproductive-Health-SubAROs.pdf
418K

DOWNLOADED:
DATE 3-3-2023
TIME 8:38am
SIGNATURE

DepEd Bohol <deped.bohol@deped.gov.ph>

Fri, Mar 3, 2023 at 8:31 AM

To: "Adolescent Reproductive Health (DepEd)" <arh@deped.gov.ph>

Cc: tarlac.city@deped.gov.ph, cebu.province@deped.gov.ph, DepEd RO VII <region7@deped.gov.ph>