



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

March 16, 2023

DIVISION MEMORANDUM

No. **0140**, s. 2023

**SCHOOL-BASED TRAINING OF ATHLETES IN PREPARATION FOR THE
CVIRAA MEET 2023**

To: Public Schools District Supervisors/ APSDS
School Heads
All Others Concerned

1. In connection to the DepEd Memorandum 005, s. 2023 entitled 2023 Palarong Pambansa, this office through the School Governance and Operations Division announces the School-Based Training of Athletes in Preparation for the CVIRAA Meet 2023 on the following dates:

- **March 18-19**
- **March 25-26**
- **April 1-2**
- **April 15-16**
- **April 17-18**

2. This training aims to:

- a.) hone the sports skills of athletes in preparation for the CVIRAA Meet;
- b.) apply the coaching techniques learned by the coaches during the refresher courses;
- c.) develop the spirit of teamwork and camaraderie among all athletes.

3. Athletics and swimming events are granted for twenty-eight (28) days training period starting **March 20, 2023 to April 18, 2023** provided that the school heads concern can provide the following documents:

- a.) training plan with name of athletes, No. of SLM provided, teacher-coach assigned as facilitator of learning, indicated time of training (maximum of 4 hours daily) and time of study, learner's progress report.
- b.) teacher's Program of teachers who will take over the classes of the assigned coaches, assistant coaches, and trainers serving during the training period.
- c.) certification from the school head stating the availability of teacher/s substituting the class of the coaches, assistant coaches, and trainers.
- d.) all above- stated documents should be submitted before March 20, 2023, through Dr. Ayson, EPSvr in MAPEH.



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 411-2544



4. All Schools District Supervisors, School Administrators and District/Secondary PESS Coordinators are directed to ensure that their athletes can participate intensively, maximizing the training period without sacrificing the academic side of our students; thereby, all subject teachers are responsible in giving of Self-Learning Modules (SLM) during the training. Furthermore, all school heads must adhere to Division Memorandum No. 310, s. 2018 dated June 26, 2018 paragraph 9: "All school administrators with participating athletes are instructed to inform their teachers to give make-up activities on their respective athletes in order to maintain or increase their ratings per learning area. ***In this case, no grades of athletes will decrease due to participation of athletic activities.***
5. All School Heads with Senior High School athletes who are undergoing work immersion during the conduct of trainings must arrange their schedule with the immersion partners to cater both concerns.
6. The participants of this activity are qualified CVIRAA Athletes, Coaches, Assistant Coaches, Chaperones, Trainers and MAPEH Supervisor, Division Sports Officer and BDCASS as members of the Monitoring Team.
7. District PESS Coordinators are required to assist and monitor the different sports event during the said trainings. They will submit progress report in the conduct of the said activities.
8. The trainers who are not connected to the DepEd Bohol Division together with the coaches are directed to sign the ***Contract of Voluntary Service*** (see attached template) prior to the above-mentioned training schedule and submit the said to the PDOs at the SGOD Office. However, trainers currently employed in DepEd shall be designated by the undersigned.
9. All winning coaches of the different sports with the help of the School Heads and Public Schools District Supervisors are directed to facilitate, implement, maximize time and provide safety measures of selected athletes during this school-based training in their respective school/district or designated training venue starting March 18, 2023 up to the end of the training schedule.
10. Athletes must report to the training venue not later than **8:00 in the morning** on the training schedules as mentioned above and bring the following:
- | | |
|------------------------|----------------------------------------------------|
| A. Old uniforms | E. Parental Consent indicating the training period |
| B. Eating utensils | F. Rubber Shoes |
| C. Sufficient clothing | G. Beddings (mats & blanket) |
| D. Toiletries | H. Sports Equipment (Ball, Racket, etc.) |
11. Fund for the procurement of perishable foods is downloaded to the accountable officers (refer to the attachment) where the training shall be held, while the non-perishable food supplies shall be delivered by the members of SDO Food Committee. Transportation of BDCASS, coaches, assistant coaches, trainers and other related



expenses are chargeable against school MOOE/ Local funds subject to the usual government accounting rules and regulations.

12. Services rendered by coaches, chaperons, trainers and training coordinators during Saturdays and Sundays shall be entitled to a Service Credits/COC provided that they can comply the necessary documents for the claim.

13. The medical team assigned to each playing venue will monitor the implementation of safety and health protocol including the preparation of foods to ensure the safety of our athletes, coaches, assistant coaches, trainers and other personnel involved in this training activity.

14. For information, refer to the following enclosures:

- a.) List of Training Venues with the accountable officers, number of participants and PSDS.
- b.) List of BDCASS in-charge to monitor the smooth conduct of the training.
- c.) Contract of Voluntary Services for non-DepEd Trainers

15. This memorandum also serves as a **TRAVEL ORDER**.

16. Immediate dissemination of and compliance with this memorandum is directed.


BIANITO A. DAGATAN EdD CESO V
Schools Division Superintendent 



Row Labels	Sum of No. of Athletes	Sum of Total No. of Coaches, Asst Coaches, Chaperons and Trainers	Sum of Monitoring Team (BDCASS)	Sum of Total Numbers of Person
Football	18	2	1	21
TUBIGON WEST	18	2	1	21
Tubigon West CES	18	2	1	21
ISIDRO FRONTERAS	18	2	1	21
Archery	8	4	1	13
SAN MIGUEL	8	4	1	13
Mahayag NHS - San Miguel	8	4	1	13
SHERYL LAMAROZA	8	4	1	13
Arnis	16	8	2	26
CALAPE	3	1		4
Calape NHS - Calape	3	1		4
IVY JANE B. BACAREZA	3	1		4
VALENCIA	13	7	2	22
Valencia TVHS - Valencia	7	3		10
EVANGELINE P. BONJE	7	3		10
Valencia TVHS/ Ticum ES	6	4	2	12
AMELIA N. LAGAT	6	4	2	12
Athletics	65	27	2	94
TUBIGON WEST	65	27	2	94
Tubigon West Central ES	27	14	2	43
ISIDRO FRONTERAS	27	14	2	43
Tubigon West Central HS	38	13		51
ZENAIDA Y. MASCARIÑAS	38	13		51
Badminton	16	8	3	27
LOAY	4	2		6
Loay-Holy Trinity Academy _Loay	4	2		6
JOSEFINA BATILONG	4	2		6
PILAR	4	2		6
Pilar- San Isidro ES	4	2		6
REGIE L. MANTE	4	2		6
TALIBON II	6	2	3	11
San Francisco ES	6	2	3	11
CARLOSITO CAROSUS	6	2	3	11
TUBIGON WEST	2	2		4
Tubigon WEST Central (Gymnasium Mu	2	2		4
JEANITH D. LANGBID	2	2		4
Baseball	24	6	2	32
DAGOHOY	12	3		15
San MIGUEL PUERTOS HS-Dagohoy	12	3		15
JACLEA R. CRODUA	12	3		15
TUBIGON WEST	12	3	2	17
Tubigon West Central ES	12	3	2	17
JEANITH D. LANGBID	12	3	2	17
Basketball	24	4	3	31
TALIBON II	12	2	3	17
San Jose NHS, Talibon 2	12	2	3	17
JULIE KRISTINE BITOY	12	2	3	17
TUBIGON WEST	12	2		14
Tubigon West Central HS	12	2		14
ZENAIDA Y. MASCARIÑAS	12	2		14
Basketball	12	2		14
TALIBON 1	12	2		14
Talibon CES	12	2		14
FRANCISCO LOFRANCO	12	2		14
Billiards	4	2	2	8
GUINDULMAN	1	0		1
Guindulman (Player Residence)/Catunga	1	0		1

Name of PSDS
Alberta Patulin
Exequiel J. Cifra
Felix A. Cosap
Isidora H. Codilla
Alberta Patulin
Clemente P. Intong
Antonio P. Buaya
Zenaida P. Miano
Alberta Patulin
Juvy D. Ayenza
Alberta Patulin
Zenaida P. Miano
Alberta Patulin
Edliberto B. Avenido
Ma. Cleofe B. Bual

EUFEMIA R. CASOCOT	1	0	1
INABANGA SOUTH	2	1	3
Inabanga (Players Residence)	2	1	3
BELINDA S. BATAGANSO	2	1	3
TUBIGON WEST	1	1	2
Tubigon (Players Residence)	1	1	2
ISIDRO FRONTERAS	1	1	2
Boxing	6	4	11
BATUAN	6	4	1
Batuan National High School	6	4	1
GEMMA LOU BACOLOT	6	4	1
Chess	8	7	2
GETAFE 1	2	2	2
Getafe 1 Central ES	2	2	2
SARAH ABELLAR	2	2	2
LOBOC	2	2	4
Camayaan National HS	2	2	4
MIA MARIE J. BILIRAN	2	2	4
SAN MIGUEL	2	1	3
San Miguel TVHS - San Miguel	2	1	3
MEDARDO SOJON	2	1	3
Ubay III	2	2	4
Hambabauran Es	2	2	4
JESEBELIA CUTANDA	2	2	4
Dancesport	8	6	1
DIMIAO	8	6	1
Dimiao Central Elem. School	4	3	7
CASIANA TATAD	4	3	7
Dimiao National High School	4	3	1
MARYCHEL L. GARCIA	4	3	1
Football	18	2	20
GARCIA HERNANDEZ	18	2	20
St. John de Baptist Academy, Garcia Her	18	2	20
JOCELYN C. PAJE	18	2	20
Futsal	10	3	1
GARCIA HERNANDEZ	10	3	1
St. John de Baptist Academy	10	3	1
JOCELYN C. PAJE	10	3	1
Sepak Takraw	16	5	2
BATUAN	4	2	6
Rizal ES-Batuan	4	2	6
FLORIDO O. POLINAR	4	2	6
LOON NORTH	12	3	2
Sandingan NHS - Loon North District	12	3	2
AIDA T. PANIS	12	3	2
Sepak Takraw	5	3	8
INABANGA NORTH	5	3	8
Inabanga HS - Inabanga District	5	3	8
ROSALYN SUBRABAS	5	3	8
Softball	24	6	2
DAGOHoy	24	6	2
Cagawasan ES- Dagohoy	12	3	2
GINA BANTOL	12	3	2
San MIGUEL PUERTOS HS-Dagohoy	12	3	15
JACLEA R. CRODUA	12	3	15
SPED Athletics	2	1	1
DAGOHoy	2	1	1
Dagohoy CES - Dagohoy	2	1	1
TRINIDAD G. APOSTOL	2	1	1
SPED Bocce	4	1	5
DAGOHoy	4	1	5
Dagohoy CES - Dagohoy	4	1	5
TRINIDAD G. APOSTOL	4	1	5
Swimming	35	8	2

Felipeneri R. Calape
Alberta Patulin
Marcelo A. Dapar Jr.
Miguel G. Pogoy
Ma. Rosanna S. Dablo
Exequiel J. Cifra
Davin B. Cuanan
Marychel Garcia
Cerlito L. Romero
Cerlito L. Romero
Marcelo A. Dapar Jr.
Ma. Mel H. Belano
Noel T. Duavis
Juvy D. Ayenza
Juvy D. Ayenza
Juvy D. Ayenza

LOON NORTH	35	8	2	45
Gov Jacinto Borja Memorial HS	20	5		25
SABINO L. VALLECER	20	5		25
Tubig-Loon Spring Park	15	3	2	20
CECILIA R. PIZARRAS	15	3	2	20
Table Tennis	12	4	2	18
DUERO	8	3	2	13
Immaculate Academy - Duero, Bohol	8	3	2	13
ROSALINA GULAY	8	3	2	13
INABANGA NORTH	4	1		5
Inabanga High School - Inabanga/Inbang	4	1		5
ROSALYN SUBRABAS	4	1		5
Table Tennis	4	3		7
DUERO	4	3		7
Immaculate Academy - Duero, Bohol	4	3		7
ROSALINA GULAY	4	3		7
Taekwondo	18	8	1	27
PILAR	2	2		4
Pilar NHS - Pilar	2	2		4
HAZEL MADELOZO	2	2		4
SAN MIGUEL	8	2		10
San Miguel TVHS - San Miguel	8	2		10
MEDARDO SOJON	8	2		10
TALIBON 1	4	2		6
Talibon CES	4	2		6
FRANCISCO LOFRANCO	4	2		6
TUBIGON WEST	4	2	1	7
Tubigon West Central High School - Tub	4	2	1	7
ZENAIDA Y. MASCARIÑAS	4	2	1	7
Tennis	9	5	2	16
INABANGA SOUTH	7	3		10
Inabanga South Central	7	3		10
BELINDA S. BATAGANSO	7	3		10
TALIBON 1	2	2	2	6
Blessed Trinity - Talibon	2	2	2	6
FRANCISCO LOFRANCO	2	2	2	6
Tennis	7	2		9
PANGLAO	5	2		7
Lourdes NHS - Panglao	5	2		7
FELICIANO MINION	5	2		7
SAGBAYAN	1	0		1
Sagbayan Central ES	1	0		1
GENARA MATUTES	1	0		1
SIERRA BULLONES	1	0		1
Sierra Bullones Tech Voc	1	0		1
ED MARCELLIN MENDEZ	1	0		1
Volleyball	24	5	2	31
CARMEN	12	3		15
Katipunan NHS, Carmen	12	3		15
MARCHELLES LOGROÑO	12	3		15
UBAY 1	12	2	2	16
Ubay Science NHS	12	2	2	16
RAMIL ROSALES	12	2	2	16
Volleyball	24	6		30
JAGNA	12	3		15
Jagna Central ES - Jagna	12	3		15
MARIA VENA BALABA	12	3		15
TUBIGON	12	3		15
Pinayagan Sur ES- Tubigon	12	3		15
MARLOU JOAN ASPILLA	12	3		15
Wrestling	16	7	1	24
CALAPE	4	4		8
Calape NHS - Calape	4	4		8
IVY JANE B. BACAREZA	4	4		8

Ma. Mel H. Belano
Marcelo C. Lloren
Noel T. Duavis
Marcelo C. Lloren
Antonio P. Buaya
Exequiel J. Cifra
Edilberto B. Avenido
Alberta Patulin
Felipeneri R. Calape
Edilberto B. Avenido
Cesaria Yecyec
Bienvenido L. Ocaña
Juana T. Oracion
Renato D. Calamba
Christopher S. Bamba
Jocelyn S. Duyac
Felix A. Cosap

GUINDULMAN	2	0		2
Mayuga NHS - Guindulman	2	0		2
ASTERIA GULAY	2	0		2
SAN MIGUEL	3	0		3
Bugang NHS - San Miguel	3	0		3
MARIA SALOME A. NUEZ	3	0		3
TALIBON II	7	3	1	11
MCYCMHS - Talibon 2	7	3	1	11
JULITO EVANGELISTA	7	3	1	11
Wushu	10	5	2	17
CALAPE	4	3	2	9
Calape NHS-Calape	4	3	2	9
IVY JANE B. BACAREZA	4	3	2	9
GUINDULMAN	3	0		3
Mayuga NHS - Guindulman	3	0		3
ASTERIA GULAY	3	0		3
SAN MIGUEL	3	2		5
Bugang NHS - San Miguel	3	2		5
MARIA SALOME A. NUEZ	3	2		5
(blank)				
(blank)				
(blank)				
(blank)				
Grand Total	447	154	38	639

Ma. Cleofe B. Bual
Exequiel J. Cifra
Zenaida P. Miano
Felix A. Cosap
Ma. Cleofe B. Bual
Exequiel J. Cifra



LIST OF BDCASS

EVENT		BDCASS	DISTRICT
1. Archery	1	Juanito Rosas	Pilar Tech Voc HS-Pilar District
2. Arnis	2	Roldan Mejias	Calape NHS-Calape District
	3	Jonas Gabutan	Valencia Tech Voc HS-Valencia District
3. Athletics	4	Felix Duetes	Progreso ES -Alicia District
	5	Roseller Regulacion	Inabanga HS-Inabanga North District
4. Badminton	6	Dr. Zenaída Miano	Talibon II District
	7	Crisanto Gudia	Cangawa NHS-Buenavista 2 District
	8	Wilson Vigonte	Bantolinao ES-Antequera District
5. Baseball	9	Cristopher Gudia	Cambuhad ES- Buenavista District
	10	Luciano Inting	Sikatuna NHS-Sikatuna District
6. Basketball	11	Exequiel Cifra	San Miguel District
	12	Nino Marlowe Auxtero	Mahanay ES, Talibon 1
	13	Pedro Seprado	Nagtubo ES-Loon south District
7. Billiards	14	Miguel Pogoy	Getafe 1 District
	15	Democrito Boniel	Mandawa ES-Bien Unido District
8. Boxing	16	Nathaniel Toradio	Buenavista 1 CES-Buenavista District
9. Chess	17	Ma. Alda Hormiguera	Felix E. Bompat HS-Panglao District
	18	Leizl M. Olarita	San Miguel Tech Voc School -San Miguel District
10. Football	19	Juan Torregosa	Getafe 2 District
11. Futsal	20	Rulybetho Galan	Sandingan Nat'l HS-Loon North District
12. Gymnastics	21	Justina Arangoso	Sta. Cruz ES-Maribojoc District
	22	Gloria Cifra	Dagohoy District
13. Sepak Takraw	23	Maria Fe Veloso	Calayugan ES-Loon North District
	24	Marlon Balagtas	Rofuhill ES-Buenavista 1 District
14. Softball	25	Rosalinda Butcon	San Pascual Nat'l Agricultural HS-Duero District
	26	Geraldine Paslon	Fatima NHS-Cortes District
15. Swimming	27	Sherlito Salise	Valencia Tech. Voc. HS-Valencia District
	28	Junevir Cabrera	Cabilao Es-Loon North District
16. Table Tennis	29	Noel Duavis	Inabanga North District
	30	Joseph Lincuna	Magsaysay ES-Talibon I District
17. Taekwondo	31	Ma. Theresa O. Estorgio	Inabanga North District
32			
18. Tennis	33	Cresencio P. Longay	Erico B. Aumentado HS-Ubay District
	34	Jessica Agad	Canjulao ES-Jagna District
19. Volleyball	35	Francisco Lofranco	Talibon CES-Talibon I District
	36	Jonathan Goyeneche	Tagum Sur NHS-Trinidad District
20. Wrestling	37	Ronnelle Thursday Sancho	San Isidro HS-Talibon I District

21. Wushu	38	Robert Botero	Getafe 1 CES-Getafe District
	39	Nino Lorenzo Garcia	Calape NHS-Calape District
22. SPED	40	Jean Rea Elaba	Jagna Central ES-Jagna District
23. Dance Sports	41	Mary Jane P. Amora	Cogtong Elem. School-Candijay District
24. Pencak Silat	42	Geretz Val Remperas	Calape NHS-Calape District
25. Credentials 26. Recorder	43	Rex Cuizon	Handumon NHS-Buenavista District
	44	Ruth Rizaldo	Guiwanon ES, Tubigon West District
	45	Cora Avergonzando	Alegria ES-Carmen 1 District
	46	Calin Mar Bolofer	MARTNSF, Calape
	47	Mario Garcia	Loon South District
28. Announcer	48	Felix Cosap	Calape District
29. Culture and Arts	49	Mia Marie Biliran	Camaya-an NHS-Loboc District

CONTRACT OF VOLUNTARY SERVICES

This contract (the "Contract") is made by and between _____,
Teacher/Coach
of _____, and permanently stationed at
Team/Event
_____, AND
Name of school

MR./Mrs./Ms. _____, of legal age, Filipino, and a resident of
Namer of Independent Trainor
_____, Bohol.

1. **Parties.**

- A. Teacher/Coach -is public school teacher of Deped Bohol Division officially designated as a coach for a particular sport event whether team sports or individual sports
- B. **Independent Trainor** is an individual who is eligible to train in a specific sports event, accredited by a sports association of the event he/she intended to train; An independent trainor services is purely voluntary in nature as it has no relationship with Deped Bohol under this contract and is not that of employer and employee for any purpose;

2. **Contractual intent.** In consideration of the terms and conditions set forth herein, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows with the intent to be legally bound.

2. **Purpose.** The purpose of this Contract is to set forth the terms and conditions upon which Independent Trainor agrees to provide Training voluntarily, on his/her own will and volition, and should abide the guidelines of Child Protection Policy and other Deped/Criminal relevant laws applicable;

3. **Conditions to Contract.** The obligations are personal in nature between teacher coach and trainor, and are subject to the following conditions:

- A. Teacher/Coach is authorizing to train the pupils/learners with the trainor at his/her own risk and discretion and should not bind the management of any circumstances that might arise in training, during training and actual play:

- i. He/She shall abide strictly the guidelines on DO 40, series of 2012 or the Child Protection Policy at all times;
- ii. He/she should inform the parents of the presence of a trainor, and secures a parents consent whenever necessary in the event of participating practices anytime and anywhere;
- iii. He/She can avail the transportation, food, accommodation and uniform during the training and Meet proper.

B. *Teacher/Coach should only agree to engage a reputable trainor, free from any unlikeable record from previous CVIRAA, or any administrative, civil and criminal complaints. In the event, the trainor had any record from abovementioned tribunals, he or she is deemed not qualified to train and the voluntary contract he/she entered between the Teacher-Coach is automatically cancelled by the DSAC;*

C. Independent Contractor Status. In the performance of this Contract, the Trainor is in all respects an independent contractor, and is not an employee of the Agency. The trainor is not an agent of the Agency and neither the Trainor nor any of his/her officers, employees, agents or family members, shall have the authority to bind the Agency.

D. **Training Policies** -The trainor shall respect the training policies of Deped and that strict adherence to the Child Protection policy is hereto implemented notwithstanding tha fact that Trainor has no Employer-Employee Relationship with Deped and the Teacher/Coach;

E. **JOINT RESPONSIBILTIES AND LIABILITIES-** This contract represents that the moment teacher/coach engages the voluntary services of the contractor, he.she is jontly and severally liable as to violations from the existing guidelines of Deped, and other penal laws such as child abuse law, anti-sexual harassment law, and all applicable laws depending on the circumstances.

F. **No right to employee benefits.** As an independent Trainor, he/she is not entitled to receive from the Agency any benefits associated with employment including but not limited to, disability benefits, life insurance, workers compensation benefits, retirement benefits, health insurance or unemployment insurance. Trainor agrees that he/she is not entitled to claim, and agrees not to claim any such benefits provided to Agency employees.

G. **Reliance on Contractor's representations.** The teacher-coach acknowledges that the Trainor has entered into this Contract voluntarily and accepted the

services relying on the Trainor's representations, agreements and acknowledgements relating to his/her status as an independent voluntary trainor.

H. **Safety.** *Both Teacher-Coach and Trainor should ensure the safety of the athletes and as such should not limit to time of practices, billeting quarters, and even to the extent of transporting the athletes to and from the place of practice, and the actual playing venue;*

I. **Incident Reports.** *The Teacher-coach has the obligation to submit incidents related to abuse, neglect, exploitation, rights violations, accidents, etc. in accordance with applicable regulations and policies or set forth the terms and conditions of Deped and other applicable laws;*

J. **Record Maintenance and Confidentiality.** *Teacher-coach has the responsibility to maintain records in accordance with applicable laws, regulations, and policies, or set forth the terms and conditions under Deped guidelines as well as observe applicable laws with respect to data privacy;*

IN WITNESS WHEREOF, We hereunto set our hands this _____ at _____, Bohol, Philippines.

Teacher/Coach

Trainor

Signed in the presence of: _____ and _____

SUBSCRIBED AND SWORN TO BEFORE ME on _____ at _____, Bohol.

Doc.No.____;
Page No.____;
Book NO.____;
Series of 2023