



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS

SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

March 6, 2023

DIVISION MEMORANDUM
No. 0118, s. 2023

SUBMISSION OF FY 2022 REPORT ON SPECIAL EDUCATION FUND

**TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ALL OTHERS CONCERNED**

1. Enclosed are DepEd Memorandum OUF-2023-0100 and Regional Memorandum No. 0135 both titled Submission of FY 2022 Report on Special Education Fund, contents of which are self-explanatory.
2. The submission of the SEF Budget Accountability Form 1 (Annex B) on SEF utilization shall be sent to the Education Programs Management Office (EPMO) through email at epmo@deped.gov.ph, copy furnished to the Undersecretary for Finance through email at usec.financebpm@deped.gov.ph and the Regional Office through email at deped7BUDGET@yahoo.com.
3. Reminder: Submission of this report is quarterly and annually. For quarterly report, submission is done not later than the 20th day after the end of every quarter and for the annual report, submission is done not later than the 15th day of February of the following year.
4. Please read the enclosures for more details.
5. For the information, guidance and strict compliance of all concerned.
6. Widest dissemination of these Memoranda is desired.


BIANITO A. DAGATAN, EdD, CESO V
Schools Division Superintendent

SGOD/dps





Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

MAR 02 2023

REGIONAL MEMORANDUM

No. **0135**, s. 2023

SUBMISSION OF FY 2022 REPORT ON SPECIAL EDUCATION FUND

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. For the information and guidance of all concerned, attached is a copy of Memorandum OUF-2023-0100 entitled "Submission of FY 2022 Report on Special Education Fund" issued by the Office of the Undersecretary for Finance.
2. Attention is invited on the 3rd Paragraph of the said Memorandum on the submission of SEF Accountability Form No. 1 to the EPMO through email at epmo@deped.gov.ph copy furnished the Office of the Undersecretary for Finance and the Regional Office through deped7BUDGET@yahoo.com on the indicated timelines.
3. Immediate and wide dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/CAE/FD/shs



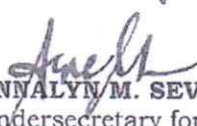
Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231:1433; (032) 414-7399
Email Address: region7@deped.gov.ph



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2023-0100

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : SUBMISSION OF FY 2022 REPORT ON SPECIAL EDUCATION
FUND

DATE : FEBRUARY 17, 2023

Pursuant to Section 6.1 of the Department of Budget and Management (DBM), Department of Education (DepEd), and the Department of Interior and Local Government (DILG) Joint Circular No. 1, s. 2017, "Revised Guidelines on the Use of the Special Education Fund (SEF)," this is to reiterate the requirement to **submit quarterly** and **annual reports** using the SEF Budget Accountability Form No. 1 (Annex B) on SEF utilization, as prepared by the Local Accountant, to the DepEd Central Office, through appropriate channel, copy furnished the local sanggunian concerned and Regional Offices of the DBM and DILG.

For **quarterly reports**, submission must be made *not later than the 20th day* after the end of every quarter. Meanwhile, for the **annual reports**, submission must be made *not later than the 15th day of February* of the following year.

The SEF report shall be forwarded to the Education Programs Management Office (EPMO) through email at epmo@deped.gov.ph, copy furnished usec.financebpm@deped.gov.ph.

For questions/clarifications, please get in touch with Ms. Czarina Suzette D. Santiago, through email at epmo@deped.gov.ph or mobile number +63 917-706-7519.

For strict compliance. Thank you.