



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

March 6, 2023

**DIVISION MEMORANDUM**

No. 0114 s. 2023

**Conduct of Division Monitoring Evaluation and Adjustment (DMEA) and  
Executive Conference**

TO: Asst. Schools Division Superintendent  
Chiefs for Curriculum and Governance Divisions  
Education Program Supervisors  
Public Schools District Supervisors/OIC PSDS's  
Senior Education Program Specialists  
HRMO  
Accounting  
Budget Officer  
Legal  
ICT  
All Other Concerned

1. This office through the School Governance and Operation Division SMME Section announces the schedule of the Two-day live-in Conduct of Division Monitoring, Evaluation and Adjustment (DMEA) and Executive Conference on March 14-15, 2023 to start at exactly 8:00 am on March 14 with breakfast and will end at 5:00pm on March 15, 2023 at Bohol Tropics Resort, Graham Ave. Tagbilaran, City.
2. The Participants are:
  - ❖ SDS
  - ❖ ASDS
  - ❖ Chiefs (SGOD & CID)
  - ❖ (58) PSDS's/OIC PSDSs
  - ❖ (10) EPSvr
  - ❖ (1) EPSvr SGOD
  - ❖ (1) GAD Focal Person
  - ❖ (1) HRMO
  - ❖ (1) Head of Accounting Section
  - ❖ (1) Budget Officer
  - ❖ (1) Legal Officer
  - ❖ (1) ITO
  - ❖ (4) Senior Education Program Specialist



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- ❖ (1) Planning Officer
  - ❖ (2) Nurses
  - ❖ (6) TWG (including Carmela M. Restificar, Evelyn H. Codilla, Elizabeth J. Pido, Antonietta G. Lazara, Jeffrey Montejo and Kenneth Regene Blasco)
3. Members of the TWG are requested to attend the Pre-Work Activity on March 7-8, 2023. Venue will be announce later.
4. The flow of the activity is as follows:
- Presentation of DsMEA Results.
  - Presentation of Physical and Financial Accomplishments by SDO functional division:
    - CID Chief
    - SGOD Chief
    - OSDS
      - ❖ Accounting Section
      - ❖ Budget Section
      - ❖ HRMO
      - ❖ Legal
      - ❖ ITO
  - ExeCon
  - CIGP's
  - Management response and recommendations to Regional Office.
5. Expenses for the accommodations, meals and travel of the participants and TWG in the said activity shall be charged to MOOE/HRLD funds, subject to the usual accounting and auditing rules and regulations.
6. For your guidance and compliance.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent 

