



Republic of the Philippines  
Department of Education  
Region VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

MEMORANDUM:

MLA-2023-044

TO: CARMELA M. RESTIFICAR – CID Chief, SDO  
PERCY TORRES – PSDS, Trinidad 2 District  
JUVY AYENZA – APSDS, Dagohoy District  
SUSANA LIMBAGO – Principal 2, Corella CES, Corella  
VIVIAN SAMPUTON – Principal 2, San Agustin ES, Sagbayan  
ROSEMARIE LOFRANCO – Kindergarten Master Teacher, Punta Cruz ES, Maribojoc  
JOSEPHINE HUBAC – Kindergarten Master Teacher, Upper de la Paz ES, Cortes  
ROSE CORAZON GUNDAY – Kindergarten Master Teacher, Pagahat ES, Candijay  
KAREN ENOC – Kindergarten Master Teacher, Batuan CES, Batuan  
LOVELY JANE APOLE – Kindergarten Master Teacher, Canjaway ES, Guindulman  
ALNORA DALOGDOG – Kindergarten Master Teacher, San Miguel District  
ANALOU TOCMO – Kindergarten Master Teacher, Catigbian District

FROM: **BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent

SUBJECT: **WORKSHOP ON THE FINALIZATION OF THE PROFESSIONAL DEVELOPMENT PROGRAM RESOURCE PACKAGE IN KINDERGARTEN FOR NEAP RECOGNITION**

Date: February 24, 2023

Relative to **Memorandum MLA-2023-040** dated **February 23, 2023** entitled **Deliberation of Submitted Division Professional Development Programs (PDPs) on February 28 to March 1, 2023**, this Office requires you to participate in the **Workshop on the Finalization of the Professional Development Program Resource Package in Kindergarten** on **February 25, 2023 (8:00 a.m. to 5:00 p.m.)** at the **Schools Division Office, Tagbilaran City**.

Things to bring: laptop, Session Guides and Slide Deck Presentations

You are entitled to a 1-day Service Credit/Compensatory Overtime Credit for the services rendered on a Saturday in accordance to the existing guidelines.

Relevant expenses such as food, travel and incidental expenses shall be charged against School MOOE/local funds subject to the usual COA rules and regulations.

This Memorandum serves as **Travel Order**.

For guidance and compliance.



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