



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

Office of the Schools Division  
Superintendent

Memorandum to: Public Schools Division Supervisors  
**MLA-2023-043** School Heads both Elementary and  
Secondary Physical Facilities Staff  
Division Engineer

FROM:  BIANITO A. DAGATAN, Ed. D. CESO V  
Schools Division Superintendent 

**SUBJECT: PHOTOGRAGHS FOR DEPED EDUCATIONAL FACILITIES WEBSITE**

DATE: February 23, 2023

For the information of all concerned attached the DepED Unnumbered Memorandum and the School Infrastructure Strand is developing an Education Facilities website which includes education facilities profiles of individual schools.

In line with this all schools must submit /upload 5-10 photographs per school, following technical specification herein attached as Annex A.

Submission of these photographs on or before March 1, 2023 to Engr Domingo J. Lamoste Jr. thru email: [engjunlam@yahoo.com](mailto:engjunlam@yahoo.com)

For your guidance and strict compliance.

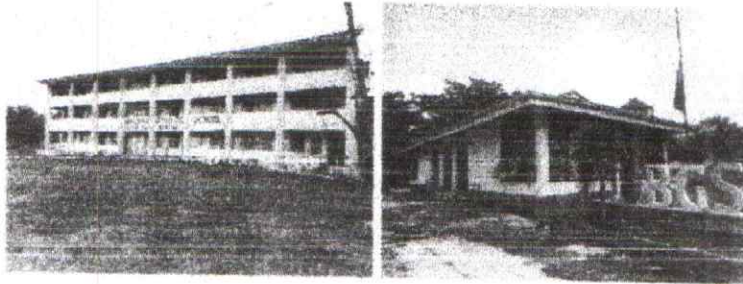


**Annex A:**

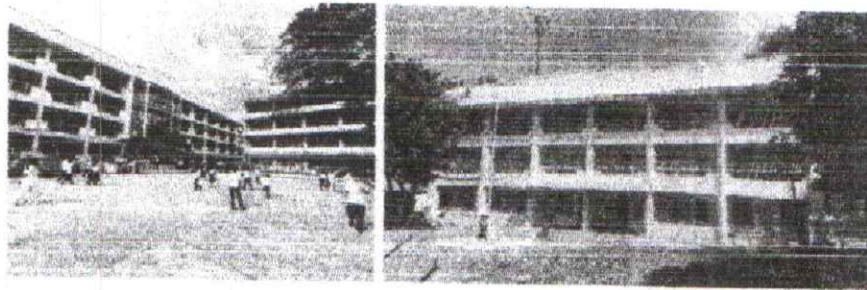
I. Photo Specifications and samples

a. **5-10 photos of schools in landscape orientation**

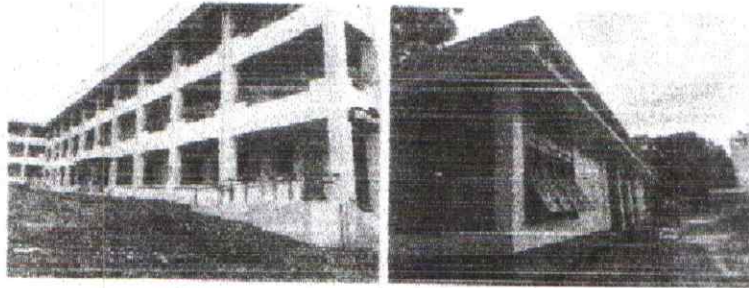
i. Required: school façade showing school name



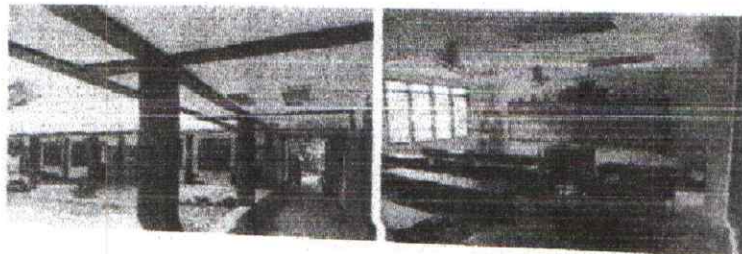
ii. Required: wide shot of the school, try to show as many of the school buildings as possible



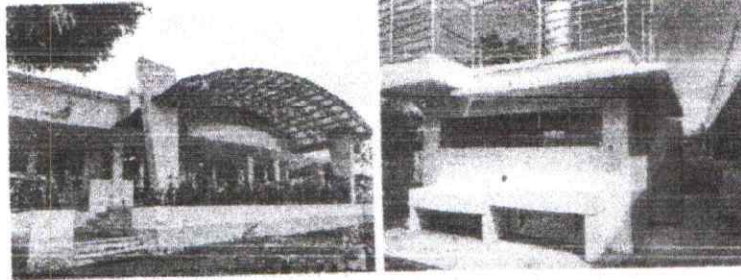
iii. Required: close shot of school buildings (new or old)



iv. Optional: Closeup of classrooms, hallways



v. Optional: Shots of facilities (gym, auditorium, etc.)



- b. File Size: 1mb max (on mobile phones, go to the file, click details to see file size)
- c. Image dimensions: 16:9 aspect ratio image
- d. File Type: JPEG
- e. Naming Convention: [school id]-[series number] eg. 500404-1.jpg