



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

February 26, 2023

DIVISION MEMORANDUM
No. 0099, s. 2023

**TIMELINE OF ACTIVITIES IN THE PREPARATION OF CREDENTIALS FOR THE
CVIRAA 2023**

To: Public Schools District Supervisors/ APSDS
School Heads
All Others Concerned

1. In preparation for the Screening of Athletes for the CVIRAA Meet 2023, this office disseminates the Timeline of Activities in the Preparation of Credentials for the CVIRAA 2023, as follows:

Date	Activity	Persons In-charge
February 27- March 3, 2023	Online Self-Paced Refresher Course in Sports for CVIRAA Coaches	Jeanylette C Ayson PhD Calin Mar Bolofer PhD Rosalinda Butcon
	Medical & Dental Examination	Dr. Maria Aurora D. Luma-ad
	Encoding of Athletes' Data	Coaches & PESS Coordinators
	Scanning of the Printed/ Filled- Up Forms	Coaches & PESS Coordinators
	Sending of Scanned Copy (PDF) to the DSAC for verification	Coaches & PESS Coordinators
March 6, 2023	Deadline of the Submission of scanned and hard copy of the documents at the SDO SGOD Office	PDOs Marina H. Bernasor Angelette A. Remolador Aian B. Dolauta Coaches
March 7-8, 2023	Validation/ Cross Checking of the PDF file against the hard copy submitted	DSAC
March 9-10, 2023	Generation of QR Code (Athletes, coaches, Assistant	DSAC



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	Coaches, Chaperones)	
March 11-12, 2023	Screening of Athletes and Checking of Credentials	RSAC DSAC

2. The school head is instructed to provide self-learning modules for learner-athletes who will be excused from their classes due to medical and dental examinations. In addition, classes of the teacher-coaches must be handled by substitute teachers while they are preparing the credentials of athletes.
3. It is deemed necessary that a parental consent shall be asked from the parents before the learner-athletes undergo the medical & dental examinations.
4. Teacher-coaches who will accompany the athletes during the screening on March 11-12, 2023 are entitled to for a two-day service credits for the services rendered.
5. Transportation of coaches and athletes and other related expenses in the preparation of credentials and screening of athletes shall be charged against the school MOOE/ local funds subject to the government accounting rules and regulations.
6. This memorandum also serves as a **TRAVEL ORDER**.
7. Immediate dissemination of and compliance with this memorandum is directed.


BIANITO A. DAGATAN EdD CESO V
 Schools Division Superintendent 

