



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

January 30, 2023

DIVISION MEMORANDUM
No. 0046, s. 2023

**MIDYEAR PERFORMANCE REVIEW AND EVALUATION AND
MID-YEAR SCHOOL-BASED IN-SERVICE TRAINING FOR
TEACHERS**

**TO : ASST. SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS CID & SGOD
EDUCATION PROGRAM SUPERVISORS
PSDSs/ACTING PSDSs
ELEMENTARY & SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED**

1. Pursuant to DepEd Order No. 34, s. 2022 entitled “School Calendar and Activities for the School Year 2022-2023,” this Office hereby announces the conduct of **Midyear Performance Review and Evaluation and the School-Based In-Service Training for Teachers on February 6-10, 2023.**
2. As stipulated in the said Memorandum, the five-day mid-year break shall be spent for the Midyear Performance Review and Evaluation and School-Based INSET. The first three days shall be spent in evaluating the school’s progress in the implementation of the educational programs, projects, and activities, as well as in reviewing the performance of teachers and the school staff and other needs-based topics to address concerns through cooperative efforts. The last two days shall be for division topics to be conducted virtually. The link shall be posted at the group chats of the Public Schools District Supervisors. To facilitate its successful conduct and ensure learning, the schools maybe clustered and shall convene in venues (schools) with strong internet connectivity. Teacher participants shall have their laptop and Q1 or Q2 Quarterly Results on Assessments.

3. Considering the importance of continuous professional development, this Office hereby directs all Education Program Supervisors, Public Schools District Supervisors, and SGOD Team to monitor and provide necessary technical assistance to the Program Management Team before, during, and after the activity to ensure the smooth and successful conduct of the 5-day Mid-Year INSET 2023. Further, it is directed that the venue shall be at the **school**. In no way shall it be conducted outside the school premises.
4. Activity Completion Report shall be submitted after the conduct of the activity through this link: **<https://tinyurl.com/BHL-MID-inset2023-PCR>**
5. Below is the Activity Matrix for the INSET:

DAY 1 Feb. 6, 2023	DAY 2 Feb. 7, 2023	DAY 3 Feb. 8, 2023	DAY 4 Feb. 9, 2023	DAY 5 Feb. 10, 2023
District/School-based INSET	District/School-based INSET	District/School-based INSET	Division-based (virtual)	Division-based (virtual)

6. Expenses relative to the conduct of the INSET such as meals and materials shall be charged to the School MOOE/SEF/local funds, subject to the usual accounting and auditing rules and regulations.
7. All participants are still advised to observe the minimum public health and safety standards during the conduct of this week-long professional undertaking.
8. Immediate and wide dissemination of this Memorandum is directed.


BIANITO A. DAGATAN EdD, CESO V
 Schools Division Superintendent