



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
Tagbilaran City, Bohol



January 6, 2023

Division Memorandum

No. 0010, s. 2023

SPECIAL MEETING IN PREPARATION FOR THE CAPABILITY BUILDING PROGRAM AND GET-TOGETHER PARTY FOR SECONDARY SCHOOL ADMINISTRATORS

To: Marcela R. Bautista – NAPSSHI President
Program Working Committees

1. Attached is the letter from the DepEd Division of Bohol – National Association of Public Secondary School Heads, Inc. (NAPSSHI) for the conduct of their **preparatory meeting** with regards to the planned **School Heads' Mental Wellness and Team Building Activities** with the theme, "**Fostering Resilience: Road Towards Transformational Leadership.**"
2. This Office hereby **require the attendance and participation** of the involved officers and/or working committee members as mentioned in the said communication.
3. Meals, snacks, travel and other incidental expenses will be charged to the school MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
4. For the information, guidance and compliance of all concerned.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
Division of Bohol
NATIONAL ASSOCIATION OF PUBLIC SECONDARY SCHOOL HEADS, INC.
Tagbilaran City, Bohol

January 5, 2023

BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent
Division of Bohol
Tagbilaran City

Dr. Dagatan:

Greetings!

The **DepEd Division of Bohol – National Association of Public Secondary School Heads, Inc. (NAPSSHI)** asks for an approval from your good office for the conduct of its **preparatory meeting** with regards to the planned **School Heads' Mental Wellness and Team Building Activities** with the theme, **"Fostering Resilience: Road Towards Transformational Leadership."**

This face-to-face meeting is proposed to happen at the **Conference Hall of the Schools Division Office** on **Tuesday, January 10, 2023** at **9:00 a.m. to 12:00 noon** with your approval.

The meeting is meant to discuss and finalize the details of the aforementioned upcoming program.

Participants will include the officers and/or the working committee members as specified below:

Executive/ Invitation	-	Marcela R. Bautista (NAPSSHI President)
Program	-	Rosalinda G. Butcon Liza V. Orevillo PhD
Venue	-	Marlon S. Jala PhD
Protocol/ Usher/	-	Cristina N. Apale PhD
Usherettes	-	Ma. Robillo Espejo PhD Elvira I. Jabonillo PhD Leah Vanessa Aton Ma. Gina G. Hornido Jaclea R. Crodua Arlan Coscos


Jefford Cañas
Jane Mary Grace Ocon PhD
Michael G. Hormachuelos PhD
Ronilo H. Palingcod PhD
Ma. Delilah C. Atup

Prizes	-	Flora T. Virtudazo Florenda L. Racasa Felicidad S. Alipe Martin C. Ramis
Registration (Google Forms)/- VTR of Retirees		Julius Igot EdD Alger L. Muring EdD
Attendance	-	Virginia Lustre Arnel Quiño Kimberly S. Muring PhD
Documentation	-	Lilibeth L. Laroga PhD
Decoration	-	Nicetas Fudolin PhD Maria Aida Hormiguera
Tokens & Certificates	-	Joelita C. Salmasan Cecilia Vitor Loreta Q. Garcia

May this communication be granted with a positive response and action by your office.

Thank you very much.

Very truly yours,


MARCEL R. BAUTISTA DevEdD
President, NAPSSHI, Inc.
Division of Bohol