

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**DIVISION OF BOHOL**  
 City of Tagbilaran

**REQUEST FOR QUOTATION**

RFQ NO.: 2022-11- 0533  
 DATE: 11-23-2022

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than \_\_\_\_\_.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

**Sealed Quotations** may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

**DR. DANILLO G. GUDELOS**  
 BAC Chairperson *gr*

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Accommodation for the SGOD Year-end Performance Evaluation Review on December 21-22, 2022.	40	pax	160,000.00						
<b>TOTAL</b>			<b>P160,000.00</b>						

- Menu:**
- Breakfast:
- EGG (boiled or scrambled) or bitter gourd with egg
  - Fish paksiw
  - Pork tocino
  - Garlic rice/plain rice
- AM Snacks:
- Fresh fruit juice or coffee
  - Nilatikang camote/club house sandwich

Lunch:
• Chicken caldereta/fried chicken
• pork humba/pork adobo/pork carajay
• fish escabeche/fish with taosio
• beef steak
• vegetables-pinakbit/chao pat chin
• soup-edible birds nest
• vegetable spring rolls
• fruit salad
• plain rice
PM Snacks:
• hot choco
• puto maya with ripe table mango
Dinner:
• seafood soup/asparagus soup
• pork adobo/pork humba
• pancit guisado
• coleslaw/kani salad
• beef stew
• plain rice
Note: What is served for Lunch shall not be repeated for Dinner
Purpose: For the SGOD Year-end Performance Evaluation Review on December 21-22, 2022.

\_\_\_\_\_  
(Signature Over Printed Name)

### Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure)
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered on the date and place specified in the purchase order and shall commence from the receipt thereof.
8. The Inspection Committee shall have the right to inspect and/or to test the goods to confirm their conformity of the technical specifications.
9. Liquidated damages equivalent to the one-tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Head of the Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.