



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL

Office of the Schools Division
Superintendent

December 19, 2022

DIVISION MEMORANDUM

NO. 0810 s. 2022

**LEADERSHIP TRAINING AND STRATEGIC PLANNING FOR DEPED
NATIONAL EMPLOYEES' UNION-DEPED BOHOL CHAPTER
OFFICERS AND SELECT MEMBERS**

**TO: DEPEDNEU OFFICERS
SELECT NEU MEMBERS**
All Others Concerned

1. The Department of Education, through the DepEd National Employees' Union (NEU) – Bohol Chapter, will conduct a Leadership Training and Strategic Planning for 2023 activities of DepEd NEU Bohol Chapter to all Officers and Select Members on December 21-22, 2022 at Best Western Plus The Ivywall Panglao, Danao, Panglao, Bohol.
2. Attached herewith are the participants of the said activity (Annex A).
3. Food, Accommodation, and use of function hall for the two-day activities shall be chargeable against SDO MOOE Funds while travelling expenses to be incurred by the participants shall be chargeable against SDO or School MOOE/Local funds, whichever is applicable, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum shall serve as a Travel Authority.
5. Immediate dissemination and compliance of this Memorandum to all concerned is directed.

for: [Signature]
BIANITO A. DAGATAN EdD CESO V
Schools Division Superintendent *[Signature]*



**LEADERSHIP TRAINING AND STRATEGIC PLANNING FOR DEPED
NATIONAL EMPLOYEES' UNION-DEPED BOHOL CHAPTER
OFFICERS AND SELECT MEMBERS**

PROGRAMME

December 21, 2022

TIME	SESSION	FACILITATOR/Person In Charged
8:00-8:30am	Registration	Registration Committee/ Allan Rey Palban – P.R.O.
8:30-9:00am	Opening Ceremony -Prayer -Pambansang Awit/Awit sa Bohol	Ms. Maulitte Yap BOD for Functional Division and SGOD
9:00-9:30am	Opening Remarks, Welcoming of Participants/Statement of Purpose	Guy G. Aranjuez President
9:30-10:30 am	Inspirational Message	Fermin M. Albutra Administrative Officer V
10:30-10:45 am	Snacks	
10:45-12:00 nn	Leadership Training	Atty. Vanessa H. Quijano Attorney III
12:00nn-1:00pm	Lunch	
1:00pm-3:00pm	Strategic Planning	Atty. Ralf Renz Rapirap Vice-President
3:00pm-3:15pm	Snacks	
3:15pm-5:00pm	Strategic Planning	
6:00pm	Dinner	

December 22, 2022

8:00-8:15am	Opening Salvo	Ms. Angelette Remolador Secretary
8:15 – 10:00am	Continuation of Strategic Planning	Atty. Ralf Renz Rapirap Vice- President
10:00-10:15am	Snacks	
10:15-11:45am	Presentation of Output	Ms. Alma Espina BOD for AO II
12:00-1:00pm	Lunch	
1:00-3:00pm	Cont.: Presentation of Output	Ms. Alma Espina BOD for AO II
HOME	HOME	HOME



ANNEX A – LIST OF PARTICIPANTS

No.	Name	Position	
1	Guy G. Aranjuez	Legal Assistant I	President, DepEd NEU Bohol Chapter
2	Atty. Ralf Renz A. Rapirap	Administrative Officer II	Vice-President, DepEd NEU Bohol Chapter
3	Ma. Victoria M. Jaspe	Budget Officer III	Auditor, DepEd NEU Bohol Chapter
4	Aian B. Dolauta	Project Development Officer I	Treasurer, DepEd NEU Bohol Chapter
5	Allan Rey M. Palban	Administrative Assistant II	PRO, DepEd NEU Bohol Chapter
6	Mark Cyril G. Potane	Administrative Officer II	Sgt-at-Arms, DepEd NEU Bohol Chapter
7	Angelette A. Remolador	Project Development Officer I	Secretary, DepEd NEU Bohol Chapter
8	Dr. Evelyn Codilla	PSDS	BOD, DepEd NEU Bohol Chapter
9	Maulitte M. Yap	Planning Officer III	BOD, DepEd NEU Bohol Chapter
10	Fredsil A. Bolotaulo	Nurse II	BOD, DepEd NEU Bohol Chapter
11	Alma Espina	Administrative Officer II	BOD, DepEd NEU Bohol Chapter
12	Jayson D. Lazara	Administrative Asst II-IU	BOD, DepEd NEU Bohol Chapter
13	Joan S. Cabunoc	Administrative Asst III-Non IU	BOD, DepEd NEU Bohol Chapter
14	Gerry S. Sagayno	Administrative Asst II-Clerk	BOD, DepEd NEU Bohol Chapter
15	Ma. Ermalinda C. Amores	Administrative Asst III-Open Category	BOD, DepEd NEU Bohol Chapter
16	Evelyn Malaran	Admin Aide	BOD, DepEd NEU Bohol Chapter
17	Atty. Vanessa Hontucan-Quijano	Attorney III	Member, DepEd NEU Bohol Chapter
18	Fermin M. Albutra	Administrative Officer V	Member, DepEd NEU Bohol Chapter
19	Lope S. Hubac	Education Program Supervisor	Member, DepEd NEU Bohol Chapter
20	Rosanna Dablo	PSDS	Member, DepEd NEU Bohol Chapter
21	Lolita Kibir	PSDS	Member, DepEd NEU Bohol Chapter
22	Salve Regina Vigonte	Nurse II	Member, DepEd NEU Bohol Chapter
23	Jovino Apale	Dental Aide	Member, DepEd NEU Bohol Chapter
24	Florly Saturinas	Administrative Asst II-Clerk	Member, DepEd NEU Bohol Chapter
25	Jose Alvin Hontucan	Administrative Asst II-Clerk	Member, DepEd NEU Bohol Chapter
26	Jennifer Cuizon	Registrar I	Member, DepEd NEU Bohol Chapter
27	Ritchie Anding	Administrative Asst III-DO Personnel	Member, DepEd NEU Bohol Chapter
28	Elizabeth Bermoy	Administrative Asst III-Non IU	Member, DepEd NEU Bohol Chapter
29	Alvin Tenio	Administrative Asst III-IU	Member, DepEd NEU Bohol Chapter
30	Antonio Pahang	Administrative Aide	Member, DepEd NEU Bohol Chapter
31	Melody Joy Rabina	Administrative Aide	Member, DepEd NEU Bohol Chapter
32	Jonaleo Hormachuelos	Administrative Asst II-Non IU	Member, DepEd NEU Bohol Chapter



32	Jonaleo Hormachuelos	Administrative Asst II-Non IU	Member, DepEd NEU Bohol Chapter
33	Alger Bungabong	Administrative Asst II-IU	Member, DepEd NEU Bohol Chapter
34	Judith Digal	Administrative Officer II	Member, DepEd NEU Bohol Chapter
35	Erlinda Galula	Administrative Officer II	Member, DepEd NEU Bohol Chapter
36	Ma. Lourdes P. Estallo	Administrative Officer II	Member, DepEd NEU Bohol Chapter

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