



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

November 21, 2022

DIVISION MEMORANDUM
No. 0772 s. 2022

**REIMBURSEMENT OF DELIVERY EXPENSES RELATIVE TO THE
DELIVERY/PICK-UP OF LEARNING RESOURCES TO ISLAND
AND LAST MILE SCHOOLS**

TO: Assistant Schools Division Superintendents
Chief-CID
Education Program Supervisors
Public Schools District Supervisors/Acting PSDSs
Elementary and Secondary School Heads
District and School Property Custodians

1. Relative to the implementation of Basic Education – Learning Continuity Plan (BE-LCP), provision of learning resources to all learners is one of the main objectives in this Office. It is also one major task of the Department to ensure that all learners can access quality learning resources.
2. In this connection, this Office, through the Accounting Unit, will process claims of reimbursement relative to the distribution of all learning materials to be distributed from Central Elementary School to island and last mile schools both Elementary and Secondary. Attached is the list of schools allowed to claim reimbursement of delivery expenses to defray delivery cost from Central School to their respective schools.
3. Claim for reimbursement shall be processed at the Schools Division Office care of Internal Audit Services (IAS). Identified schools shall submit all the necessary supporting documents pertaining to the claim of reimbursement to the District Bookkeeper ahead of time so that the latter can submit these documents to the SDO not later than the last working day of this year, 2022 subject to the usual accounting, COA rules and regulations. Below are the necessary supporting documents:
 - a) Itinerary of Travel (Appendix A)
 - b) Certificate of Travel Completed (Appendix B)
 - c) Locator Slip (approved by PSDS) with signed certificate of appearance
 - d) Transportation Tickets – Bus Tickets, Boat Tickets
 - e) Certificate of Expenses Not Requiring Receipts (if applicable)
 - f) Division Memorandum
 - g) Certification by the School Principal that such claims were not claimed to other local funds
4. Immediate dissemination and compliance of this Memorandum is enjoined.

BIANITO A. DAGATAN EdD CESO V
Schools Division Superintendent



School ID	School Name	Municipality	District	Address
117931	Canlimpong PS	ALBURQUERQUE	1	Canlimpong
117932	Cantiguib PS	ALBURQUERQUE	1	Cantiguib
186501	Pagahat ES	ALICIA	3	Pagahat
117951	Abihid ES	ANDA	3	Abihid
117952	Almaria ES	ANDA	3	Almaria
117956	Buenasuerte E/S	ANDA	3	Buenasuerte
117965	Tanod ES	ANDA	3	Tanod
117977	Quinapon-an ES	ANTEQUERA	1	Quinapon-an
117982	Villa Aurora ES	ANTEQUERA	1	Villa Aurora
117971	Bitaugan PS	ANTEQUERA	1	Bitaugan
117970	Bicahan PS	ANTEQUERA	1	Bicahan
186502	Can-omay PS	ANTEQUERA	1	Can-omay
117974	Cansibuan PS	ANTEQUERA	1	Cansibuan
117984	Cambanac PS	BACLAYON	1	Cambanac
117994	Tunga Elementary School	BACLAYON	1	Tunga
117998	Boyog ES	BALILIHAN	1	Boyog
118001	Cantomimbo PS	BALILIHAN	1	Cantomimbo
118000	Cantalid PS	BALILIHAN	1	Cantalid
118010	San Isidro PS	BALILIHAN	1	San Isidro
118014	Behind The Clouds PS	BATUAN	3	Behind The Clouds
118023	Quirino PS	BATUAN	3	Quirino
118019	Garcia ES	BATUAN	3	Garcia
118040	Tuboran ES	BIEN UNIDO	2	Tuboran
118042	Bonifacio ES	BILAR	3	Bonifacio
118045	Cambigsi ES	BILAR	3	Cambigsi
118047	Cansumbol ES	BILAR	3	Cansumbol
118052	Rizal Elementary School	BILAR	3	Rizal
103611	Cantumogcad ES	BUENAVISTA	2	Cantumogcad
118077	Lapacan Norte PS	BUENAVISTA	2	Lapacan Norte
118067	Buga-ong PS	BUENAVISTA	2	Buga-ong
118059	Anonang PS	BUENAVISTA	2	Anonang
186515	Merryland PS	BUENAVISTA	2	Merryland
118095	Canguha Elementary School	CALAPE	1	Canguha
118102	Sampoangon ES	CALAPE	1	Sampoangon
118091	Cabudburan ES	CALAPE	1	Cabudburan
118112	Cambane ES	CANDIJAY	3	Cambane
118121	Pagahat ES	CANDIJAY	3	Pagahat
186518	Can-inas Elementary School	CARMEN	3	Can-inas
118141	La Libertad ES	CARMEN	3	La Libertad
118166	Bongbong PS	CATIGBIAN	1	Bongbong
118182	Sinakayanan PS	CATIGBIAN	1	Sinakayanan
118175	Libertad PS	CATIGBIAN	1	Libertad
118178	Mahayag Sur PS	CATIGBIAN	1	Mahayag
118181	Rizal PS	CATIGBIAN	1	Rizal

School ID	School Name	Municipality	District	Address
118192	Cantoyoc PS	CLARIN	2	Cantoyoc
118199	Tubod PS	CLARIN	2	Tubod
312349	Danahaw IS	CLARIN	2	Danahaw
186503	Villaflor ES	CLARIN	2	Villaflor
186510	Pandol Primary School	CORELLA	1	Pandol
118212	Montserrat PS	CORTES	1	Montserrat
118249	Santa Ana ES	DANAO	2	Santa Ana
118250	Santa Fe ES	DANAO	2	Santa Fe
118254	Villa Anunciado ES	DANAO	2	Villa Anunciado
118247	San Jose PS	DANAO	2	San Jose
118240	Danao Gamay PS	DANAO	2	Danao Gamay
118268	Bauhugan ES	DIMIAO	3	Bauhugan
118277	Lapsaon ES	DIMIAO	3	Lapsaon
118287	Itum PS	DUERO	3	Itum
118288	Cansuhay PS	DUERO	3	Cansuhay
118294	Langkis PS	DUERO	3	Langkis
118297	Madua Sur ES	DUERO	3	Madua Sur
118284	Anibongan PS	DUERO	3	Anibongan
118290	Duay PS	DUERO	3	Duay
118292	Guba ES	DUERO	3	Guba
118308	Candulao ES	GARCIA HERNANDEZ	3	Candulao
118305	Cagwang ES	GARCIA HERNANDEZ	3	Cagwang
118318	Sampong ES	GARCIA HERNANDEZ	3	Sampong
118320	Togbongon ES	GARCIA HERNANDEZ	3	Togbongon
118333	Jagoliao ES	GETAFE	2	Jagoliao
118335	Jandayan Sur PS	GETAFE	2	Jandayan Sur
118327	Campao Occ. PS	GETAFE	2	Campao Occ.
118349	Biabas ES	GUINDULMAN	3	Biabas
186516	Pansul ES	GUINDULMAN	3	Pansul
118386	Riverside PS	INABANGA	2	Riverside
118390	Sua PS	INABANGA	2	Sua
118382	Ma. Rosario PS	INABANGA	2	Ma. Rosario
118400	Ilihan PS	INABANGA	2	Ilihan
118371	Causlan PS	INABANGA	2	Causlan
118375	Fatima PS	INABANGA	2	Fatima
118384	Napo Primary School	INABANGA	2	Napo
118392	Bahan PS	INABANGA	2	Bahan
118396	Canlinte PS	INABANGA	2	Canlinte
118403	Lonoy PS	INABANGA	2	Lonoy
118389	Sto. Niño PS	INABANGA	2	Sto. Niño
118369	Cagayan PS	INABANGA	2	Cagayan
312326	Cuaming HS	INABANGA	2	Cuaming, Inabanga
118419	Can-ipol ES	JAGNA	3	Can-ipol
118425	Kinagbaan ES	JAGNA	3	Kinagbaan

School ID	School Name	Municipality	District	Address
118415	Buyog ES	JAGNA	3	Buyog
302823	Calabacita NHS	JAGNA	3	Calabacita, Jagna
118438	Macalingan P/S	LILA	3	Macalingan
118445	Candongtol PS	LOAY	3	Candongtol
118456	Antonio-Felipa PS	LOBOC	3	Antonio-Felipa
118463	Gon-ob PS	LOBOC	3	Gon-ob
118459	Buenavista ES	LOBOC	3	Buenavista
118473	Biasong ES	LOON	1	Biasong
118472	Basdio PS	LOON	1	Basdio
118477	Canhangdon PS	LOON	1	Canhangdon
118493	Basdacu PS	LOON	1	Basdacu
118495	Cabug PS	LOON	1	Cabug
118479	Canmaag PS	LOON	1	Canmaag
118483	Genomoan Primary School	LOON	1	Genomoan
118506	Ticugan ES	LOON	1	Ticugan
118507	Tiwi PS	LOON	1	Tiwi
118508	Tubodacu ES	LOON	1	Tubodacu
118511	Abad Santos PS	MABINI	3	Abad Santos
118536	Busao ES	MARIBOJOC	1	Busao
118545	Pagnitoan ES	MARIBOJOC	1	Pagnitoan
118552	Toril PS	MARIBOJOC	1	Toril
118542	Lagtangon ES	MARIBOJOC	1	Lagtangon
118547	San Isidro PS	MARIBOJOC	1	San Isidro
118549	San Vicente PS	MARIBOJOC	1	San Vicente
305543	Felix E. Bompat High School	PANGLAO	1	Bil-isan
118565	Aurora ES	PILAR	3	Aurora
118605	Tilmobo ES	PRES. CARLOS P. GARCIA (PITOGO)	2	Tilmobo
118596	Kabangkalan ES	PRES. CARLOS P. GARCIA (PITOGO)	2	Kabangkalan
501128	Sto. Rosario Integrated School	PRES. CARLOS P. GARCIA (PITOGO)	2	Sto. Rosario, Pres CPG
501143	San Jose Integrated School	PRES. CARLOS P. GARCIA (PITOGO)	2	San Jose, Pres CPG
312335	Basiao High School	PRES. CARLOS P. GARCIA (PITOGO)	2	Basiao, Pres CPG
312325	Juanito-Paula Cruse High School	PRES. CARLOS P. GARCIA (PITOGO)	2	Gaus, Pres CPG
118614	Kagawasan ES	SAGBAYAN (BORJA)	2	Kagawasan
118624	San Roque ES	SAGBAYAN (BORJA)	2	San Roque
118626	San Vicente Sur PS	SAGBAYAN (BORJA)	2	San Vicente sur
312327	Candungao HS	SAN ISIDRO	2	Candungao
118640	Masonoy PS	SAN ISIDRO	2	Masonoy
118637	Cansague Norte PS	SAN ISIDRO	2	Cansague Norte
305580	Cambansag High School	SAN ISIDRO	2	Cambansag
186514	Kagawasan ES Annex	SAN MIGUEL	2	Kagawasan
118666	Ewon Elementary School	SEVILLA	3	Ewon
118664	Calinginan Sur PS	SEVILLA	3	Calinginan Sur
118661	Cabancalan PS	SEVILLA	3	Cabancalan
118670	Lobgob PS	SEVILLA	3	Lobgob

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118680	Concepcion ES	SIERRA BULLONES	3	Concepcion
118684	Lataban ES	SIERRA BULLONES	3	Lataban
118676	Cahayag ES	SIERRA BULLONES	3	Cahayag
118679	Casilay PS	SIERRA BULLONES	3	Casilay
118678	Canta-ub Elementary School	SIERRA BULLONES	3	Canta-ub
300519	Mahanay High School	TALIBON	2	Mahanay
118760	Maonglinis ES	TRINIDAD	2	Maonglinis
118782	Genonocan PS	TUBIGON	1	Genonocan
118800	Villanueva PS	TUBIGON	1	Villanueva
118780	Carmen Mellijor PS	TUBIGON	1	Carmen Mellijor
118774	Bilang-Bilangan ES	TUBIGON	1	Bilang-Bilangan
118789	Mocaboc ES	TUBIGON	1	Mocaboc
118791	Pangapasan ES	TUBIGON	1	Pangapasan
118798	Ubay PS	TUBIGON	1	Ubay
118784	Ilijan Sur PS	TUBIGON	1	Ilijan Sur
118814	Cuya Elem School	UBAY	2	Cuya
312354	Hambabauran HS	UBAY	2	Hambabauran, Ubay
118859	Pangian ES	VALENCIA	3	Pangian
118861	Tausion ES	VALENCIA	3	Tausion
118857	Limokon ES	VALENCIA	3	Limokon
302900	San Roque National High School	Albuquerque	1st District	Eastern Poblacion
117953	Anda Central ES	Anda	3rd District	Poblacion
302812	Badiang NHS	Anda	3rd District	Badiang
117991	Pamilacan ES	Baclayon	1st District	Pamilacan
118029	Bilangbilangan East ES	Bien Unido	2nd District	Bilangbilangan East
118030	Hingotanan ES	Bien Unido	2nd District	Hingotanan
118032	Malingin ES	Bien Unido	2nd District	Malingin
501635	Maomawan Integrated School	Bien Unido	2nd District	Maomawan
118037	Pinamgo ES	Bien Unido	2nd District	Pinamgo, Bien Unido, Bohol
312360	Ponciano L. Padin National High School	Bien Unido	2nd District	Bilangbilangan Daku
302886	<small>Pres. Carlos P. Garcia Technical Vocational School of Fisheries and Arts</small>	Bien Unido	2nd District	Puerto San Pedro, Bien Unido, Bohol
118039	Sagasa ES	Bien Unido	2nd District	Sagasa
302821	Cabul-an National High School	Buenavista	2nd District	Eastern, Cabul-an
302883	Calape National High School	Calape	1st District	Sta. Cruz
118096	Kinabag-an ES	Calape	1st District	Magtongtong
118100	Mantatao ES	Calape	1st District	Mantatao
302882	Pangangan National High School	Calape	1st District	Talisay
302866	Cogtong NHS	Candijay	3rd District	Cogtong
302866	Cogtong NHS	Candijay	3rd District	Cogtong
302845	Dimiao NHS	Dimiao	3rd District	Puangyuta
118321	Alumar ES	Getafe	2nd District	Alumar
118322	Banacon Elementary School	Getafe	2nd District	Banacon
302828	Handumon NHS	Getafe	2nd District	Handumon
118333	Jagoliao ES	Getafe	2nd District	Jagoliao

School ID	School Name	Municipality	District	Address
118334	Jandayan ES	Getafe	2nd District	Jandayan Norte
118336	Mahanay Elementary	Getafe	2nd District	Mahanay
118337	Nasingin ES	Getafe	2nd District	Nasingin
118338	Pandanon ES	Getafe	2nd District	Pandanon
118372	Cuaming ES	Inabanga North	2nd District	Cuaming
118376	Hambongan ES	Inabanga North	2nd District	Hambongan
118472	Basdio PS	Loon North	1st District	Basdio
186504	Cabacungan ES	Loon North	1st District	Cabacungan
118474	Cabilao ES	Loon North	1st District	Talisay
118475	Calayugan ES	Loon North	1st District	Calayugan Norte
118476	Cambaquiz ES	Loon North	1st District	Cambaquiz
302902	Sandingan National High School	Loon North	1st District	Sandingan Island
118553	Balicasag ES	Panglao	1st District	Balicasag
118586	Aguining ES	Pres. C. P. Garcia	2nd District	Aguining
302808	Aguining National High School	Pres. C. P. Garcia	2nd District	Aguining
312335	Basiao High School	Pres. C. P. Garcia	2nd District	Basiao
118592	Butan ES	Pres. C. P. Garcia	2nd District	Butan
118595	Gaus ES	Pres. C. P. Garcia	2nd District	Gaus
312350	San Isidro High School	Talibon I	2nd District	San Isidro
281502	Bansaan Elementary School	Talibon II	2nd District	Bansaan, Sag, Talibon, Bohol
118735	Calituban ES	Talibon II	2nd District	Calituban
500210	CATABAN INTEGRATED SCHOOL	Talibon II	2nd District	Cataban
118738	Jao ES	Talibon II	2nd District	Suba
118740	Nocnocan ES	Talibon II	2nd District	Nocnocan
118771	Bagongbanua ES	Tubigon	1st District	Bagongbanua
312332	Bagongbanwa High School	Tubigon	1st District	Bagongbanwa Island
118773	Batasan ES	Tubigon	1st District	Batasan
118774	Bilang-Bilangan ES	Tubigon	1st District	Bilangbilang
118789	Mocaboc ES	Tubigon	1st District	Mocaboc
118791	Pangapasan ES	Tubigon	1st District	Pangapasan
118840	Tres Reyes ES	Ubay I (Northeast)	2nd District	Sitio Tres Reyes, Fatima
118838	Tintinan ES	Ubay II (East)	2nd District	Tintinan