



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

November 15, 2022

DIVISION MEMORANDUM

No. **0740** s. 2022

Conduct of Division Monitoring Evaluation and Adjustment (DMEA) Conference

TO: Asst. Schools Division Superintendent
Chiefs for Curriculum and Governance Divisions
Education Program Supervisors
Public Schools District Supervisors/OIC PSDS's
Senior Education Program Specialists
HRMO
Accounting
Budget Officer
Legal
ICT
All Other Concerned

1. This office through the School Governance and Operation Division SMME Section announces the schedule of the One-day live-in Conduct of Division Monitoring, Evaluation and Adjustment (DMEA) Conference on December 06, 2022, at exactly 8:00 am to 9:00pm with breakfast at Bohol Tropics Resort, Graham Ave. Tagbilaran, City.
2. The Participants are:
 - ❖ SDS
 - ❖ ASDS
 - ❖ Chiefs (SGOD & CID)
 - ❖ (58) PSDS's/OIC PSDSs
 - ❖ (10) EPSvr
 - ❖ (1) EPSvr SGOD
 - ❖ (1) GAD Focal Person
 - ❖ (1) HRMO
 - ❖ (1) Head of Accounting Section
 - ❖ (1) Budget Officer
 - ❖ (1) Legal Officer
 - ❖ (1) ITO
 - ❖ (4) Senior Education Program Specialist
 - ❖ (1) Planning Officer



- ❖ (2) Nurses
 - ❖ (6) TWG (including Carmela M. Restificar, Evelyn H. Codilla, Elizabeth J. Pido, Antonietta G. Lazara, Jeffrey Montejo and Kenneth Regene Blasco)
3. Members of the TWG are requested to attend the Pre-Work Activity on November 22-23, 2022. Venue will be announce later.
4. The flow of the activity is as follows:
- Presentation of DsMEA Results.
 - Presentation of Physical and Financial Accomplishments by SDO functional division:
 - CID Chief
 - SGOD Chief
 - OSDS
 - ❖ Accounting Section
 - ❖ Budget Section
 - ❖ HRMO
 - ❖ Legal
 - ❖ ITO
 - CIGP's
 - Management response and recommendations to Regional Office.
8. Expenses for the accommodations, meals and travel of the participants and TWG in the said activity shall be charged to MOOE/HRLD funds, subject to the usual accounting and auditing rules and regulations.
9. For your guidance and compliance.
10. Immediate and wide dissemination of this Memorandum is desired.

ASV
BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent *BJ*