



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

August 01, 2022

DIVISION MEMORANDUM

No. 0502, s. 2022



**INSTRUCTIONS ON THE SUBMISSION OF THE INDIVIDUAL PERFORMANCE
COMMITMENT AND REVIEW FORM (IPCRF) OF TEACHERS FOR SCHOOL
YEAR 2021-2022**

**TO: ASST. SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS - CID AND SGOD
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY SCHOOL HEADS ELEMENTARY
AND SECONDARY SCHOOL TEACHERS
ALL OTHERS CONCERNED**

1. Attached are Regional Memorandum No. 0578, s. 2022 dated July 05, 2022 and DepEd Memorandum DM-HROD-2022-1509 dated June 27, 2022, both titled Instructions on the Submission of the Individual Performance Commitment and Review Form (IPCRF) of Teachers for School Year 2021-2022, contents of which are self-explanatory, for the information, guidance and compliance of all concerned.
2. In pursuance of the aforementioned issuances, DepEd, Division of Bohol mandated the concerned personnel to follow schedule of submission of accomplished output with modes of verification.

ACTIVITY	OUTPUT	SCHEDULE	PERSON/S INVOLVED
Presentation and Discussion of Output for Assessment of Competency	Self- Rated IPCRF with Complete MOVs signed by the Ratee only	Second Week of August, 2022	Ratee, Rater
	Rated/ Approved IPCRF	Third week of August, 2022	Ratee, Rater and Approving Authority
Submission of Summary of Ratings	Summary of Ratings per school	Last week of August, 2022	SDO HRMO Coordinator

3. Immediate and wide dissemination of this memorandum is desired.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent 





Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM
No. **0810**, s. 2022

**INSTRUCTIONS ON THE SUBMISSION OF THE INDIVIDUAL PERFORMANCE
COMMITMENT AND REVIEW FORM (IPCRF) OF TEACHERS
FOR SCHOOL YEAR 2021-2022**

To: Schools Division Superintendents
All Others Concerned

1. Attached is DepEd Memorandum DM-HROD-2022-1509 dated June 27, 2022 regarding **Instructions on the Submission of the Individual Performance Commitment and Review Form (IPCRF) of Teachers for School Year 2021-2022**, contents of which are self-explanatory, for the information and guidance of all concerned.
2. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Performance Management System Focal Person through this email address, rosa.cabotaje@deped.gov.ph.
3. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V

Director IV
Regional Director

STJ/CAE/HROD/NEAP-RO7/MGH/REC

RECEIVED
DATE 7/11/2022
TIME 7:21 PM
SIGNATURE Jr.



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-HROD-2022-1509

TO : ALL REGIONAL OFFICE
ALL SCHOOLS DIVISION OFFICES
ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNS

FROM :  WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : *Instructions on the Submission of the Individual Performance
Commitment and Review Form (IPCRF) of Teachers for School Year 2021-
2022*

DATE : 27 June 2022

In light of the end of regular classes last June 24, 2022, all public school teachers are instructed to manually accomplish their Individual Performance Commitment and Review Form (IPCRF) for School Year (SY) 2021-2022. This is due to the Department's ongoing development and finalization of the enhanced electronic-IPCRF of teachers and preparation for the implementation of the career progression of teachers.

School Heads/Raters and Teachers are instructed to manually proceed with their scheduled RPMS Phase 3 (*Performance Review and Evaluation*) and Phase 4 (*Performance Rewarding and Development Planning*) activities using the prescribed Office Performance Commitment Form (OPCRF) and IPCRF prescribed in DepEd Order (DO) No. 2, s. 2015 (*Guidelines on the Establishment and Implementation of the Results-based Performance Management System in the Department of Education*).

For any clarifications or concerns, you may contact BHROD- Human Resource Development Division email address bhrod.hrdd@deped.gov.ph or telephone number: (02) 8470-6630.

For your information and dissemination.