



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

September 1, 2022

OFFICE MEMORANDUM

No. **046** s. 2022

**COORDINATION MEETING FOR SENIOR BOOKKEEPERS OF NEW IMPLEMENTING -
SECONDARY SCHOOLS FOR THE PREPARATION OF BUREAU OF INTERNAL
REVENUE (BIR) MONTHLY REPORTS AND OTHER MATTERS**

To: ALL CONCERNED PERSONNEL
This Office

There will be a meeting to all Senior Bookkeepers of New Implementing – Secondary Schools for the Preparation of Bureau of Internal Revenue (BIR) Monthly Reports and other matters on September 6, 2022 at 9:00 o'clock in the morning, to be held at the conference hall (3rd floor) of Schools Division Office of Bohol. The participants are the following:

1. Chel Ann Mae A. Curay – Pres. Carlos P. Garcia Memorial High School, Talibon
2. Irene E. Balbin – Cong. Pablo Malasarte National High School
3. Jessica B. Templado – Guinsularan NHS, Duero
4. John Rey G. Doble – Bantolinao NHS, Bantolinao, Antequera
5. Joseline O. Mabalatan – Catungawan NHS, Catungawan Sur, Guindulman
6. Ma. Lourdes Estallo – Ubay National Science High School
7. Miraflor C. Sambayon – Pagnitoan NHS, Pagnitoan, Maribojoc
8. Myde L Quilit – Mayor Catalino Y. Casoyla Memorial High School

Participants are encouraged to bring their own laptop and extension wires. Actual travel expenses and Daily Travel Expenses (DTE) of the participants shall be charged against School MOOE funds subject to the usual accounting and auditing rules and regulations.

Attendance to this meeting is mandatory. This Memorandum serves as Travel Order. Immediate and wide dissemination of this memorandum is hereby directed.

BLANITO A. DAGATAN Ed.D CESO V
Schools Division Superintendent



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