



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

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**Office of the Schools Division  
Superintendent**

August 23, 2022

**OFFICE MEMORANDUM**

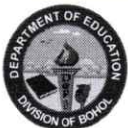
No. 045 s. 2022

TO : **LIZA D. CRESCENCIO** - Administrative Officer II  
Accounting Unit

SUBJECT : **DESIGNATION AS OFFICER IN CHARGE (OIC)**

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1. In the exigency of service, you are hereby designated as **OFFICER IN CHARGE** of Accounting Section of Department of Education-Bohol Division in the absence of the Division Accountant from August 24-27, 2022.
  2. In this connection, you are also authorized to sign and represent for and on behalf of Department of Education - Schools Division of Bohol on documents involving the authorities, duties and functions pertaining to the disbursement for Personnel Services, Mooo specifically School MOOE Downloading, Load and travel reimbursement and Provident Fund disbursement
  3. Immediate dissemination of this memorandum is required.

**BIANITO A. DAGATAN Ed.D CESO V**  
Schools Division Superintendent



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Behold...  
**BOHOL**