



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

September 29, 2022

DIVISION MEMORANDUM
No. **0622** s. 2022

TO: CONCERNED PUBLIC SCHOOLS DISTRICT SUPERVISORS/ OIC-PSDSs
CONCERNED ELEMENTARY AND SECONDARY SCHOOL HEADS
CONCERNED ADAS III AND ADAS II
PHYSICAL FACILITIES UNIT HEAD, ACCOUNTING STAFFS, DvDRRMC
ALL OTHERS CONCERNED

**GUIDELINES ON THE UTILIZATION, DOCUMENTATION, AND REPORTING OF FUNDS
DOWNLOADED FOR THE PROCUREMENT OF MATERIALS, SUPPLIES, AND LABOR
FOR THE CONSTRUCTION OF DEPED TEMPORARY LEARNING SAPCES (TLS) IN
SCHOOLS AFFECTED BY TYPHOON ODETTE**

1. Attached is Memorandum OUGFO No. 2022-04-029 entitled “**GUIDELINES ON THE UTILIZATION, DOCUMENTATION, AND REPORTING OF FUNDS DOWNLOADED FOR THE PROCUREMENT OF MATERIALS, SUPPLIES, AND LABOR FOR THE CONSTRUCTION OF DEPED TEMPORARY LEARNING SPACES (TLS) IN SCHOOLS AFFECTED BY TYPHOON ODETTE**” for the information and guidance of all concerned.
2. With this, all School Heads, ADAS III, ADAS II of identified recipient schools for the construction of Temporary Learning Spaces (TLS), Accounting Staffs, Physical Facilities Staff, Division DRRM Coordinator and support staffs are directed to attend the orientation for the utilization, documentation and reporting of the said funds on October 4, 2022, 9:00 a.m. at School Division Office Conference Hall (3rd floor), Tagbilaran City. Please refer to Annex A for the list of recipient schools.
3. Meal and snacks of participants shall be charged to GAS Funds while travelling related expenses shall be charged to School MOOE/ local funds subject to usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly directed.

BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent



Annex A. List of Recipient Schools for TLS

Recipient Schools for the Construction of Temporary Learning Spaces (TLS)

#	SCHOOL ID	SCHOOL	DISTRICT	CD	# of TLS	Name of Assigned ADAS III	Name of Disbursing Officer (for Central School, HS and IUS)	School Head/Principal/Accountable Officer
1	118063	Bato ES	Buenavista 2	2	1	RUBILYN D. PACALDO	-	MERCEDES REMATA
2	118081	Nueva Montaña ES	Buenavista 2	2	2	RUBILYN D. PACALDO	-	GILBERT MELENCION
3	312312	Panghangban HS	Buenavista 2	2	3	RUBILYN D. PACALDO	JULIET VILLOREJO	RUEL G. AGUDO
4	118239	Danao CES	Danao	2	1	MYRNA E. EVANGELISTA	ANARIZA G. GRACIOSA	MA. DAISY F. ORCULLO
5	118249	Sta. Ana ES	Danao	2	2	MYRNA E. EVANGELISTA		MAY AMOR A. QUINAL
6	312326	Cuaming HS	Inabanga North	2	3	ANGELITO S. CUTOR	None	MARIA CHRISTINE E. BAYOT
7	302882	Pangangan NHS	Calape	1	3	EVA CLARICE MARAPAO	ALLAN REY PALBAN	ARLAN S. COSCOS
8	103611	Cantumogcad ES	Buenavista 2	2	1	RUBILYN D. PACALDO		CELERINA JUMAO-AS
9	186513	Lapu-lapu ES	Carmen	3	2	MARIA LOURDES M. VILLAMORA		DEXTER DISPO
10	118721	Magsaysay ES	Talibon 1	2	2	MARIA JOA V. MASIAS	MELJANE B. PATAYON	JOSEPH C. LINCUNA
11	118735	Calituban ES	Talibon 2	2	3	MANILYN L. YOSOYA		MA. JANECE V. YLAYA
12	300519	Mahanay HS	Talibon 2	2	3	JENALYN T. VIRTUDAZO	None	JOSE GEOFFREY GULLE
13	118774	Bilang-bilangan ES	Tubigon East	1	1	SHIELA MARIE P. MALUENDA	None	LORLIENE C. MEJORADA
14	118773	Batasan ES	Tubigon East	1	2	SHIELA MARIE P. MALUENDA	None	LIZA A. OLDENARIA
15	118809	Cagting ES	Ubay 2	2	3	JASMIN C ESTOSE		LORNA C BOC
16	500214	Tapal IS	Ubay 1	2	3	JACINTA D. MARILLA		BENIGNO G. TUBO
17	118843	Ubay CES	Ubay 1	2	3	PATERNA B. GUCILA	None	CHRISTOPHER S. BAMBA
18	312351	Cagting HS	Ubay 2	2	3	JASMIN C ESTOSE	None	DIOMEDES L. MONTERO
19	118839	Tipolo ES	Ubay 2	2	3	JASMIN C ESTOSE		LIGAYA C CUTAMORA
20	118832	San Pascual ES	Ubay 3	2	3	MA. ANA F. POLINAR	ERICSON A. TOLEDO	CAROLYN LEE B. ESDRELON
21	302899	San Pascual National Agr'l HS	Ubay 3	2	3	ESTRELLA C. AVENIDO	DESSAJAY CORIMO	ROSALINDA G. BUTCON

