



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

August 11, 2022

DIVISION MEMORANDUM

No. **0534** s. 2022

2022 OPLAN BALIK ESKWELA (OBE)
“Kapit-Bisig Para Sa Mas Ligtas Na Balik-Aral”

To: Assistant Schools Division Superintendents
Chief - SGOD and CID
Public Schools District Supervisors
Elementary and Secondary School Principals/Heads
District Administrative Officers (AOII)
All Others Concerned

1. Pursuant to DepEd Memorandum No. 063, s. 2022¹, for the upcoming school year 2022-2023, the Department of Education (DepEd) will gradually shift from blended learning to five-day in-person classes. The Oplan Balik Eskwela (OBE) is part of the Department’s effort to ensure that learners from private and public schools are properly enrolled. For this year’s OBE, the Department shall focus on the following:
 - 1.1 Address the problems and other concerns encountered by the public during the opening of classes by providing assistance and information.
 - 1.2 Monitor the smooth and orderly opening of classes and ensure that the school-age children are properly enrolled in schools.
 - 1.3 Strengthen the partnership between and among government agencies and the private sector in providing public service.
2. To further amplify the Department’s call for safer in-person classes and at the same time ensure that the school-age children are properly enrolled in schools, the Schools Division of Bohol is committed in its mandate in implementing the enhanced enrollment procedures as it is one of the key activities of DepEd conducted in preparation for the school year opening so that education will be delivered effectively and efficiently while prioritizing the minimum health and safety protocols in schools.

To address problems and concerns pertaining to the opening of the school year, a division-wide **Oplan Balik Eskwela – Public Assistance Command Center (OBE-PACC)** shall be set-up at the Schools Division Office. This aims to provide immediate virtual assistance to enrollees and their



parents by answering their queries during enrolment period. The OBE-PACC at the Schools Division Office shall be composed by the following:

Chairman: **Dr. Bianito A. Dagatan CESO V** – Schools Division Superintendent

Co-Chairmen: **Dr. Danilo G. Gudelosao** – Assistant Schools Division Superintendent
Dr. Faustino N. Toradio - Assistant Schools Division Superintendent

Vice Chairman: **Atty. Ralf Renz A. Rapirap** – Division Public Assistance Coordinator

Members: **Atty. Vanessa Hontucan-Quijano** – Legal Officer
Dr. Carmela M. Restificar – Chief of CID
Dr. Maria Aurora D. Lumaad – Medical Officer
Mr. Lope S. Hubac – Chief of Staff/Designated Public Information Officer
Mrs. Evelyn C. Marapao – Brigada Eskwela Coordinator
Mrs. Elizabeth J. Pido – Private Schools Coordinator
Mr. Neil Jabujab – EPS-ALS
Mr. Fermin M. Albutra – Administrative Officer V
Engr. Dinah B. Talan – IT Officer
Mrs. Maulitte M. Yap – Planning Officer
Engr. Philip Marcelo Vigonte – DRRM

Secretariat:

- **Mark Cyril G. Potane** – Executive Assistant/ Administrative Officer II
- **Karyll P. Diola** – Administrative Officer II
- **Mary Ann V. Rata** – Administrative Officer II
- **Jerome G. Capuno** – Administrative Assistant III
- **Gerry S. Sagayno** – Administrative Assistant II
- **Allan Rey Palban** – Administrative Assistant II
- **Miriann Jale L. Castillon** – Administrative Aide VI

Functions of the OBE-PACC

The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- (1) Receive, process, and respond to simple queries, information requests, and complaints from general public, including those forwarded by other DepEd offices;
- (2) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- (3) Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- (4) Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

3. The Oplan Balik Eskwela with the theme "*Kapit-Bisig Para sa Mas Ligtas na Balik-Aral*" shall run from **August 15 to 26, 2022**. During that period, the general public may lodge their problems, queries and



other concerns commonly encountered at the start of the opening of classes. The following services are available to the public:

Hotline	(038) 411-2544
Call and Text Messaging Service	(SMART) 09105081084, (GLOBE) 09275826581
Email	deped.bohol@deped.gov.ph
Social Media (Facebook Page)	https://www.facebook.com/DepedTayoBoholDivision

4. All expenses incurred relative to the conduct of OBE-PACC shall be charged to the Schools Division Office MOOE subject to the usual accounting and auditing rules and regulations.
5. All **School Principals** or **School Heads** and **Assistant School Principals**, with the assistance of the **School Information Coordinator**, shall also extend information (posting of OBE Public Assistance Services' Tarpaulin) and assistance to the public to any problems and other concerns encountered during the opening of classes. **Public Schools District Supervisors** are enjoined to address concerns resolvable at the school and district level and to coordinate with the OBE-PACC on complex concerns that will require the specific offices' appropriate action. The **District Administrative Officers (AOII)** shall monitor, document, and submit reports on all issues and concerns encountered by the schools. Finally, all DepEd personnel are enjoined to support this activity to ensure smooth opening of classes.
6. Immediate dissemination of this Memorandum is desired.


BIANITO A. DAGATAN EdD CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education

10 AUG 2022

DepEd MEMORANDUM
No. **063** s. 2022

2022 OPLAN BALIK ESKWELA

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) will launch the National **Oplan Balik Eskwela (OBE) for School Year (SY) 2022–2023** on **August 15, 2022** at the *Bulwagan ng Karunungan*, DepEd Central Office (CO), Pasig City. The OBE, which is DepEd annual initiative to engage agencies, organizations, and other stakeholders in preparation for the opening of the SY, shall run from **August 15 to 26, 2022**.

2. The OBE is part of the Department's effort to ensure that learners from public and private schools are properly enrolled. It aims to address problems, queries, and other concerns commonly encountered by the public at the start of the SY. The theme of the OBE 2022 is **Kapit-Bisig Para sa Mas Ligtas na Balik-Aral**.

3. The OBE 2022 has the following components:

a. **Convergence**. Members of the OBE Inter-Agency Task Force shall focus on their respective preparations and initiatives for the gradual transition of schools to five days in-person classes in relation to DepEd Order (DO) No. 034, s. 2022 titled **School Calendar and Activities for School Year 2022–2023**. The member agencies will perform a critical role by providing guidelines on health and safety, peace and order, and transportation, among others when the school year opens. These agencies include:

- i. Department of Energy (DOE);
- ii. Department of the Interior and Local Government (DILG);
- iii. Department of Health (DOH);
- iv. Department of National Defense (DND);
- v. Department of Public Works and Highways (DPWH);
- vi. Department of Social Welfare and Development (DSWD);
- vii. Department of Trade and Industry (DTI);
- viii. Department of Transportation (DOTr);
- ix. Department of Information and Communications Technology (DICT)
- x. Manila Electric Company (MERALCO);
- xi. Metropolitan Waterworks and Sewerage System (MWSS);
- xii. Metropolitan Manila Development Authority (MMDA);

- xiii. Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA);
 - xiv. Philippine National Police (PNP);
 - xv. National Disaster Risk Reduction and Management Council (NDRRMC);
 - xvi. National Telecommunications Commission (NTC); and
 - xvii. Office of the Press Secretary (OPS).
- b. **Command Conference.** A Command Conference among the DepEd officials, partner agencies from the public and private sectors, media, and other stakeholders will be held at the *Bulwagan ng Karunungan*, DepEd CO on **August 15, 2022 Monday**.
- c. **National School Opening Day Program (NSODP).** DepEd shall conduct a national program on **August 22, 2022** to feature school opening activities and OBE initiatives. Field offices and schools may tune in to the live broadcast of the program via official livestream of the Department.
- d. **Communication.** DepEd shall provide the public with important information through press releases, media interviews, website postings, updates on the official DepEd Facebook and Twitter accounts, and other available media.
- e. **Client Assistance.** An OBE Public Assistance Command Center (PACC) shall be set up at the central, regional, and schools division offices through its Public Affairs Unit (PAU).
- i. **Functions of the OBE-PACC**
The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:
- (1) Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
 - (2) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
 - (3) Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
 - (4) Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.
- ii. **Services of the OBE-PACC**
Each OBE-PACC shall ensure that the following are available to the public for the duration of OBE:
- (1) Hotlines;
 - (2) Emails (Hotline 8888, CSC, PCC, PMS, FOI, ARTA, depedaction);
 - (3) Text Messaging Service (Smart and Globe);
 - (4) Social Media (Facebook); and
 - (5) Letters and Endorsements.

iii. **Composition of OBE-PACC at the Central Office**

The OBE implementation shall be under the general supervision of the **Undersecretary and Chief of Staff Epimaco V. Densing III** and **Undersecretary for Governance and Field Operations Revsee A. Escobedo** as co-chairs and the **Director of Public Affairs Service Michael Wesley T. Poa** as vice-chair of the OBE 2022. This will be in coordination with all offices in the Central Office.

iv. **Composition of OBE-PACC at the regions, divisions, and school levels**

(1) Regional Office

Chair : Regional Director
Co-Chair : Assistant Regional Director
Vice Chair : Regional Information Officer/
Regional Public Assistance Coordinator
Public Affairs Unit
Members : Regional Legal Office
Regional Administrative Office
Curriculum Division
*(Other relevant offices may be included)

(2) Schools Division Office

Chair : Schools Division Superintendent
Co-Chair : Assistant Schools Division Superintendent
Vice Chair : Designated Division Public Assistance Coordinator
Members : Regional Legal Office
Regional Administrative Office
Curriculum Division
*(Other relevant offices may be included)

(3) School level

Chair : Principal **or** Assistant Principal **or** Head Teacher
Vice Chair : School Information Coordinator/
Designated School Public Assistance Coordinator
Members : School Admin and other staff

4. Members of the OBE shall ensure the implementation of necessary health and safety protocols in the conduct of all OBE 2022 activities. In keeping with this, the Department shall require the use of face masks at all times, alongside handwashing and other hygienic practices, as safety directives for all public and private schools nationwide. Proper advocacy and information dissemination will be pushed forward to equip schools with information on how to manage certain situations involving Coronavirus Disease (COVID-19) and other infectious diseases based on, but not limited to, the most recent safety and health protocols issued by DepEd, particularly those stated under Item No. VI and other relevant provisions of DO 034, s. 2022. The implementation of OBE 2022 shall proceed as scheduled, in accordance with these guidelines, unless otherwise declared by DepEd.

5. The Terms of Reference for the different Committees are enclosed.

6. All expenses incurred during this activity and the payment for the services of the concerned personnel during the OBE shall be charged to the General Administrative Support Services (GASS) Funds and local funds for regional and

schools division personnel, subject to the usual accounting and auditing rules and regulations.

7. All DepEd personnel are enjoined to support this activity to ensure the smooth opening of classes.

8. For more information, please contact:

The Office of the Secretary-Public Affairs Service

Department of Education Central Office

DepEd Complex, Meralco Avenue, Pasig City

Telephone Numbers: (02) 8636-1663; (02) 8633-1942

Mobile Phone Numbers: 0919-456-0027; 0995-921-8461

Email Addresses: depedactioncenter@deped.gov.ph

pas.cd@deped.gov.ph

pas.od@deped.gov.ph

9. Immediate dissemination of this Memorandum is desired.


SARA Z. DUTERTE
Vice President and Secretary

Encl.:

As stated



References:

DepEd Order No. (034, s. 2022)

DepEd Memorandum No. 058, s. 2021

To be indicated in the Perpetual Index
under the following subjects:

ADMISSION
BUREAUS AND OFFICES
CAMPAIGN
COMMITTEES
LEARNERS
OFFICIALS
PROJECTS
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