



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

July 25, 2022

UNNUMBERED MEMORANDUM

UTILIZATION OF 2022 SPED PROGRAM SUPPORT FUND

**TO: Education Program Supervisors
Public Schools District Supervisors/Acting PSDSs
Schoolheads of the Recipient Schools
All Others Concerned**

1. With reference to DM. No. 0488 s.2022 ORIENTATION ON THE INTERIM GUIDELINES ON THE UTILIZATION OF 2022 SPED PROGRAM SUPPORT FUND”, this office through the Curriculum Implementation Division, requires the submission of the School Annual Implementation Plan (AIP) of 2021-2022 and Work Financial Plan of the SPED PSF recipient schools in the Division of Bohol. These documents are the basis for the downloading of funds as well as support documents in the liquidation.
2. The two documents will be uploaded to the link provided in the Division Memorandum No.442 s. 2022 in the same file format **(District_SCHOOLNAME_AIP2022).(District_SCHOOLNAME_WFP2022)** .The AIP and WFP must be approved first and scanned before uploading to the designated folder in the drive. The deadline of submission is moved from August 1 to August 8 , 2022.
3. To reiterate of the signatories for the AIP, it will be prepared by the SPT and approved by the Schools Division Superintendent. For WFP, it will be prepared by the Schoolhead, reviewed by the Bookkeeper and approved by the Public Schools District Supervisor.
4. It is advised to judiciously utilize the funds and liquidate immediately or on or before December 31, 2022.
5. Immediate dissemination of, and compliance of this Memorandum is enjoined.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent 

