



**Republic of the Philippines**  
**Department of Education**  
 Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

June 3, 2022

**DIVISION MEMORANDUM**  
**No. 0381, s. 2022**

**ADDENDUM TO DM NO. 0373, S. 2022 RE: DIVISION CHECKING COMMITTEE (DCC) SCHEDULE OF CHECKING OF SCHOOL FORMS FOR SY 2021-2022**

**TO: ASST. SCHOOLS DIVISION SUPERINTENDENTS**  
**CHIEF OF CID**  
**DIVISION CHECKING COMMITTEE**  
**PUBLIC SCHOOLS DISTRICT SUPERVISORS**  
**SCHOOL CHECKING COMMITTEE**  
**ALL OTHERS CONCERNED**

1. This Office provides the following information/announcement/reminder in addition to the provisions stipulated in DM No. 0373, s. 2022:

a. Timetable of the DCC in the checking of school forms for **Kindergarten, Grade 6, Grade 10** and **Grade 12** per District, to wit:

District	Timetable	Division Checking Committee
Bien Unido	June 20, 2022	Dr. Wilfreda O. Flor & Mrs. Maulitte Yap
San Miguel	June 21, 2022	
Trinidad 1	June 22, 2022	
Trinidad 2	June 23, 2022	
Buenavista 1	June 27, 2022	Dr. Wilfreda O. Flor & Ms. Debra P. Sabuero
Buenavista 2	June 28, 2022	
Corella	June 22, 2022 AM	Dr. Lope Hubac & Mrs. Evelyn C. Marapao
Cortes	June 22, 2022 PM	
San Isidro	June 23, 2022 AM	
Catigbian	June 23, 2022 PM	
Danao	June 27, 2022	
Clarin	June 28, 2022	
Talibon 1	June 20, 2022	Dr. Josephine Eronico & Ms. Debra P. Sabuero
Talibon 2	June 21, 2022	
Balilihan	June 22, 2022	Dr. Josephine Eronico & Mrs. Mildred G. Piquero
Daus	June 23, 2022	
Loboc	June 24, 2022	
Baclayon	June 27, 2022	
CPG	June 20, 2022	Dr. Jupiter Maboloc & Mrs. Elizabeth Pido
Ubay 2	June 21, 2022	
Ubay 3	June 22, 2022	
Mabini	June 23, 2022	
Candijay	June 24, 2022	
Anda	June 27, 2022	
S-Bullones	June 20, 2022	Dr. Felix Galacio & Dr. Marites M. Cimeni
Pilar	June 22, 2022	
Dagohoy	June 23, 2022	
Sevilla	June 24, 2022	

Alicia	June 27, 2022	
Loay	June 28, 2022	
Calape	June 20, 2022	Dr. Grace Mendez & Mrs. Angelette Remolador/ Mrs. Marina Bernasor/ Mrs. Aian Dolauta
Panglao	June 21, 2022	
Maribojoc	June 22, 2022	
Tubigon East	June 23, 2022	
Tubigon West	June 24, 2022	
Carmen 1	June 20, 2022 AM	
Carmen 2	June 20, 2022 PM	
Carmen 3	June 21, 2022 AM	
Batuan	June 21, 2022 PM	
Bilar	June 22, 2022	
Lila	June 23, 2022	
Antequera	June 20, 2022	Dr. Jeanylette Ayson & Mrs. Ana Liza Laurel
Inabanga South	June 21, 2022	
Inabanga North	June 22, 2022	
Sagbayan June 23	June 23, 2022	
Sikatuna June 27	June 27, 2022	
Getafe 1	June 22, 2022	Dr. Generosa T. Castillo & Ms. Debra P. Sabuero
Getafe 2	June 23, 2022	
Ubay I	June 24, 2022	Dr. Generosa T. Castillo & Mr. Philip Mrcelo Vigonte
Loon North	June 20, 2022	
Loon South	June 21, 2022	
Alburquerque	June 27, 2022	
Guindulman	June 20, 2022 AM	Dr. Evelyn Codilla & Mrs. Antonietta Lazara
Duero	June 20, 2022 PM	
Jagna	June 21, 2022 AM	
G-Hernandez	June 21, 2022 PM	
Valencia	June 22, 2022 AM	
Dimiao	June 22, 2022 PM	

Note: The timetable of the DCC in the checking of school forms for **other grades** will be announced in a separate memorandum.

b. The following school forms will be checked:

- LIS Generated School Form (SF) 1
- LIS Generated School Form (SF) 5
- Supporting documents:
  - SF9-Learner's Report Card
  - SF10-Learner's Permanent Academic Record
  - Birth Certificate (LCR or PSA/NSO)
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c. Considering the size of the Division of Bohol, there shall be three (3) levels of checking for the elementary grades:

- School Level – (all classes) to be conducted by the School Checking Committee (SCC)
- District Level – (all classes per grade level) to be conducted by the District Checking Committee (DsCC)
- Division Random Checking – (all schools) to be conducted by the Division Checking Committee (DCC)

2. For the information, guidance and compliance of all concerned.

3. Widest dissemination of this Memorandum is desired.

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent 