



Republic of the Philippines
Department of Education
Region VII – Central Visayas
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

Division Memorandum

No. **0289**, s. 2022

May 6, 2022

LIMITED FACE-TO-FACE GRADUATION AND/OR MOVING UP CEREMONIES

To : Assistant Schools Division Superintendents
Chief of Functional Divisions
Education Program Supervisors
Public Schools District Supervisors
School Heads, Public Elementary & Secondary Schools
All Others Concerned

1. As discussed during our virtual Special Regional Management Committee Meeting last May 6, 2022, all public schools are advised to be guided by the following guidelines/requirements to be complied prior to the scheduled graduation/moving up ceremonies:
 - a. For schools with issued Safety Seal by the Regional Director; the school shall submit to the office of the Schools Division Superintendent through the Schools Governance and Operations Division the following:
 - letter request to conduct limited face-to-face graduation and/or moving up ceremonies,
 - concurrence/permit/authority issued by the LGU,
 - PTA resolution/minutes of PTA meeting,
 - b. For schools without Safety Seal issued by the Regional Director, the school head shall submit to the office of the Schools Division Superintendent through the Schools Governance and Operations Division the ff:
 - letter request to conduct the limited face-to-face and/or moving up ceremonies,
 - certification of the school head that the school is compliant to the IATF and DOH health & safety protocols,
 - concurrence /permit/authority issued by the Barangay Captain,
 - concurrence/permit/authority issued by the municipal mayor
 - validation report signed by the PSDS/APSDS certifying among others that the school is compliant to the IATF and DOH health and safety protocols
 - PTA resolution/minutes of the meeting
2. After validation of the completeness of the documents submitted, the SDO thru the SGOD shall issue approval subject to terms and conditions.
3. For guidance and strict compliance.


BIANITO A. DAGATAN, Ed.D.,CESO V
Schools Division Superintendent

