

for liquidation in Acctg.



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

April 15, 2022

DIVISION MEMORANDUM
No. 0265, s. 2022

**CONDUCT OF PROGRAMME for INTERNATIONAL STUDENT ASSESSMENT (PISA)
FOR THE SAMPLED SCHOOL OF DEPED- BOHOL**

TO: Public Schools District Supervisors
Public/Private Elementary/Secondary School Heads
District Bookkeepers
All Other Concerned

1. As communicated by the Bureau of Education Assessment (BEA), the following are identified as sampled schools for PISA 2022 which will be administered as a Computer-based Assessment (CBA):

SCHOOL ID	SCHOOL NAME	OCULAR	TESTING DAY
302884	Pilar Technical-Vocational High School	April 17	April 18
302885	Policronio S. Dano, Sr. High School	April 17	April 19
446505	Arbasto Foundation, Inc.	April 20	April 21
404257	Sacred Heart Academy	April 20	April 22

2. The following are the identified PISA Testing Personnel of DepEd-Bohol:

Lope S. Hubac	Division Testing Coordinator/School Coordinator
Dinah Florence Talan	Information Testing Officers (ITO)
Restilou Artiaga	Test Administrator
Elmer Pizarra	Test Administrator
Marjorie Ebojo	Division Public Health Personnel

3. An appropriation of Php 49,940.00 per sampled school to cover the meals, transportation, health kits, and other PISA-related expenses will be downloaded to the identified public high schools while the funds for the two identified private high schools will be downloaded to the nearby public high schools. The use of this fund shall be subject to the existing government budgeting, accounting, and auditing rules and regulations.
4. All sampled schools are instructed to prepare the Work and Financial Plan (WFP) which must adhere to the approved Breakdown of Estimated Funding Requirements by the Bureau of Education Assessment (BEA)



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol

Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550

Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



(attached as **Annex A**) and submit to the Bookkeeper concerned for validation and for PSDS' approval. The approved WFP shall then be forwarded to Mr. Lope S. Hubac – Division Testing Coordinator.

The downloading of such funds to the two (2) private high schools shall be done to the nearest public high schools, to wit:

SAMPLED PRIVATE HIGH SCHOOLS	TO BE DOWNLOADED TO:
Arbasto Foundation, Inc.	Lourdes High School - <i>Panglao</i>
Sacred Heart Academy	Loon South National High School

The above-listed private high schools are directed to coordinate with their corresponding identified public high schools for the preparation of the WFP and the liquidation of such funds. The corresponding public high schools' School Heads and Bookkeepers shall facilitate the private high schools as to the documentary requirements of the liquidation of such funds.

5. Widest dissemination of this memorandum is desired.

AD
BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent *[Signature]*



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Annex A

**DEPARTMENT OF EDUCATION
BUREAU OF EDUCATION ASSESSMENT
PISA 2022 NATIONAL CENTER**

**BREAKDOWN OF ESTIMATED FUNDING REQUIREMENTS
PISA 2022 MAIN SURVEY**

A. MEAL ALLOWANCE

1. School Level Orientation

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
PISA Students	42	X	200.00			8,400.00
						<u>9,400.00</u>

2. Ocular Inspection

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
PISA National Team	2	X	200.00			400.00
						<u>1,400.00</u>

3. Assessment Day

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
PISA Students	42	X	200.00			8,400.00
PISA National Team	2	X	200.00			400.00
						<u>9,800.00</u>

B. TRANSPORTATION ALLOWANCE

1. School Level Orientation

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
PISA Students	42	X	200.00			8,400.00
						<u>9,400.00</u>

2. Ocular Inspection

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
						<u>1,000.00</u>

3. Assessment Day

				Php	=	Php
PISA Field Testing Personnel	5	X	200.00			1,000.00
PISA Students	42	X	200.00			8,400.00
						<u>9,400.00</u>

C. HEALTH KITS (facemask, alcohol/hand sanitizer)

				Php	=	Php
PISA Field Testing Personnel	6	X	100.00			600.00
PISA Students	42	X	100.00			4,200.00
PISA National Team	2	X	100.00			200.00
						<u>5,000.00</u>

D. SUBTOTAL (A + B + C)

E. CONTINGENCY (10% of D)

Note: The contingency fund may be used, but not limited to pay allowances of division/school personnel involved in the test administration NOT mentioned above and for miscellaneous expenses such as supplies and materials.

F. TOTAL ESTIMATED FUNDING REQUIREMENTS (D+E)

48,400.00
4,540.00
49,940.00

Approved by:

M Benito
NELIA V. BENITO, PhD., CESO IV
Director IV, BEA