Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

March 10, 2022

DIVISION MEMORANDUM
No. 0153, s. 2022

SCHOOL VALIDATIONS IN PREPARATION OF THE IMPLEMENTATION OF LIMITED FACE TO FACE

TO: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Public and Private School Heads
All Other Concerned

1. Pursuant to the Regional Memorandum 139, s. 2022, **RE: Safety Seal Certification for Expanded Phase of the Face to Face Classes SY 2021-2022**, this office issues the following additional parameters as to the validation and inspection of schools applying for the implementation of the limited face to face classes:

a. Public Schools District Supervisors shall form a District Validating Team, composed of at least 5 members which is parallel to the SDO Composite Team, namely: Curriculum, Governance, DRRM, School Health, Physical Facilities and/or Face-To-Face Focal Person.

b. Starting March 14, 2022, District Validating Team shall recommend and submit the names of the schools with the corresponding documents to the SDO – SGOD that are 100% compliant with the Division Checklist (***see attached template***). The documents will be checked by the SDO Composite Team, as per Division Memorandum #106, s. 2022, to wit:

Team 1	- CD 1
Team 2	- CD 2
Team 3	- CD 3

c. Once document review is done by the SDO Composite Team, qualified schools shall be endorsed to DepEd RO7 for the issuance of the Safety Seal. Random SDO validation will be conducted.

2. Widest dissemination and immediate compliance with this Memorandum is directed.

for
BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent

0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

Behold... BOHOL

Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

District: _____

RECOMMENDATION
FOR PILOT FACE-TO-FACE CLASSES

After meticulously subjected to a stringent assessment process to determine the readiness of schools to participate in the pilot face-to-face classes in compliance with the DepED Memorandum No. 071, s.2021 entitled ***"Preparations for the Pilot Face-to-Face, Expansion and Transitioning to New Normal,"*** the District Validation Committee declares the following schools **100% COMPLIANT** to the standards of the School Safety Assessment Tool (SSAT) and Division Checklist and recommended to implement the Pilot Face-To-Face Classes.

LEVEL	PUBLIC SCHOOLS	PRIVATE SCHOOLS
Elementary		
Secondary		

DISTRICT VALIDATION COMMITTEE

_____
Public Schools District Supervisor
Chairman

_____ Member
_____ Member
_____ Member

_____ Member
_____ Member
_____ Member

_____

DIVISION CHECKLIST FOR THE SAFETY SEAL OF THE EXPANDED PHASE OF THE FACE-TO-FACE CLASSES (PUBLIC SCHOOLS)

Division: _____ Requesting School: _____
Address: _____ School ID _____
Contact Person: _____ Designation: _____
Contact No.: _____ Email: _____
Date of Application: _____
Course Level Applied:
___ (Kinder)
___ (Elementary) ___ (G1) ___ (G2) ___ (G3) ___ (G4) ___ (G5) ___ (G6)
___ (Junior High School) ___ (G7) ___ (G8) ___ (G9) ___ (G10)
___ (Senior High School) ___ (G11) ___ (G12)

DOCUMENTARY REQUIREMENTS	REMARKS	
	X or √	DOCUMENT EVALUATION
1. Letter of Intent of the School Head of the Requesting School		
2. PTA and Barangay Resolution Supporting the School for the Request of Limited Face-to-Face Classes		
3. Duly Accomplished Self-Assessment on School Safety Assessment Tool (SSAT) showing compliance to all elements of the tool		
4. Certification from the Municipal Mayor and Municipal Health Officer		
5. Proof on the conduct of coordination meetings at the local level with concerned govt. agencies, partners and community members, including parents, learners, teaching and non-teaching personnel to discuss their participation, existing protocols, mechanisms and procedures of Face-to-Face Classes.		
6. Photocopies of Vaccination Cards of Teachers with their corresponding Vaccination Certificates per grade level		
7. List of Learners with Parents' Consent who will be attending the face-to-face classes per grade level		
8. Class Program indicating the subjects and teachers with their Alternative Work Arrangements (AWA))/Form 7 (School Personnel Assignment List and Basic Profile) on face-to-face classes		
9. Availability of evidence on the conduct of mental health concerns/psychological first aid orientation and seminars		
10. Pictures of the physical structures set up (i.e. health and safety protocols, Wash facilities and supplies, triage, etc.)		
11. For schools in **IP communities**, secure free, prior and informed consent (FPIC) with necessary documentation		

Remarks:

◯ Recommendation for Ocular Inspection ◯ With Deficiencies

Processed by: _____ Date Processed: _____
Division/District Inspectorate Team (DIT) Evaluator
Signature over Printed Name

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

DIVISION CHECKLIST FOR THE SAFETY SEAL OF THE EXPANDED PHASE OF THE FACE-TO-FACE CLASSES (PRIVATE SCHOOLS)

Division: _____ Requesting School: _____
Address: _____ School ID _____
Contact Person: _____ Designation: _____
Contact No.: _____ Email: _____
Date of Application: _____
Course Level Applied:
___ (Preschool)
___ (Elementary) ___ (G1) ___ (G2) ___ (G3) ___ (G4) ___ (G5) ___ (G6)
___ (Junior High School) ___ (G7) ___ (G8) ___ (G9) ___ (G10)
___ (Senior High School) ___ (G11) ___ (G12)

DOCUMENTARY REQUIREMENTS	REMARKS	
	X or √	DOCUMENT EVALUATION
1. Letter of Intent of the School Head addressed to the Regional Director stating the objectives, expected outcomes, and commitment to observe the minimum health and safety protocols as stipulated in DepEd-DOH JMC No. 1, s. 2021		
2. Securities and Exchange Commission (SEC) Registration		
3. Photocopy of the Government Temporary/Renewal/Government Permit/Certificate of the Current School Year		
4. Duly Accomplished Self-Assessment on School Safety Assessment Tool (SSAT) showing compliance to all elements of the tool		
5. Certification from the Municipal Mayor and Municipal Health Officer		
6. Proof on the conduct of coordination meetings at the local level with concerned govt. agencies, partners and community members, including parents, learners, teaching and non-teaching personnel to discuss their participation, existing protocols, mechanisms and procedures of Face-to-Face Classes.		
7. Photocopies of Vaccination Cards of Teachers with their corresponding Vaccination Certificates per grade level		
8.Copy of the Implementation plan, including the timelines following the four components of the operational framework, namely: Safe Operations, Teaching and Learning, Including the Most Marginalized, and Well-being and Protection		
9.Copy of Contingency plan showing action points to address contingencies that might occur during implementation		
10. List of Learners with Parents' Consent who will be attending the face-to-face classes per grade level		
11. Class Program indicating the subjects and teachers with their Alternative Work Arrangements (AWA)/Form 7 (School Personnel Assignment List and Basic Profile) on face-to-face classes		
12. Availability of evidence on the conduct of mental health concerns/psychological first aid orientation and seminars		
13. Pictures of the physical structures set up (i.e. health and safety protocols, Wash facilities and supplies, triage, etc.)		

Remarks:

◯ Recommendation for Ocular Inspection ◯ With Deficiencies

Processed by: _____ Date Processed: _____
Division/District Inspectorate Team (DIT) Evaluator
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