



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

February 16, 2022

DIVISION MEMORANDUM
No. 0090, s. 2022

**ORIENTATION ON SCHOOL SAFETY ASSESSMENT TOOL IN
READINESS FOR THE FACE TO FACE CLASSES**

**TO: ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, SCHOOL GOVERNANCE AND OPERATIONS DIVISION &
CURRICULUM IMPLEMENTATION DIVISION
PUBLIC SCHOOLS DISTRICT SUPERVISORS
CENTRAL ELEMENTARY SCHOOL PRINCIPALS
LEAD SECONDARY SCHOOL HEADS IN THE DISTRICTS
DIVISION SCHOOL VALIDATORS**

1. This Office announces the conduct of the **Orientation on School Safety Assessment Tool** on **February 21, 2022 for CD 1, February 22, 2022 for CD 2** and **February 23, 2022 for CD 3** at the **SDO Conference Room, 3rd Floor DepEd-Bohol, Tagbilaran City**.

2. The activity aims to orient the participants on the School Safety Assessment Tool which will be used to determine the readiness of schools for the face-to-face classes.

3. Participants to this orientation are the following:

- PSDSs
- Central Elementary School Principals
- Lead Secondary School Head of every District.

4. Below is the **Timeline of Expected Activities** of schools/districts from the Orientation on SSAT to the Submission of the Consolidated District SSAT.

CD 1:

Date	Activity	Participants/Responsible Persons
Feb. 21, 2022	Orientation on SSAT	1 PSDS, 1 Central Elementary School Principal and 1 Lead Secondary School Head (3 participants per district)

Feb. 22, 2022	District Re Echo – Orientation on School Safety Assessment Tool (SSAT))	All School Heads in the District
Feb. 23, 2022	School Self-Assessment using the SSAT	School SSAT Committee
Feb. 24, 2022	School's Discussion of Findings based on the result of the SSAT	School SSAT Committee
Feb. 28, 2022	Submission of result of school's SSAT to the District	School Head
March 1, 2022	Consolidation and Discussion of Results of Schools SSAT	PSDS and District SSAT Committee
March 2, 2022	Submission of the Consolidated District SSAT result for SDO Validation	PSDS

CD 2:

Date	Activity	Participants
Feb. 22, 2022	Orientation on SSAT	1 PSDS, 1 Central Elementary School Principal and 1 Lead Secondary School Head (3 participants per district)
Feb. 23, 2022	District Re Echo – Orientation on School Safety Assessment Tool (SSAT))	All School Heads in the District
Feb. 24, 2022	School Self-Assessment using the SSAT	School SSAT Committee
Feb. 28, 2022	School's Discussion of Findings based on the result of the SSAT	School SSAT Committee
March 1, 2022	Submission of result of school's SSAT to the District	School Head
March 2, 2022	Consolidation and Discussion of the results of the schools SSAT	PSDS and District SSAT Committee
March 3, 2022	Submission of the Consolidated District SSAT result for SDO Validation	PSDS

CD 3:

Date	Activities	Participants
Feb. 23, 2022	Orientation on SSAT	1 PSDS, 1 Central Elementary School Principal and 1 Lead Secondary School Head (3 participants per district)
Feb. 24, 2022	District Re Echo – Orientation on School Safety Assessment Tool (SSAT))	All School Heads in the District
Feb. 28, 2022	School Self-Assessment using the SSAT	School SSAT Committee
March 1, 2022	School's Discussion of Findings based on the result of the SSAT	School SSAT Committee
March 2, 2022	Submission of result of school's SSAT to the District	School Head
March 3, 2022	Consolidation and Discussion of the results of the schools SSAT	PSDS and District SSAT Committee

March 4, 2022	Submission of the Consolidated District SSAT result for SDO Validation	PSDS	
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5. The following SDO Validators will conduct on-site visits to schools to determine their readiness for the face-to-face classes:


1. School Health and Nutrition Personnel (3) c/o Dr. Maria Aurora Lumaad
2. DRRM c/o Mr. Philip Marcelo Vigonte
3. Physical Facilities c/o Engr. Domingo Lamoste Jr.
4. CID – Generosa Castillo, Evelyn Codilla and Jupiter Maboloc
5. SGOD – Evelyn Marapao, Ma. Maulitte Yap and Elizabeth Pido
6. Secretariat – Marina Bernasor, Karyl Anafe Manlangit, Melody Joy Rabina and Jeffrey Montejo

6. Lunch and snacks of participants will be served at the venue, chargeable against Division Fund, while travel expenses shall be charged to School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

7. This Memorandum serves as ***Travel Order***.

8. For the information and guidance of all concerned.

9. Widest dissemination of this Memorandum is desired.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent