Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

February 14, 2022

DIVISION MEMORANDUM
NO. **0081** S, 2022

DIVISION-WIDE SEARCH FOR OUTSTANDING STUDENT ORGANIZATION (O.S.O.Y2)

TO: **Assistant Schools Division Superintendents**
Division Chiefs, CID and SGOD
Public Schools District Supervisors/ Acting PSDSs
Secondary and Elementary School Principals
District Youth Formation Coordinators
All Others Concerned

1. This office announces the conduct of the Division-wide search for the ***Outstanding Student Organization Year 2*** *of DepED Bohol (O.S.O.Y2).*

2. The search aims to:
   - ✓ recognize the program of the school organization that created an impact and addressed the issues and challenges in their school and community;
   - ✓ inspire and encourage student leaders and teacher-advisers of all public school in the Division of Bohol to implement and develop programs that will help their school and community;
   - ✓ Strengthen values of resourcefulness, teamwork and commitment; and,
   - ✓ acknowledge and honor the idea of solidarity and teamwork by recognizing the group instead of one individual.

3. For more information, kindly see the attached document. You may also contact your designated division youth formation coordinators if you have any other relevant inquiry.

4. Immediate dissemination of this memorandum is highly desired.

BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent

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GUIDELINES FOR THE SEARCH FOR OUTSTANDING SCHOOL ORGANIZATION YEAR 2 in DepEd Bohol (O.S.O.Y2.).

The award aims to recognize outstanding accomplishments of student leaders, teacher-advisers and school organizations in their respective institutions and communities.

Specifically, it aims to:

1. recognize the program of the school organization that created an impact and addressed the issues and challenges in their school and community;
2. inspire and encourage student leaders and teacher-advisers of all public school in the Division of Bohol to implement and develop programs that will help their school and communities; and,
3. acknowledge and honor the idea of solidarity and teamwork by recognizing the group instead of one individual.

A. ELIGIBILITY REQUIREMENTS

The award is open to all school organizations for SY 2021-2022 in all public schools both in elementary and secondary schools. The project entry may be:

1. The school organizations' sustained projects both in school and community.
2. Recently concluded project, or
3. An on-going project.
4. The project represents any of the four core values of the Department of Education, the Maka-Diyos, Maka-Tao, Makakalikasan at Makabansa.

B. Categories

Must bear the name of the School and School Organization: (SSG/SPG/YES-O & other school org.

A. Outstanding School Organization - Maka- Diyos Category
B. Outstanding School Organization - Maka- Tao Category
C. Outstanding School Organization - Maka- Bansa Category
D. Outstanding School Organization - Maka- Kalikasan Category

Special programs of the Youth Formation

Must bear the name of the School, School Head and Teacher-Adviser:

E. Best BKD Implementer
F. Best YES-O Program Implementer
G. Best Gulayan sa Paaralan Program Implementer

Maka-Diyos (Belief and Traditions) Category

The "Maka-Diyos" category aims to recognize outstanding projects of the SPG/SSG/YES-O and other recognized school organizations that promote culture of peace, respect and love despite the multi-cultural population of the school community.

Maka-Tao (Human Development, Health and Well-being) Category

The "Maka-Tao" category aims to recognize outstanding project of SSG/SPG/YES-O and other recognized school organizations that address the human development, health and well-being of the school community.

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Makakalikasan (Environment and Disaster Risk Reduction Management) Category

The "Makakalikasan" category aims to recognize outstanding projects of the SSG/SPG/YES-O and other recognized school organization, that is promoting biodiversity and ecological awareness, environmental protection, conservation, and preservation programs. This category also wishes to recognize the projects, programs and activities on disaster risk reduction management and climate change adaptation; Programs on disaster prevention, rescue operation, and rehabilitation.

Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism)

The "Makabansa" Category aims to recognize outstanding projects of SPG/SSG/YES-O and other recognized school organizations on promoting Filipino culture, values and Nationalism, Patriotism and Volunteerism. This category includes projects, programs and activities that demonstrate pride of being a Filipino and exercise the rights and responsibilities of being a Filipino.

BARKADA KONTRA DROGA (BKD) Drug Prevention Program

This special category supports one of the 10-Point Agenda of the Secretary of Education and the current administration on addressing the problem on drugs. This category wishes to recognize the projects, programs and activities on drug education.

C. Search Process

All school organization shall compete starting from the school level to the division level.

1. School level: The School shall be selecting 1 nominee per category.
2. District level: The District Award committee shall be selecting 1 nominee per category both in elementary and secondary levels.
3. Division level: The Division Award committee shall choose 1 winner per category both in elementary and secondary levels.

D. Prize

1. The winners in each category will receive plaque of recognition for the following:
   a. Student Leader
   b. Teacher Adviser
   c. School Organization.

E. Criteria

A.	Impact of the Project Implemented	30%
B.	Teamwork on Implementing Projects	25%
C.	Creativity and Innovation	25%
D.	Effective Use of Resources	20%
Total		100%

GENERAL RULES:

1.) Accomplish the official "O.S.O. Y2" application form.
2.) Use white, A4 size bond paper for the attachment of all supporting documents.
3.) All participating students shall secure and submit a signed parents' consent to the school principal.
4.) All individuals involved in the project organization and its implementation shall strictly observe at all times the health and safety protocols required of everyone especially at this time of the pandemic.
5.) Submit documents and pictures that will support and validates the rating of each criterion.

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6.) Lack or non-compliance to the requirements will result to automatic disqualification.
7.) The organizer reserves the rights to modify or amend the rules of the awards or waive compliance therewith at their sole discretion if such steps are in accordance with the purpose of the search and awards scheme.

8.) All decision of the awards committee and panel of judges are final and irrevocable.
9.) All material submitted to the awards committee automatically become property of the Youth Formation Section of the SGOD DepEd Bohol.

CRITERIA FOR JUDGING (RUBRICS) FOR SCHOOL ORGANIZATION CATEGORIES (A-D)

I. IMPACT OF THE PROJECT IMPLEMENTED (30%)					
a) Addresses the problem of the school/community **(Maximum of 15 points)**	Was able to identify and address a specific problem of the school by providing a solution such as sustainable and long-term program/project – **15 points**	Was able to identify and addressed a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings, etc. – **10 points**	Was able to identify a specific problem of the school and provided solution that is relevant but did not hit the problem of the school/community **5 points**		**POINTS / RATING**
b) Frequency of the Project Implementation **(Maximum of 10 points)**	Conducted Year-round **10 points**	Conducted Weekly **8 points**	Conducted Monthly **6 points**	Conducted per quarter or once **4 points**	
c) Level of Impact **(Maximum of 5 points)**	Division Wide **5 points**	District Wide **4 points**	Barangay Wide **3 points**	School Wide **2 points**	
II. TEAMWORK ON IMPLEMENTING PROJECTS - 25%					
a) Engaged Stakeholders **(Maximum of 15 points)**	The organization was able to engage the students, teachers, administrators, parents and the barangay/community, and other external stakeholders in implementing the project **15 points**	The organization was able to engage the students, teachers, administrators, and parents in implementing the project. **10 points**	The organization was able to engage the students, teachers and administrators in implementing the project **5 points**		
b) Involvement of the School **(Maximum of 10 points)**	The school officials, teachers and students were involved during the planning and	The teachers and students were involved during the planning and	Only the students planned and implemented the project. **6 points**		

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	implementation of the project **10 points**	implementation of the project. **8 points**			
III. CREATIVITY AND INNOVATION OF THE PROJECTN 25%					
a) Uniqueness of the project (Maximum of 10 points)	The project idea was new, unique and goes beyond the mandated programs, projects and activities - **10 points**	The project was unique although somewhat patterned/adopted from other organizations or DepEd mandated programs, projects and activities - **5 points**			
b) Introduction of Innovative Solutions (Maximum of 10 points)	The project introduced highly innovative solutions to the problem - **10 points**	The SPG/SSG introduced innovative solution to the problem although somewhat usual to the other organizations - **5 points**			
c) Use of local materials **(Maximum of 5 points)**	The project used local material in their project - **5 points**				
IV. EFFECTIVE USE OF RESOURCES – 20%					
a) Partnership with other organizations **(Maximum of 10 points)**	The organization was able to partner with regional or division office for the project implementation - **10 points**	The organization was able to partner with private organizations for the project implementation - **8 points**	The organization was able to partner with the barangay officials/committee for the project implementation - **6 points**	The organization was able to partner with other clubs inside the school for the project implementation **-4 points**	
b) Accountabililty and Transparency **(Maximum of 10 points)**	The organization provided/submitted disbursement and liquidation report to the studentry through a financial report posted in the bulletin boards/website - **10 points**	The organization provided/submitted disbursement and liquidation report to the SSG and advisers and school head. - **8 points**	The organization provided/submitted disbursement and liquidation report to the SSG and advisers. - **6 points**	The organization provided/submitted records of budget to the teacher-adviser. **4 points**	

CRITERIA FOR THE SPECIAL PROGRAMS OF THE YOUTH FORMATION

BARKADA KONTRA DROGA (BKD) BEST PROGRAM IMPLEMENTER (SECONDARY LEVEL ONLY)

CRITERIA	MAXIMUM RATING	POINTS/ RATING
1. Functionality of the BKD Program on Drug Abuse Prevention in Secondary Schools	**10%**	
a. Activities/ Timetable	10%	
2. Coverage and Scope of Implementation	**15%**	
a. School-wide implementation	10%	
b. Community involvement and Partnership	5%	
3. Nature of Extent of Drug Abuse Prevention Activities/ Projects Initiated/ Implemented/ Organized (indicate number and support with documents)	**30%**	
a. Information (Use of Mass-Media-Print, Social Media, exhibits, etc.)	10%	
b. Education (Integration of drug abuse prevention concepts and BKD components in classroom instruction, organizing seminar-workshops on drug abuse prevention, launching of BKD, seminars etc.)	10%	
c. Intervention (provision of guidance and counseling services, peer counseling)	5%	
d. Alternatives (involvement in sports, arts and crafts, civic and other recreational activities)	5%	
4. Extent of involvement of the following in terms of providing student leadership Support in program implementation	**20%**	
a. Students	5%	
b. Teachers	5%	
c. School Administrators	4%	
d. PTA	4%	
e. NGA/ NGOs	2%	
5. Attainment of Objectives	**20%**	
6. Monitoring and Evaluation Scheme	**5%**	
TOTAL	**100%**	

YES-O BEST PROGRAM IMPLEMENTER

CRITERIA	MAXIMUM RATING	POINTS/ RATING
1. School Inside a Garden (SIGA)	**40%**	
a. Seed Bank and Nursery Establishment	10%	
b. Tree Planting, Growing and Caring	10%	
c. Native Endemic and Indigenous Trees Planted	10%	
d. A Nation Trees (ANT) Accounting and Reporting	10%	
2. Awareness and Outreach Programs	**35%**	
a. Awareness Campaigns and Symposia on Environmental Issues and actions	10%	
b. Film showing about environmental related issues and actions	2%	
c. Environmental Camps	6%	
d. Watershed Protection and Conservation	4%	
f. Clean-up drives	8%	
g. Adopt a river/ community/ forest	5%	
3. Solid Waste Management, Entrepreneurship and Energy Conservation	**25%**	
a. Practicing 3Rs (Reduce, Reuse, Recycle)	10%	
b. Establishment of Materials Recovery Facility	5%	
c. Environmental Entrepreneurship	3%	
d. Advocated the practice of plastic free environment	5%	
e. Energy, Water and Power Supply Conservation	2%	
TOTAL	**100%**	

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"Gulayan sa Paaralan" (GPP) BEST PROGRAM IMPLEMENTER

CRITERIA	MAXIMUM RATING	POINTS/ RATING
1. Crop Integration	**20%**	
a. Fruit vegetables (productive)	5%	
10 or more	5%	
6 to 9	3.5%	
1 to 5	2.5	
b. Leafy vegetables (productive)	5%	
5 or more	5%	
3 to 4	3.5%	
1 to 2	2.5	
c. Root vegetables	4%	
5 or more	4%	
3 to 4	3%	
1 to 2	2%	
d. Indigenous plant materials (vegetables)	3%	
5 or more	3%	
3 to 4	2%	
1 to 2	1.5%	
e. Indigenous herbal materials (vegetables)	3%	
5 or more	3%	
3 to 4	2%	
1 to 2	1.5%	
2. Crop Production System	**30%**	
a. use of container vegetable and artistry	7.5%	
10 or more various container	7.5%	
6 to 9	6.5%	
1 to 5	4%	
b. Gardening production		
Use of trellis	2%	
Use of organic materials for fertilizer	3%	
Quantity/ quality of production	2.5%	
c. Pest management		
Use of botanical plant to repel insect/ pest	5%	
Use of plant extract material for pesticides	5%	
Use of other proven pest control devices	5%	
3. Product Utilization	**20%**	
Note: Number of Nutritionally problematic children _____		
a. % of nutritionally depressed school children supported under the gulayan	10%	
90 to 100	10%	
55 to 89	6%	
1 to 54	4%	
b. % of school children supported for maintenance	10%	
40 to 50	10%	
25 to 39	7%	
1 to 24	3%	
4. Sustainability	**20%**	
a. presence of sustainability plan (document)	5%	
b. setting aside seed production area for next planting operation	8%	

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c. Voluntary involvement of parent/ teachers to provide succeeding plant material and labor	7%	
5. Land Resource Space Utilization	**10%**	
a. % of utilization of school area suitable for gardening	10%	
80 to 100% utilization (estimate)	10%	
60 to 79% utilization (estimate)	6%	
30 to 59% utilization (estimate)	3%	
TOTAL	**100%**	

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O.S.O. Y2.
SCREENING COMMITTEE

COMPOSITION OF DISTRICT LEVEL SCREENING COMMITTEE		
Chair:	Public Schools District Supervisor (PSDS)	
Members:	4 Members shall be chosen by the PSDS	
Secretariat:	SSG/SPG Advisers	
COMPOSITION OF DIVISION LEVEL SCREENING COMMITTEE		
Chair:	Chief, School Governance and Operations Division (SGOD)	
Vice-Chair:	Education Program Supervisor (EPS) for Araling Panlipunan	
Members:	Senior Education Program Specialist (SEPS) for Social Mobilization & Networking	
	Senior Education Program Specialist (SEPS) for Monitoring and Evaluation	
	Senior Education Program Specialist (SEPS) for Human Resource and Learning Development	
Secretariat:	Project Development Officer 1 – Youth Formation Coordinator	

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ADDITIONAL ATTACHMENTS ASIDE FROM MOVs PER CRITERION:

Please use a separate sheet

A. **Essay** (Maximum Number of Pages: 5)

1. Describe your project Entry (Limit to 500 words and in one page)

2. How does the project address the problem of the school/community? (Limit the answer to 300 words and half page)

3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Limit the answer to 300 words and half page).

4. What is the impact of the project to the stakeholders? (Limit the answer to 500 words and in one page).

5. Who are involved and what are their roles to the project? (Limit the answer to 300 words and half page).

6. How does the project promote the idea of teamwork and solidarity among its stakeholders? (Limit the answer in 300 words and half page)

7. How were the team able to fund the project? (Limit the answer to 300 words and half page)

B. Photo Documentation (Maximum Number of Pages: 10)
C. List of Officers

NOTE:

1. Adviser should be the one who will sign and pass the entry/ application form.
2. Non-compliance to the Search Requirements will result to automatic disqualification.

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APPLICATION/ENTRY FORM

District : _____

Name of the School: _____

ORGANIZATIONAL PROFILE	
Name of School Organization:	
Address of School:	
Name of Teacher-Adviser:	
Contact Number:	
Email Address:	
School Population:	
CONTACT PERSON DATA	
Full name: Surname First Name Middle Name Nickname	
Home Address:	
Date of Birth:	
Position in the Organization:	
Contact Number:	
PROJECT PROFILE	
Project Title:	
Brief Description (2 Sentences):	
Project Launch date:	
Category (Please Check One Only)	
	Maka-Diyos (Belief and Tradition)
	Maka-Tao (Human Development, Health, Well-Being)
	Makakalikasan (Environment and Disaster Risk Reduction Management)
	Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism)
	BKD/ Drug Prevention Best Program Implementer
	YES-O Best Program Implementer
	"GULAYAN SA PAARALAN" GPP Best Program Implementer

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

_____

Signature Over Printed Name

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O.S.O Y2.

TIMETABLE OF ACTIVITIES

TIMETABLE OF ACTIVITIES		
DATE	ACTIVITY	FOCAL UNIT
April 8-29, 20212	Application Period	Division Office SGOD – Youth Formation Coordinators
May 2-6, 2022	District Level Screening by the District Screening Committee	PSDS /District Screening Committee
May 9-13, 2022	Announcement of District Level Finalists and Submission of Documents of District Level Finalists to the Division office	PSDS /District Screening Committee
May 23-27, 2022	Division Level Screening of the District Level Finalists by the Division Screening Committee : / Paper Screening and Evaluation / Field Validation / Panel Interview of Division Level Finalists	Division Level Screening Committee Division Office SGOD-Youth Formation Coordinator
May 31, 2022	Announcement of the Division Level Winners	Division Office SGOD –Youth Formation Section
June 3, 2022	Awarding	Division Office SGOD –Youth Formation Section

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Department of Education
Region VII – Central Visayas
Schools Division of Bohol

PARENTAL CONSENT

I/We hereby willingly and voluntarily give consent to the participation of my/our son/daughter _____ in the Division Search for the Outstanding Students' Organization.

I have considered the benefits that my son or daughter will derive from his/her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepED employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

PHOTO/MEDIA RELEASE: I grant DepED Bohol, the right to use, reproduce, assign, and/or distribute photographs, films, videotapes, and sound recording of me for use in materials they may create.

_____ Signature of Father

_____ Signature of Mother

_____ Name of Father

_____ Name of Mother

_____ Signature of Guardian over Printed name

_____ (Relationship with the Learner)

Verified by:

_____ Teacher – Adviser

_____ Principal/School Head

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