



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

**Office of the Schools Division
Superintendent**

December 13, 2021

UNNUMBRED MEMO

**Development of Contextualized Operations Manual in the Promotion of Teachers, School Heads,
and Non-Teaching Personnel: series 6**

TO: Assistant Schools Division Superintendents
Chiefs- CID and SGOD Functional Divisions
Public Schools District Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. In a study conducted at the Development Academy of the Philippines (DAP), one of the causes of emotional and psychological problems among DepEd teachers and administrators is with regard to slow promotion process. Some of the respondents in the study revealed that they are not aware on the needed documents to support their activities worthy to be part of the considerations in the promotion processes.
2. **Project MaRENS' TWG Members** drafted **TABANG (Technical Assistance Based on Applicable National Guidelines)**, an operations manual to provide appropriate documents to serve as guide among teachers, and other non-teaching personnel in SDO Bohol in the pursuit of professional and personal growth.
3. Finalization of the output by Project MaRENS' TWG members will be conducted at BPSTEA Building, Tagbilaran City on ~~December~~ **December 22-23, 2021**.
4. Attached herewith is the list of participants on the said presentation of **TABANG**. Travelling and other incidental expenses incurred relative to the participation of the said activity is chargeable to school/division MOOE and other local fund source available, subject to the usual accounting and auditing rules and regulations. Breakfast will be served on the first day.
5. This Memorandum will serve as **TRAVEL ORDER**
6. Immediate dissemination is expected.

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Schools Division Superintendent *max*



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Behold...
BOHOL

Attachment to Division Memorandum No. _____, S. 2021

List of Project MaRENS TWG Members of TABANG Operations Manual

Participants	Number of Participants
Project MaRENS TWG Members	1. PSDS Sarah T. Mortejo PhD
	2. PSDS Gemma N. Ladroma PhD
	3. Vincent Salazar
	4. Kenneth Regen Blasco
	5. Nimfa Canete
	6. Josephine B. Abayabay
	7. Lilibeth Laroga
	8. Stephen P. Olaivar
	9. Christopher S. Bamba
	10. Margarita S. Licayan
	11. Rose E. Gunday
	12. Ester Mingoc
	13. Dianne Cicely Jimenez, SDO
	14. Grace P. Daquio, SDO
	15. Mark Cyril Potane, SDO
	16. Ma. Maya V. Tumalon PhD, MDM
Consultants	: Chiefs
	: ASDSs
	: SDS



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