



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



Invitation to Bid
for
Proposed Conversion of Classrooms into Inclusive Learning Resource Center
No. I2021-12-06

1. The **Department of Education – Schools Division of Bohol**, through the *Government Appropriations Act CY 2021* intends to apply the sum of **One Million Nine Hundred Eighty Four Thousand Two Hundred Fifty Three and 82/100 Pesos (P1,984,253.82)** only being the Approved Budget for the Contract (ABC) to payments the project, **Proposed Conversion of Classrooms into Inclusive Learning Resource Center** detailed below.

Table 1.

ID No.	SCHOOL NAME	MUNICIPALITY	LEGISLATIVE DISTRICT	SCOPE	CONTRACT DURATION (in calendar days)	APPROVED BUDGET FOR THE CONTRACT
I2021-12-06-1	Jagna Central Elementary School	Jagna	3	Conversion of Classrooms into Inclusive Learning Resource Center	90	P1,984,253.82

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education – Schools Division of Bohol** now invites bids for the above Procurement Project. Completion of the Works is required to *be completed within ninety (90) calendar days*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **Department of Education – Schools Division of Bohol** and inspect the Bidding Documents at the address given below from 8:00am to 5:00pm.

Department of Education – Schools Division of Bohol
0050 Lino Chatto Drive, Barangay Cogon, Tagbilaran City, Bohol

5. A complete set of Bidding Documents may be acquired by interested bidders on *December 7, 2021 to December 27, 2021* from **Department of Education – Schools Division of Bohol** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.

Payment for the purchase of the bidding documents can be done at the Cashier's Office of DepEd – Schools Division of Bohol or by depositing the amount in the bank account detailed below:

Name of Bank: Landbank of the Philippines (Tagbilaran Branch)

Account Name: DEPED BOHOL TRUST FUND

Account Number: 0612102112

If payment is done through the bank account detailed above, the prospective bidder is advised to send the e-copy or scanned copy of the deposit slip to bacdepedbhol@gmail.com so that the BAC Secretariat can assist the bidder in providing for the Official Receipt of the amount paid.

6. The *Department of Education – Schools Division of Bohol* will hold a Pre-Bid Conference on *December 15, 2021 at nine o'clock in the morning (Philippine Standard Time)* at the *DepEd – Schools Division of Bohol, New Capitol Site, Tagbilaran City, Bohol* and/or through videoconferencing/webcasting via any available video conferencing app, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission or online or electronic submission on or before *December 27, 2021 at nine o'clock in the morning (Philippine Standard Time)*. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
9. Bid opening shall be on *December 27, 2021 at nine o'clock in the morning (Philippine Standard Time)* at the *Department of Education – Schools Division of Bohol*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders who cannot submit the hardcopies of their Technical and Financial Components during the scheduled Submission, Receipt and Opening of Bids have the option to submit softcopies of their documents provided that they must send the hardcopies to DepEd – Schools Division of Bohol before the deadline of Submission of Bids. Bidders should send proof of mailing that the hardcopies of the aforementioned documents are already in transit prior to the deadline of submission of bids (i.e. scanned copy of the official receipt, acknowledgement receipt from the courier, etc.).

Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in two (2) separate sealed bid envelopes, or **two (2) password-protected Bidding Documents in compressed archive folders, in case of electronic bid submission**, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements and the second shall contain the financial component of the bid.

Unsealed or unmarked bid envelopes, or **in case of electronic bid submission, Bidding Documents not in compressed archive folders and are not password protected, shall be rejected**. However, bid envelopes that are not properly sealed and marked or not properly compressed and password-protected shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for the misplacement of the contents of the improperly sealed or

marked bid, or improperly compressed or password-protected folder, or for its premature opening.

For electronic bid submission, **the passwords for accessing the Bidding Documents will be disclosed by the Bidders only during the actual bid opening** which may be done in person or face-to-face through videoconferencing, webcasting or similar technology.

11. The ***Department of Education – Schools Division of Bohol*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

PABLITO D. VILLALON
BAC Secretariat
Department of Education – Schools Division of Bohol
New Capitol Site, Tagbilaran City
Telefax No. (038) 501-7550

13. You may visit the following websites:

For downloading of Bidding Documents: www.depedbohol.org/

Or through this link:

<https://drive.google.com/drive/folders/1v0r9Bum0ZDNcIaL7qhsquJ8vCKvcOg2x?usp=sharing>

For online bid submission: depedboholbac@gmail.com

[December 6, 2021]


DANILO G. GUDEლოსAO, Ed.D.
BAC Chairperson