

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2021-11-012779

DATE: 11-11-2021

Name of Company: _____

Address: _____

Business Permit No. _____

TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

DR. DANILO G. GUDELOS
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					
				PRICE			Compliance with Technical Specifications (Please Check)		REMARKS
				QTY	Unit Price	Total Price	Yes	No	
Procurement of Photography and Video Equipment for Media Production (MediaPro) Unit.									
Canon Camera Lens – Canon EF-S 10-18mm f/4.5-5.6 IS STM Lens - intl	1	unit	12,320.00						
Camera SD Card – 64GB SD Card/SdCard SDSDUNR SDHC UHS-I Memory Card C10 U1 Full HD (Speed up to 100MB/s) For Camera / DSLR / Action Camera / Spoil Store	5	unit	5,000.00						
DSLR External Microphone - Lightweight microphone, high-quality audio recording to small camcorder and HDSLR camera, 2.6 ounces, integrated Rycote Lyre shock mount, offers battery-free operation using instead the plug-in power from camera's 3.5mm microphone input, won't work on cameras that don't supply plug-in power to its 3.5mm audio input jack	2	unit	13,430.00						
DSLR Wireless Lapels – Portable 2.4G Wireless Lavalier Lapel Microphone System Single Transmitters + One Receiver with Hard Case for DSLR Camera Camcorder Smartphone PC Tablet Sound Audio Recording Micro	2	unit	6,948.00						

DSLR External Monitor – 5.5 Inch Monitor Kit 3D LUT Video Assist with Sunshade Tilt Arm Support 4K HD Input & Output. Use with DSLR Camera	1	unit	6,390.00						
Clapperboard – Acrylic Film Clapperboard Plastic Movie Clapper Cutting Action Scene Caliper Board	1	unit	650.00						
Camera Rig Kit – Camera Cage with Matte Box DSLR Rig Kit	1	unit	2,850.00						
Hard Case for Camera – Protective Equipment Hard Flight Carry Case Waterproof Camera	1	unit	1,850.00						
Light Bulb – 200Watts LED Bulb Lamp	6	unit	7,200.00						
Soft Box – 50 x 70cm Professional Photo Studio Equipment Light Soft Box Kit with 2.1M Tripod Stand	3	unit	6,600.00						
Key Light – Ultra-bright and adjustable: 2500 lumens and are fully dimmable Versatile color temperature: 2900-7000K produces cold through warm white Glare-free diffusion: Opal glass face ensures balanced lightning	2	unit	25,000.00						
Teleprompter – The focal length of the lens when shooting horizontally is not less than 24mm and when shooting vertically, the focal length of the lens is not less than 35mm. Package List: *Portable storage bag *1 Lens hood *1 Lifting head *1 Teleprompter main frame *1 Manual *1 Remote control *1 Dust cloth *1 Vertical shooting guard *1 Gimbal screw	1	unit	4,350.00						
TOTAL			104,053.00						
X-X-X-X-X-X-X-X-X-X-X-X-X-X									
Purpose: For use in the DepEd Division of Bohol Media Production (MediaPro) Unit.									

(Signature Over Printed Name)

Terms and Conditions

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods)
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The item/s shall be delivered on the date and place specified in the purchase order and shall commence from the receipt thereof.
8. The Inspection Committee shall have the right to inspect and/or to test the goods to confirm their conformity of the technical specifications.
9. Liquidated damages equivalent to the one-tenth of one percent of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Head of the Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages