



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

October 19, 2021

Office Memorandum  
No. 39 series of 2021

For: Division Nurse-in-Charge  
Lead Nursing Program Coordinators  
Division Nurses  
All others concerned

Subject: **URGENT SUBMISSION OF PERTINENT DOCUMENTS ON THE  
MODIFICATION OF NURSE POSITIONS**

- I. This office memorandum is issued in connection to **Office Memorandum No. 35, s. 2021** entitled “**Meeting on the Modification of Nurse Positions**”, and pursuant to **Department of Budget and Management (DBM) Budget Circular No. 2021-2**, dated August 25, 2021 entitled “Modification of Nurse Positions”.
- II. In view thereof, all Division Nurses are urgently required to perform all the necessary actions relevant to the provisions of the said DBM Budget Circular.
- III. All concerned are instructed to be physically present at the Schools Division Office on **Thursday, October 21, 2021** to bring the required documents and perform the necessary actions for the processing of the modification of nurse positions. The nurses are reminded to bring with them all the necessary files pertinent to the undertaking.
- IV. Furthermore, all concerned are to be mindful of their compliance to the aforementioned action on the prescribed date.
- V. This memorandum serves as travel order, and travel expenses incurred shall be chargeable to the travel claims.
- VI. For information, dissemination, and strict compliance.

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent 



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