



Republic of the Philippines  
**Department of Education**  
Region VII-Central Visayas  
**SCHOOLS DIVISION OF BOHOL**

Office of the Schools Division Superintendent

**MEMORANDUM**  
**No. 38, S. 2021**

October 18, 2021

TO:

Giselo B. Cajés	Merlino L. Acebes
Chona C. Tigbas	Jocelyn J. Laguna
Frederick Dacapio	Mary Lielynne L. Bongo
Jocelyn A. Lasconia	Ma. Theresa A. Hencianos
Kim V. Sevcik	Ronald M. Bayot
Nelson A. Lagapa	Peter Paul C. Cubay
Jessica G. Alcala	Jocelyn E. Sasan
Gemma B. Calacar	Janneth L. Tumanda
Lourdes Tuditud	Alfreda C. Racho – Ex-Officio Adviser

1. The following officers of the *Bohol Association of School Paper Advisers Inc. (BASPA)* are called to a 2<sup>nd</sup> Round special meeting to finalize the plans and its implementation of the upcoming webinar series on teacher's capability building shifting to school administration in preparation for the Principal's Examination sometime in March 2022. This said meeting shall be on **October 20, 2021, at the BPSTE A Building, Tamblot St., Tagbilaran City from 8:00am to 5:00pm.**
2. A **registration fee of P350.00** shall be collected per officer to defray expenses for the venue, a lunch, and a 2 snacks. Registration fee, transportation expenses and other incidental expenses relative to this special meeting shall be taken from the **SP funds** or from **school MOOE** or from **other available school funds** subject to the COA auditing and accounting rules and regulations.
3. Attendance is a must.
4. This will serve as your **TRAVEL ORDER.**

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent



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Behold...  
**BOHOL**