



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

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Division Advisory No. **83** s. 2021

October 13, 2021

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for endorsement per DO 28, s. 2001, but also for the information of DepEd Officials, personnel/staff, as well as the concerned public.

**ARCZONE Professional Development Programs for Teachers and School Leaders**

1. This Office disseminates Regional Advisory No. 0121 s. 2021 containing the letter from **Ms. Jermaine P. Ogking**, Training Coordinator, ARCZONE Professional Development Inc, inviting all interested parties to the **ARCZONE Professional Development Programs for Teachers and School Leaders** entitled, “ Instructional Leadership in the New Normal” and Practical Research towards Experimental, Strategic and Transformative Education Practices (PRESTEP)”.
2. The communication is herewith attached for reference.
3. For the information and guidance of all interested and concerned parties.



0050 Lino Chatto Drive Barangay, Cogon, Tagbilaran City, Bohol  
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550  
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# ARCZONE

PROFESSIONAL DEVELOPMENT INC.

October 1, 2021

**DR. BIANITO A. DAGATAN**

Schools Division Superintendent  
DepEd Division of Bohol Province  
Lino Chatto Drive, Brgy. Cogon, Tagbilaran City

Dear Dr. Dagatan:

**ARCZONE Professional Development, Inc., a Learning Service Provider (LSP) authorized by the National Educators Academy of the Philippines (NEAP), is pleased to present to you the list of its NEAP Recognized Professional Development Programs.** These programs have undergone a thorough evaluation by NEAP who ensured that they are aligned with the **DepEd Professional Development (PD) Priorities for Teachers and School Leaders for SY 2020-2023 (DepEd Memorandum No. 050, s. 2020).**

The programs that we are offering support the goal of the Department to continuously upskill and reskill our educators that will result in better learning outcomes. Thus, we respond to the call in addressing the training needs of school leaders and teachers to ensure quality education amidst the COVID-19 pandemic.

Our programs combine both synchronous and self-paced tasks and involve *series of webinars, exercises and feedback on their sample outputs via a Learning Management System (LMS).* Upon completion of the courses, participants will receive certificates with **CPD units** for their **license renewal** and a certificate with **NEAP Credit Units for promotion/ranking.**

We also underscore that our programs are in accordance to the **Philippine Professional Standards for Teachers (PPST) and Philippine Professional Standards for School Heads (PPSSH),** as emphasized in **DepEd Order No. 30, s. 2021 (Multi-year implementing guidelines on the allocation and utilization of the human resource development fund for teachers and school leaders)** which adheres to the professional development of teachers and school leaders.

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DATE 10-1-21  
TIME 4:40 pm  
SIGNATURE [Signature]

📍 2nd. Floor Overland Park Bldg., Banawe St. Brgy. Sto. Domingo, Quezon City

☎ (02) 8781 6895 | 8710 5531 | 7900 5176 📱 0921 576 1676 | 0905 447 3534

✉ arczone\_edubhil@yahoo.com 🌐 www.arczoneprofdev.com



Below is the list of recognized programs with the specified target participants, dates and registration fees:

No.	Title of the Program	Title of the Course	Target Participants	Inclusive Dates	Registration Fee
1	<b>Remote Learning through Radio-based Instruction in the New Normal</b> <i>(PD-2021-0005-0312)</i>		Beginning to Proficient Teachers	Upon request (5 days)	Php 2,000
2	<b>Addressing Mental Health Issues Amidst the COVID-19 Pandemic</b> <i>(PD-2021-0006-0312)</i>		School Administrators, Mid-level Managers, Guidance Counsellors and Teachers	Upon request (5 days)	Php 2,000
3	<b>PIVOTAL in the New Normal: Pursuing Innovative Virtual and Offline Teaching and Learning</b> <i>(PD-2021-0021-0517)</i>	Blended Learning: What it is and how it works	Beginning to Proficient Teachers	October 18-22, 2021	Php 4,500
Flexible Learning – The New Normal		October 25-29, 2021			
Migrating Classes to Flexible Mode		November 1-5 & 8-12, 2021			
Designing Instructional Materials for Flexible Learning		November 15-19 & 22-26, 2021			
Assessment in the Flexible Learning Environment		November 29-December 3 & December 6-10, 2021			
4	<b>SCAFFOLDed: School in Crisis Action for Fundamental Online Leadership and Distance Education</b> <i>(PD-2021-0022-0517)</i>	Blended Learning: What it is and how it works	School Administrators and Supervisors	October 18-22, 2021	Php 4,500
Flexible Learning – The New Normal		October 25-29, 2021			
Migrating Classes to Flexible Mode		November 1-5, 2021			





		The Role of School Heads in Managing Flexible Learning		November 8-12, 2021	
		Building Professional Learning Communities for Flexible Learning		November 15-19, 2021	
		Evaluating the Results of the Flexible Learning Modes		November 22-26, 2021	
		Creating a Plan for Flexible Learning Deliveries		November 29-December 3 & December 6-10, 2021	
5	<b>Practical Research towards Experiential, Strategic and Transformative Education Practices (PRESTEP)</b>  <i>(PD-2021-0033-0727)</i>	<b>Phase 1:</b> General Orientation and Training on Research	Senior High School Teachers and Research Enthusiasts	<b>Batch 1:</b> September 20-24, 2021  <b>Batch 2:</b> October 11-15, 2021  <b>Batch 3:</b> October 25-29, 2021	Php 2,800
		<b>Phase 2:</b> Writing and Reporting the Classroom Research Findings		<b>Batch 1:</b> January 10-14, 2022  <b>Batch 2:</b> February 7-11, 2022  <b>Batch 3:</b> February 21-25, 2022	Php 2,800
		<b>Phase 3:</b> Division Research Forum & The World Café (Culminating Activity)		<b>Batch 1:</b> May 16-20, 2022  <b>Batch 2:</b> June 6-10, 2022  <b>Batch 3:</b> June 13-17, 2022	Php 1,800
6	<b>Instructional Leadership in the New Normal</b>  <i>(PD-2021-0034-0727)</i>		School Heads	<b>Batch 1:</b> October 4-8, 2021  <b>Batch 2:</b> November 22-26, 2021  <b>Batch 3:</b> December 6-10, 2021	Php 3,800



# ARCZONE

PROFESSIONAL DEVELOPMENT INC.

Also attached in this communication are the details of these programs along with our **Certificate of Authorization** issued by DepEd-NEAP with Authorization No. **LSP 2020-005-1020** and the **Certificate of Recognition** of the programs for your reference. **Thus, may we request for your support in offering these programs to the schools under your supervision?**

Should you have further clarifications about this matter, we would be glad to discuss this with you further over the phone or via a video conference.

We are hoping that you find merit in this proposal and hopefully, we could collaborate in the future in offering quality training programs to our educators and combat the tides of the pandemic with our joint efforts.

Thank you very much.

Sincerely yours,

  
**Ms. Jermaine P. Ogking**  
Training Coordinator

 2nd. Floor Overland Park Bldg., Banawe St. Brgy. Sto. Domingo, Quezon City

 (02) 8781 6895 | 8710 5531 | 7900 5176  0921 576 1676 | 0905 447 3534

 arczone\_edunhil@yahoo.com  www.arczoneprofdev.com

Regional Advisory No. 0121, s. 2021

August 13, 2021

In compliance with DepEd Order (DO) No. 8, s 2013, this advisory is issued not for endorsement per DO 28, s. 2001, but also for the information of DepEd Officials, personnel/staff, as well as the concerned public.

Region VII

(Visit [www.depedro7.gov.ph](http://www.depedro7.gov.ph))

**ARCZONE Professional Development Programs for Teachers and School Leaders**

1. This Office disseminates the communication received from Ms. Jermaine P. Ogking, Training Coordinator, ARCZONE Professional Development Inc., inviting all interested parties to the **ARCZONE Professional Development Programs for Teachers and School Leaders** entitle, "Instructional Leadership in the New Normal" and "Practical Research towards Experiential, Strategic and Transformative Education Practices (PRESTEP)".
2. The communication is attached herewith for reference.
3. Participation of interested personnel to this activity is subject to the discretion and approval of the Schools Division Superintendents, and to the provisions of DECS Order No. 28, s. 2001 entitled "Prohibiting the Commercialization of DECS organization through Endorsements and Accreditation of Goods and Services", and DepEd Order No. 9, 2005 entitled "Instituting Measures to Increase Engaged Time-On-Task" and all other existing DepEd policies, regulations, and ensuring compliance therewith.
4. For the information of all interested and concerned parties.

STJ/CAE/HRDD/MGB/rpm





# ARCZONE

PROFESSIONAL DEVELOPMENT INC.

August 10, 2021

**DR. SALUSTIANO T. JIMENEZ**

Regional Director  
DepEd – Region VII  
Sudlon, Lahug, Cebu City

Dear **Director Jimenez:**

In response to the call in addressing the training needs of school leaders and teachers to explore new approaches and modes of delivery to ensure quality education amidst the COVID-19 pandemic, **ARCZONE Professional Development Inc.** is pleased to present to you our training programs. As a **Learning Service Provider (LSP)** authorized by the National Educators Academy of the Philippines (NEAP), we aim to respond to the goal of the Department of Education to promote and support the professional development of teachers and school leaders as stated in the recent **DepEd Order No. 30, s. 2021** (*Multi-year implementing guidelines on the allocation and utilization of the human resource development fund for teachers and school leaders*).

Pursuant to DepEd Order 001, s. 2020, these programs have undergone thorough evaluation in order to ensure their alignment with the **Philippine Professional Standards for Teachers (PPST), Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS)**, and their adherence to the **Professional Development Priorities of the DepEd-NEAP**.

These programs which are a combination of both synchronous and asynchronous tasks are the following:

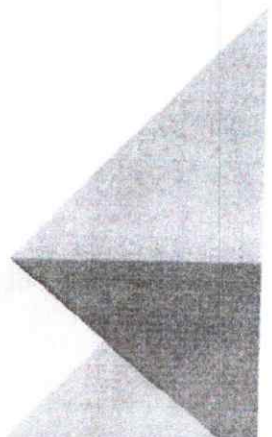
**1. Instructional Leadership in the New Normal**

This program intends to enhance the capabilities of school heads in instructional leadership through flexible learning deliveries. More specifically, this program focuses on strategically managing school operations, focus on teaching and learning and building connections.

**Target participants:** School leaders

**Duration:** 5 days (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

**Registration fee:** Php 3,800 per participant





## 2. Practical Research towards Experiential, Strategic and Transformative Education Practices (PRESTEP)

This program is primarily geared towards making the participants realize the role of research in the teaching and learning process. This research program considers practical action research as a pre-step or a prerequisite to designing curriculum and instruction that is relevant to students' experiences and responsive to the needs of communities.

**Target participants:** Senior High School teachers and research enthusiasts

### **Duration:**

Phase 1 - **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

Phase 2 - **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

Phase 3 - **5 days** (3 hours of synchronous sessions/day; self-paced scheme for the remaining activities)

### **Registration fees:**

Phase 1 - **Php 2,800** per participant

Phase 2 - **Php 2,800** per participant

Phase 3 - **Php 1,800** per participant

The training programs involve *series of webinars, exercises and feedback on their sample outputs via a Learning Management System (LMS)*. Upon completion of the courses, participants will receive certificates with **CPD units** for their **license renewal** and a certificate with **NEAP Credit Units for promotion/ranking**.

Attached in this communication are the details of the said program along with our **Certificate of Authorization** issued by DepEd-NEAP with Authorization No. **LSP 2020-005-1020** and the **Certificate of Recognition of the programs** for your reference. **Thus, may we request for a strong partnership with your Regional Office in offering these programs to Divisions under your supervision?**

Should you have further clarifications about this matter, we would be glad to discuss this with you further over the phone or via a video conference.

We are hoping that you find merit in this proposal and hopefully, we could collaborate in the future in offering quality training programs to our educators and combat the tides of the pandemic with our joint efforts.

Thank you very much.

Sincerely yours,

  
**Ms. Jermaine P. Ogking**  
Training Coordinator





Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Authorization

to


# ARCZONE Professional Development, Inc.

2nd Floor Overland Park Building, Banawe Street, Corner Quezon Avenue,  
Quezon City 1800

for having complied with the requirements for the  
**NEAP Authorization of Learning Service Provider**  
in accordance with **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional Development  
Programs and Courses for Teachers and School Leaders.*

**Authorization No. LSP-2020-0005-1020**

Given this 20<sup>th</sup> day of October 2020.  
Expires on 19<sup>th</sup> day of October 2023.

  
**JOHN ARNOLD S. SIENA**

Director IV 



Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
Email Address: neap.od@deped.gov.ph / askneap@deped.gov.ph



Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

# Certificate of Recognition

**Instructional Leadership in the New Normal**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020** also known as *Guidelines for NEAP Recognition of Professional 'Development Programs and Courses for Teachers and School Leaders.*

**ARCZONE Professional Development Inc.**

*Name of Provider*

**LSP 2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0034-0727**

*Program/ Course Recognition No.*

*The recognition for the above - stated program/course is co-terminus with the three-year professional development priorities issued through DepEd Memorandum No. 50, s. 2020.*

*Given this 27<sup>th</sup> day of July 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**

Director IV 



Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
Email Address: neap.od@deped.gov.ph / askneap@deped.gov.ph



Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Recognition

**Practical Research towards Experiential, Strategic and Transformative  
Education Practices (PRESTEP)**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional 'Development  
Programs and Courses for Teachers and School Leaders.*

**ARCZONE Professional Development Inc.**

*Name of Provider*

**LSP 2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0033-0727**

*Program/ Course Recognition No.*

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the three-year professional development priorities issued  
through DepEd Memorandum No. 50, s. 2020.*

*Given this 27<sup>th</sup> day of July 2021 at Pasig, Philippines.*

  
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# PRESTEP



**Practical Research towards Experiential, Strategic  
and Transformative Education Practices**

**PHASE 1: 5 DAYS** General Orientation and Training on Research

**PHASE 2: 5 DAYS** Writing and Reporting the Classroom Research Findings

**PHASE 3: 5 DAYS** Division Research Forum & The World Café  
(Culminating Activity)



**Synchronous and Asynchronous  
Sessions**

**Access to a Learning Management  
System**

**Supplementary Activities**

**Research Forum**

**World Café**

**Research Outputs**

**With PRC CPD Units  
With NEAP Credit Units**

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**Accredited by:**

Professional Regulation Commission (PRC)  
as CPD Provider

Civil Service Commission (CSC)  
as a Learning and Development Institution

**Authorized by:**

National Educators Academy of the  
Philippines (NEAP)  
as Learning Service Provider



# **INSTRUCTIONAL LEADERSHIP**

**IN THE NEW NORMAL**

- The role of school heads as instructional leaders
- Building professional learning communities
- Utilizing assessment results for achievement accountability
- Using the Philippine Professional Standards for Teachers
- Conducting classroom observation

DURATION

**5 DAYS**

SYNCHRONOUS  
ASYNCHRONOUS

**Accredited by:**

Professional Regulation Commission (PRC)  
as CPD Provider  
Civil Service Commission (CSC)  
as a Learning and Development Institution

**Authorized by:**

National Educators Academy of the Philippines (NEAP)  
as Learning Service Provider





# **INSTRUCTIONAL LEADERSHIP**

## **IN THE NEW NORMAL**

- The role of school heads as instructional leaders
- Building professional learning communities
- Utilizing assessment results for achievement accountability
- Using the Philippine Professional Standards for Teachers
- Conducting classroom observation

DURATION  
**5 DAYS**  
SYNCHRONOUS  
ASYNCHRONOUS

**Accredited by:**

Professional Regulation Commission (PRC)  
as CPD Provider  
Civil Service Commission (CSC)  
as a Learning and Development Institution

**Authorized by:**

National Educators Academy of the Philippines (NEAP)  
as Learning Service Provider



# PRESTEP



**Practical Research towards Experiential, Strategic and Transformative Education Practices**

- PHASE 1: 5 DAYS** General Orientation and Training on Research
- PHASE 2: 5 DAYS** Writing and Reporting the Classroom Research Findings
- PHASE 3: 5 DAYS** Division Research Forum & The World Café (Culminating Activity)

- Synchronous and Asynchronous Sessions
- Access to a Learning Management System
- Supplementary Activities
- Research Forum
- World Café
- Research Outputs



With PRC CPD Units  
With NEAP Credit Units

**Accredited by:**

Professional Regulation Commission (PRC)  
as CPD Provider

Civil Service Commission (CSC)  
as a Learning and Development Institution

**Authorized by:**

National Educators Academy of the  
Philippines (NEAP)  
as Learning Service Provider



**ARCZONE**  
PROFESSIONAL DEVELOPMENT INC.

# REMOTE LEARNING THROUGH RADIO-BASED INSTRUCTION IN THE NEW NORMAL

THIS VIRTUAL TRAINING PROGRAM IS DESIGNED TO EQUIP TEACHERS AND ADMINISTRATORS WITH KNOWLEDGE AND SKILLS ON THE UTILIZATION OF INNOVATIVE TEACHING AND LEARNING SOLUTIONS THROUGH RADIO-BASED INSTRUCTION. THIS INCLUDES:

- *Designing and processing materials both in print and digital forms*
- *Preparing scripts and videos for radio-based instruction*
- *Utilizing online tools, resources, and platforms for synchronous and asynchronous activities*

THIS PROGRAM WILL DISCUSS THE INTERIM GUIDELINES ON ASSESSMENT AND GRADING IN LIGHT OF **THE BASIC EDUCATIONAL LEARNING CONTINUITY PLAN** TO MAKE THEIR JOURNEY TO TRANSITIONING TO THE NEW NORMAL MORE MEANINGFUL AND EFFECTIVE.

- **SYNCHRONOUS AND ASYNCHRONOUS SESSIONS**
- EACH SYNCHRONOUS SESSION WILL LAST FOR **4 HOURS**
- ASYNCHRONOUS WORKSHOPS AND REINFORCEMENT ACTIVITIES ARE GIVEN **AFTER EACH VIRTUAL SESSION.**



**Accredited by:**

Professional Regulation Commission (PRC) Civil Service Commission (CSC)  
as CPD Provider as a Learning & Development Institution

**Authorized by:**

National Educators Academy of the Philippines (NEAP)  
as Learning Service Provider





## LIST OF RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAMS

As of July 31, 2021

No.	Recognition No.	Title of the Program	Title of the Course	Target Participants	Inclusive Dates	Registration Fee
1	PD-2021-0005-0312	Remote Learning through Radio-based Instruction in the New Normal		Beginning to Proficient Teachers	Upon request (5 days)	Php 2,000
2	PD-2021-0006-0312	Addressing Mental Health Issues Amidst the COVID-19 Pandemic		School Administrators, Mid-level Managers, Guidance Counsellors and Teachers	Upon request (5 days)	Php 2,000
3	PD-2021-0021-0517	PIVOTAL in the New Normal: Pursuing Innovative Virtual and Offline Teaching and Learning	Blended Learning: What it is and how it works	Beginning to Proficient Teachers	October 18-22, 2021	Php 4,500
			Flexible Learning - The New Normal		October 25-29, 2021	
			Migrating Classes to Flexible Mode		November 1-5 & 8-12, 2021	





			Designing Instructional Materials for Flexible Learning		November 15-19 & 22-26, 2021	
			Assessment in the Flexible Learning Environment		November 29-December 3 & December 6-10, 2021	
4	PD-2021-0022-0517	SCAFFOLDED: School in Crisis Action for Fundamental Online Leadership and Distance Education	Blended Learning: What it is and how it works	School Administrators and Supervisors	October 18-22, 2021	Php 4,500
			Flexible Learning – The New Normal		October 25-29, 2021	
			Migrating Classes to Flexible Mode		November 1-5, 2021	
			The Role of School Heads in Managing Flexible Learning		November 8-12, 2021	
			Building Professional Learning Communities for Flexible Learning		November 15-19, 2021	
			Evaluating the Results of the Flexible Learning Modes		November 22-26, 2021	



			Creating a Plan for Flexible Learning Deliveries		November 29-December 3 & December 6-10, 2021	
5	PD-2021-0033-0727	Practical Research towards Experiential, Strategic and Transformative Education Practices (PRESTEP)	Phase 1: General Orientation and Training on Research	Senior High School Teachers and Research Enthusiasts	<b>Batch 1:</b> September 20-24, 2021 <b>Batch 2:</b> October 11-15, 2021 <b>Batch 3:</b> October 25-29, 2021	Php 2,800
			Phase 2: Writing and Reporting the Classroom Research Findings		<b>Batch 1:</b> January 10-14, 2022 <b>Batch 2:</b> February 7-11, 2022 <b>Batch 3:</b> February 21-25, 2022	Php 2,800
			Phase 3: Division Research Forum & The World Café (Culminating Activity)		<b>Batch 1:</b> May 16-20, 2022 <b>Batch 2:</b> June 6-10, 2022 <b>Batch 3:</b> June 13-17, 2022	Php 1,800



6	PD-2021-0034-0727	Instructional Leadership in the New Normal		School Heads	<b>Batch 1:</b> October 4-8, 2021 <b>Batch 2:</b> November 22-26, 2021 <b>Batch 3:</b> December 6-10, 2021	Php 3,800
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**N.B. Training date/s may be customized**





Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Recognition

### **Instructional Leadership in the New Normal**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020** also known as *Guidelines for NEAP Recognition of Professional 'Development Programs and Courses for Teachers and School Leaders.*

### **ARCZONE Professional Development Inc.**

*Name of Provider*

**LSP 2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0034-0727**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/ course is co-terminus with the three-year professional development priorities issued through DepEd Memorandum No. 50, s. 2020.*

*Given this 27<sup>th</sup> day of July 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**

Director IV 



Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
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## Certificate of Recognition

**Practical Research towards Experiential, Strategic and Transformative  
Education Practices (PRESTEP)**

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*Name of Provider*

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**PD-2021-0033-0727**

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*Given this 27<sup>th</sup> day of July 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**

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Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Recognition

### **SCAFFOLDEd -School in Crisis Action for Fundamental Online Leadership and Distance Education**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional 'Development  
Programs and Courses for Teachers and School Leaders.*

### **ARCZONE Professional Development, Inc.**

*Name of Provider*

**LSP-2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0022-0517**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/course is co-terminus with  
the three-year professional development priorities issued  
through DepEd Memorandum No. 50, s. 2020.*

*Given this 17th day of May 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**  
Director IV 



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
**Telephone No.:** (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
**Email Address:** neap.od@deped.gov.ph / askneap@deped.gov.ph





Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Recognition

### **PIVOTAL in the New Normal: Pursuing Innovative Virtual and Offline Teaching and Learning**

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional 'Development  
Programs and Courses for Teachers and School Leaders.*

#### **ARCZONE Professional Development, Inc.**

*Name of Provider*

**LSP-2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0021-0517**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/course is co-terminus with  
the three-year professional development priorities issued  
through DepEd Memorandum No. 50, s. 2020.*

*Given this 17<sup>th</sup> day of May 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**  
Director IV 



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
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**Email Address:** neap.od@deped.gov.ph / askneap@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
National Educators Academy of the Philippines

awards this

# Certificate of Recognition

## Addressing Mental Health

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020** also known as *Guidelines for NEAP Recognition of Professional 'Development Programs and Courses for Teachers and School Leaders.*

### **ARCZONE Professional Development, Inc.**

*Name of Provider*

**LSP-2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0006-0312**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/ course is co-terminus with the three-year professional development priorities issued through DepEd Memorandum No. 50, s. 2020.*

*Given this 12<sup>th</sup> day of March 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**  
Director IV 



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
**Telephone No.:** (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
**Email Address:** neap.od@deped.gov.ph / askneap@deped.gov.ph



Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Recognition

### Remote Learning through Radio-Based Instruction in the New Normal

*Title of the Program/ Course*

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional Development  
Programs and Courses for Teachers and School Leaders.*

#### **ARCZONE Professional Development, Inc.**

*Name of Provider*

**LSP-2020-0005-1020**

*Provider Authorization No.*

**PD-2021-0005-0312**

*Program/ Course Recognition No.*

*The recognition for the above – stated program/course is co-terminus with  
the three-year professional development priorities issued  
through DepEd Memorandum No. 50, s. 2020.*

*Given this 12<sup>th</sup> day of March 2021 at Pasig, Philippines.*

  
**JOHN ARNOLD S. SIENA**  
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Republic of the Philippines  
Department of Education  
National Educators Academy of the Philippines

awards this

## Certificate of Authorization

to

# ARCZONE Professional Development, Inc.

*2nd Floor Overland Park Building, Banawe Street, Corner Quezon Avenue,  
Quezon City 1800*

for having complied with the requirements for the  
**NEAP Authorization of Learning Service Provider**  
in accordance with **DepEd Order No. 1, s. 2020**  
also known as *Guidelines for NEAP Recognition of Professional Development  
Programs and Courses for Teachers and School Leaders.*

**Authorization No. LSP-2020-0005-1020**

*Given this 20<sup>th</sup> day of October 2020.  
Expires on 19<sup>th</sup> day of October 2023.*

**JOHN ARNOLD S. SIENA**  
Director IV



**Address:** 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
**Telephone No.:** (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796  
**Email Address:** neap.od@deped.gov.ph / askneap@deped.gov.ph



October 1, 2021

**DR. BIANITO A. DAGATAN**  
Schools Division Superintendent  
DcpEd Division of Bohol Province  
Lino Chatto Drive, Brgy. Cogon, Tagbilaran City

*Dr. Cimeni  
- for approval - act  
10/1/21*

**Dear Dr. Dagatan:**

We, at **ARCZONE Professional Development, Inc.**, are pleased to assist private and government agencies in addressing specific training needs of employees for their continuous professional growth. As an **Accredited Learning and Development Institution (ALDI)** of the **Civil Service Commission**, we are offering development services to support the commission in providing learning and development opportunities to government employees in order for them to achieve excellence in public service. With this, we are delighted to present to you the list of our Civil Service training programs for your consideration:

**A. English for Specific Purposes**

- o English for Human Resources
- o English for Telephoning
- o English in the Workplace
- o English for Marketing & Advertising
- o Hospitality English
- o English for Health professionals (Doctors, Nurses, PT, Radiographers, etc.)
- o English for Foreign Nationals (Koreans, Taiwanese, Chinese, Japanese, etc.)
- o Language Enhancement (Immersion to American and British English)
- o English for Office Personnel (Focused on grammar review, business communication, customer service management, accent neutralization and fluency exercise.)
- o And others...

**B. Supervisory Development**

- o Management and Supervisory Skills
- o Approaches to Supervision Development
- o Mentoring and Coaching
- o Effective Business Communication Skills
- o Maintaining a Safe and Respectful Workplace
- o Enhancing Resiliency in the Workplace
- o Enhancing your Leadership Potential through better Choice
- o Managing Human Resources
- o Time and Stress Management
- o Conflict Management

**C. Learning and Development Courses**

- o Measuring and Evaluating Learning for Learning and Development Practitioners
- o Learning and Development Program Design, Planning, and Implementation
- o Developing Learning Facilitation Skills among Learning and Development Practitioners

DOWNLOADED

DATE 10-1-21

TIME 4:30pm

SIGNATURE Jes

**ARCZONE**  
Professional Development Inc.







**D. Core HRM**

- Strategic Human Resource Practices
- Strategies in Managing Learning and Development in the Workplace
- Strategic Approaches in Recruitment, Selection, and Placement for HR Management Practitioners
- Strengthening Organizational Culture through Effective Workplace Relationships
- Increasing Employee Productivity and Engagement: Revisiting Performance Management System, Rewards, and Recognition Programs

**E. HR Courses**

- Enhancing the Potentials of Future Leaders: Designing Career Development and Succession Management Programs
- Training of Trainers on Facilitating Open Space Technology (OST) and the World Café as Techniques in Group Facilitation
- Mentoring and Coaching for Improved Organizational Performance
- Competency-Based Management for Human Resource Practitioners
- Boosting Organizational Performance through Effective Capacity Building Strategies
- Levelling the Playing Field: Mainstreaming Gender in Government Agencies
- Knowledge Management System: Strategies, Methodologies, and Innovations
- Skills, Tools and Resources for Strategic Planning: A Seminar-Workshop for Human Resource Practitioners

**F. Other Learning and Development Programs**

- Prioritizing Mental Health Amidst the Covid-19 Pandemic
- Personality Development
- Trends and Issues in Quality Management
- Ethics in the Workplace
- Values formation in the Workplace: Building Desirable Work Habits and Positive Attitudes
- Negotiation in Business: Skills, Tools and Techniques for Better Customer Service
- Team Building Activities

**N.B. We also provide customized training programs.**

Each program is customizable to meet specific needs of the target clientele. Moreover, the training is done online through a video conferencing app and a Learning Management System (LMS).

Should you consider the training programs that we are offering, we will be very happy to discuss the program packages/costs that best suit your needs. You may contact us at 0945 238 5868 / 8781 6895 or you may send an email to [online.arczone@gmail.com](mailto:online.arczone@gmail.com).

We look forward to working with you in providing professional advancement to your employees.

Sincerely yours,

**Ms. Jermaine P. Ogking**  
Training Coordinator

**Accredited by:**  
**Civil Service Commission (CSC)**  
as a Learning and Development Institution

**Professional Regulation Commission (PRC)**  
as CPD Provider

**Authorized by:**  
**National Educators Academy of the Philippines (NEAP)**  
as a Learning Service Provider

**ARCZONE**  
Professional Development Inc.

