



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

August 16, 2021

Division Memorandum
No. 673, s. 2021

Schedule of Activities on the Preparation of the School Operations Manual on Financial Management (SOMFM)
Virtual Roll-Out

Assistant Schools Division Superintendents
Public Schools District Supervisors
Elementary and Secondary
School Heads
SOMFM Technical Working Group
All Others Concerned

1. In preparation for the Virtual Roll-Out on the School Operations Manual on Financial Management (SOMFM), this office through the Finance Services Unit hereby lined-up the following activities to be participated by the members of the SOMFM Technical Working:

Inclusive Date	Target Participants	Activity
August 19, 2021 (1:00PM to 4:00 PM)	SOMFM TWG	<ul style="list-style-type: none">• Virtual Meeting (via google meet, link to be issued thru the group's FB GC)
August 24-26, 2021	SOMFM TWG	<ul style="list-style-type: none">• Final Preparations for the Virtual Orientation on SOMFM• Initial Planning for the SOMFM Chatbot

2. The participants of these activities are listed in Annex A.
3. Training expenses and travel and communication expenses reimbursements, wherever applicable, shall be charged against GAS DO Proper subject to the usual auditing, accounting, and budgeting rules and regulations. Reimbursement of communication expense shall be based on DBM Circular Letter No. 2021-7 dated July 1, 2021.
4. Strict safety health protocols shall be always observed for the duration of the activity.
5. For guidance and strict compliance.



AR

Digitally signed by
BIANITO A. DAGATAN
2021.08.17 16:13:16
+08'00'

BIANITO A. DAGATAN, Ed.D. CESO V
Schools Division Superintendent

Attachment:
Annex A – List of Participants



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

Behold...
BOHOL



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

Annex A

Name	Designation	Role/Task
Ma. Victoria Jaspe	Administrative Officer V	Chairperson, SOMFM TWG
Gabina Ladaran	Accountant III	Vice-Chairperson, SOMFM TWG
Ralf Renz Rapiro	Administrative Assistant III	Member, SOMFM TWG
Jerome Capuno	Administrative Assistant III	Member, SOMFM TWG
Maria Lourdes Estallo	Administrative Assistant III	Member, SOMFM TWG
Samantha Villalongja	Administrative Assistant III	Member, SOMFM TWG
Aleida Cagaanan	Administrative Assistant III	Member, SOMFM TWG
Charlie Espino	Administrative Assistant III	Member, SOMFM TWG
Josefina Ursos	Administrative Assistant III	Member, SOMFM TWG
Liza Crescencio	Administrative Assistant III	Member, SOMFM TWG
Marilyn Jasmin Talan Mahinay	Administrative Assistant III	Member, SOMFM TWG
Grace Daquio	Administrative Assistant III	Member, SOMFM TWG
Jhonari Visaya	Administrative Assistant III	Member, SOMFM TWG
Alma Espina	Administrative Assistant III	Member, SOMFM TWG
Michelle Bactasa	Administrative Assistant III	Member, SOMFM TWG
Lenjun Boiser	Teacher I	Video Editor
Ronald Boniao	Principal I	IT Consultant/Resource Speaker
Engr. Dinah Florence Talan	Information Technology Officer	IT Consultant
Guy Aranjuez	Legal Assistant	Consultant/Resource Speaker
Atty. Vanessa Quijano	Legal Officer III	Consultant/Resource Speaker
Lope Hubac	Education Supervisor	Consultant/Process Observer

