



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

June 1, 2021

DIVISION MEMORANDUM
No. 340 s. 2021

**ORIENTATION ON THE APPLICATION FOR RECOGNITION OF
PROFESSIONAL DEVELOPMENT PROGRAMS FOR PUBLIC SCHOOL
TEACHERS AND SCHOOL LEADERS**

TO: ASDSs
OIC-Chief CID
Chief SGOD
Education Program Supervisors
Public Schools District Supervisors (PSDSs)/ACTING PSDSs
District Learning and Development (L&D) Coordinators
SDO Section Heads
All Others Concerned

1. Relative to the Department of Education (DepEd) Memorandum No. 21, s. 2021 entitled “ Call for Submission of Professional Development Program and Course Proposals for Public School Teachers and School Leaders to the National Educators Academy of the Philippines, this office through the School Governance and Operations Division-Human Resource Development Section (SGOD-HRDS), will conduct Orientation on the **Application for Recognition of Professional Development Programs for Public School Teachers and School Leaders** on June 4, 2021 to start at 8:00 AM to 3:00 PM via Google Meet.
2. The activity aims to provide a comprehensive understanding on the purpose, guidelines, standards, and key processes of NEAP Recognition of Programs for Teachers and School Leaders.
3. Participants to this orientation are the following:
 - ASDSs
 - Chiefs-CID & SGOD
 - EPSs
 - PSDSs/Acting PSDSs
 - District L&D Coordinators
 - SDO Section Heads

4. A link shall be provided for all PSDSs, EPSs and SDO Section Heads to access and join the orientation. Likewise, PMT and TWG participants shall meet at the program host's main location at Reynas the Haven and Gardens, New Calceta Street, Cogon District, Tagbilaran City.
5. Travel and other incidental expenses incurred by the PMT, TWG and facilitators shall be charged to school MOOE/local funds, while food and accommodation shall be charged against Division HRTD Funds, subject to the usual accounting and auditing rules and regulations.
6. This memorandum serves as ***Travel Order***.
7. For the information, guidance and compliance of all concerned.
8. Widest dissemination to this Memorandum is desired.


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Schools Division Superintendent 



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