

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2021-04-012552
 DATE: 04-29-2021

Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

DR. DANILO G. GUDELOS AO
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Accommodation for the 1 st Quarter Performance Tracking, Coaching/Feedback and Review/Updates of the Service Standards (Citizen's Charter) for SDO Bohol Finance Service Unit on May 12-13, 2021.	33	pax	99,000.00						
x-x-x-x-x-x-x-x-x-x									
Note: Only the actual number of participants who registered shall be paid.				ACTIVITY REQUIREMENTS					
				Free use of function hall with conference equipment Free use of LCD projectors and sound system with at least 3 microphones High-speed internet access First Meal – AM Snacks, Last Meal PM Snacks (Day 2)					
Purpose: Performance Tracking, Coaching/Feedback and Review/Updates of SDO Bohol Finance Service Unit.									

 (Signature Over Printed Name)