



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

April 30, 2021

OFFICE MEMORANDUM
No. 18 s, 2021

TO : Assistant Schools Division Superintendent
: Chief CID & SGOD
: Section Heads
: Non-Teaching Personnel in SDO
: All Other Concerns

SUBJECT : DECLARATION OF HALF DAY OF SDO OFFICE OPERATIONS
DUE TO OFFICE DISINFECTIONS

In view of the Declaration of Lock-down for the City of Tagbilaran on May 1, 2021, Saturday, and it also falls of our regular Office disinfections of the SDO office premises as part of our safety and health precautionary measure cause by COVID 19, the total disinfections will be schedule this afternoon instead of tomorrow, Saturday.

In that connection, all Division Office personnel are advised to vacate our office this afternoon for the above mentioned activity to be conducted by the General Services personnel.

It is understood that all important documents and equipment shall be properly kept and secured/covered with plastic to avoid damaged etc.

For the information, guidance and strict compliance of all concerned.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent



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