



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

March 8, 2021

Division Memo No. 146
. 2021

To: Public Schools Division Supervisor
School Heads Concerned
DepEd Division Engineers
Project Engineers and Physical Facilities Staff

Subject: A Yearlong Re-Inventory of all School Building and other DepED Structures in the entire Division of Bohol and Validation of CY 2022 and CY 2023 New Construction and Major Repairs

1. The Education Facilities Unit must conduct a Re-Inventory of all school buildings and other DepEd structures in the school premises in order to derived the exact figure of classrooms, its condition and stability and the usage of classrooms (who will be the priority user of a classroom).
2. Sad to note that few schools used the new constructed classrooms as their offices but there are classes held in makeshift and old classroom, Please be reminded that until this date our department has no program in the construction of offices in our schools. Our newly constructed classrooms must be used as classroom for students/pupils only. However in the excess of classrooms it can be utilized as office.
3. Only the Division Engineer and its staff can recommend the condition and stability of the structures in a certain school.
4. Some schools had receive classrooms and other facilities donated by stakeholders, (school furniture that were delivered directly by the regional and central office) without the knowledge of the Division Facilities Unit.
5. And to conduct re-validation/re-assessment of the CY 2022 and CY 2023 DepEd Infrastructure projects (building construction/major repairs).
6. Travelling expenses (pumpboat, habal habal) and per diems incurred during the duration of the activity will be charge against the local funds/MOOE subject to the usual accounting and auditing rules and regulations.
7. For your information and guidance.


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