



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

March 8, 2021

DIVISION MEMORANDUM

No. 134, s. 2020

GAWAD SIKLAB: SEARCH FOR OUTSTANDING PROGRAM IMPLEMENTERS, STUDENT LEADERS, TEACHER-ADVISERS, SCHOOL HEADS, AND REGIONAL AND DIVISION YOUTH FORMATION COORDINATORS

TO: Assistant Schools Division Superintendents
Chief, SGOD and OIC Chief, CID
Public Schools District Supervisors/Acting PSDSs
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is an OUA Memo 00-0321-0042 Memorandum dated 03 March 2021 entitled **GAWAD SIKLAB: SEARCH FOR OUTSTANDING PROGRAM IMPLEMENTERS, STUDENT LEADERS, TEACHER-ADVISERS, SCHOOL HEADS, AND REGIONAL AND DIVISION YOUTH FORMATION COORDINATORS**.
2. For more details, please refer to the attached memorandum.
3. Widest dissemination of this memorandum is desired.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent 



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0321-0042
MEMORANDUM
03 March 2021

For: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Public School Heads
All Others Concerned**

Subject: **GAWAD SIKLAB: SEARCH FOR OUSTANDING PROGRAM
IMPLEMENTERS, STUDENT LEADERS, TEACHER-ADVISERS,
SCHOOL HEADS, AND REGIONAL AND DIVISION YOUTH
FORMATION COORDINATORS**

The Department of Education (DepEd), through the Bureau of Learners Support Services - Youth Formation Division (BLSS-YFD) will launch the **Gawad Siklab: Search for Outstanding Program Implementers, Student Leaders, Supreme Student/Pupil Government (SSG/SPG) Teacher-Advisers, School Heads, and Regional and Division Youth Formation Coordinators** this year.

As part of nation-building, this activity aims to recognize the accomplishments and important contributions of the learners, teachers, administrators, and other stakeholders of DepEd. The Activity will officially commence on **08 March 2021** and shall end through a national awarding ceremony **on 27 May 2021**.

The said endeavor is open to all public schools, school heads, student leaders and teacher-advisers of Supreme Pupil Government (SPG) and Student Supreme Government (SSG), Youth for Environment in Schools-Organization (YES-O), Gulayan sa Paaralan Program (GPP), Barkada Kontra Droga (BKD), and Regional and Division Youth Formation Coordinators.

Kindly refer to Annex A for the list of recommended participants/categories. Further, the following are enclosed for reference:



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
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of Major Programs



- Enclosure 1: Application and Endorsement Forms
- Enclosure 2: Operating Guidelines
- Enclosure 3: Criteria and Score Sheet per Category
- Enclosure 4: Awards Selection Committee Composition
- Enclosure 5: Timetable of Activities

Travel expenses incurred by participants and selection committee members for the said event will be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For questions or concerns, please contact **Mr. Adolf P. Aguilar**, Chief, BLSS-YFD, through 0915 566 9717 or email at blss.yfd@deped.gov.ph .

For immediate and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary



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Annex A:

LIST OF CATEGORIES FOR GAWAD SIKLAB

Categories	No. of Winners
<i>Student Government Awards on Elem. and High School</i>	14
SSG & SPG Best Implementers (Maka-Diyos)	2
Best Implementers (Makakalikasan)	2
Best Implementers (Maka-Tao)	2
Best Implementers (Makabansa)	2
Most Outstanding Student leader	2
Most Outstanding Teacher – Adviser	2
School Head Recognition Award	2
<i>National Greening Awards (YES-O and GPP) for Elem and High School</i>	13
Most Outstanding YES-O Implementers	2
Most Outstanding YES-O Student Leader	2
Most Outstanding YES-O Teacher – Adviser	2
School Head Recognition Award	2
Gulayan Sa Paaralan Program Best Implementer (1 st place, 2 nd place, 3 rd place, 2 consolations)	5
<i>Barkada Kontra Droga (BKD) High School level only</i>	8
Best BKD Implementers (1 st place, 2 nd place, 3 rd place, 2 consolations)	5
Most Outstanding BKD Student Leader	1
Most Outstanding BKD Teacher –Adviser	1
School Head Recognition Award	1
<i>Youth Formation Coordinators Award</i>	6
Most Outstanding Division YFC (small, medium, large/very large division category)	3
Most Outstanding Regional Coordinator	1
Most Innovative PPAs Award (Regional level)	1
Most Active Social Media Award (small, medium, large/very large division category)	3
Grand Total	41



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ENCLOSURE 1: APPLICATION AND EDORSEMENT FORMS



FORM 1
Application
Form for
SSG/SPG

Region: _____

Division: _____

PROFILE

Name of Nominee:

Address of the School (if applicable):

Telephone/ Fax Number/CP Number:

Email Address:

School Population (if applicable):

CONTACT PERSON DATA (if applicable)

Full Name:

Surname

First Name

Middle Name

Name Extension (Jr, Sr, III)

Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE

Project Title:

Brief Description (2 sentences):

Project Launch Date:

Category (Please Check one only)

Maka-Diyos (Belief and Tradition) – School

Maka-Tao (Human Development, Health, Well-Being) -School

Makakalikasan(Environment and Disaster Risk Reducation Management) - School

Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism) - School

Most Outstanding Student Leader

Most Outstanding Teacher-Adviser

Recognition Award for School Head

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

 Signature Over Printed Name

ENCLOSURE 1: APPLICATION AND EDORSEMENT FORMS

FORM 2
 Application
 Form for
 YES-O/GPP

Region: _____

Division: _____

PROFILE

Name of Nominee: _____

Address of the School (if applicable): _____

Telephone / Fax Number / CP Number: _____

Email Address: _____

School Population (if applicable): _____

CONTACT PERSON DATA (if applicable)

Full Name: _____

Surname

First Name

Middle Name

Name Extension (Jr, Sr, III)

Home Address: _____

Date of Birth: _____

Position in the Organization: _____

Contact Number: _____

PROJECT PROFILE

Project Title: _____

Brief Description (2 sentences): _____

Project Launch Date: _____

Category (Please Check one only)

 Most Outstanding YES-O Implementer – School

 Most Outstanding YES-O Student Leader

 Most Outstanding YES-O Teacher Adviser

 School Head Recognition Award for YES-O

 Most Outstanding Gulayan sa Paaralan Program Implementer - School

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

 Signature Over Printed Name

ENCLOSURE 1: APPLICATION AND EDORSEMENT FORMS



FORM 3
*Application
Form for BKD*

Region: _____
Division: _____

PROFILE

Name of Nominee: _____
Address of the School (if applicable): _____
Telephone/ Fax Number/CP Number: _____
Email Address: _____
School Population (if applicable): _____

CONTACT PERSON DATA (if applicable)

Full Name: _____

Surname	First Name	Middle Name	Name Extension (Jr, Sr, III)
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Home Address: _____
Date of Birth: _____
Position in the Organization: _____
Contact Number: _____

PROJECT PROFILE

Project Title: _____
Brief Description (2 sentences): _____
Project Launch Date: _____
Category (Please Check one only)

<input type="checkbox"/>	Best BKD Implementer - School
<input type="checkbox"/>	Most Outstanding BKD Student Leader
<input type="checkbox"/>	Most Outstanding BKD Teacher Adviser
<input type="checkbox"/>	School Head Recognition BKD Award

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

Signature Over Printed Name

ENCLOSURE 1: APPLICATION AND EDORSEMENT FORMS



FORM 4
Application
Form for
RYFC/DYFC

Region: _____
Division: _____

CONTACT PERSON DATA

Full Name:

Surname	First Name	Middle Name	Name Extension (Jr, Sr, III)
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Home Address:

Date of Birth:

Position in the Organization:

Contact Number:

PROJECT PROFILE (if applicable)

Project Title:

Brief Description:

CATEGORY

Date Coverage:

Category (Please Check one only)

- Most Outstanding Division Coordinator
- Most Outstanding Regional Coordinator
- Best Practice Implementer
- Most Social Media Award

I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.

In witness hereof, I am executing and signing this statement voluntarily and without compulsion.

Signature Over Printed Name

ENCLOSURE 1: APPLICATION AND EDORSEMENT FORMS

ATTACHMENTS:

Please use a separate sheet

A. Essay (Maximum Number of Pages 5):

1. Describe your project entry (Limit to 500 words and in one page)
2. How does the project address the problem of the school/ community? (Limit the answer to 300 words and half page.)
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Limit the answer to 300 words and half page.)
4. What is the impact of the project to the stakeholders? (Limit the answer to 500 words and in one page.)
5. Who are involved and what are their role to the project? (Limit to the answer to 300 words and half page.)
6. How does the project promote the idea of teamwork and solidarity among its stakeholders? (Limit to the answer to 300 words and half page.)
7. What innovation did the team introduce in implementing the project? (Limit to the answer to 300 words and half page.)
8. How were the team able to fund the project? (Limit to the answer to 300 words and half page.)

B. Photo Documentation (Maximum Number of Pages: 2)

C. List of Officers (if applicable)

NOTE:

1. **Advisers should be the one who will sign and pass the entry/ application form to the Division Office in lieu of the student leader/s.**
2. **Non-compliance to the Search Requirements will result to automatic disqualification.**