

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2021-01-012422
 DATE: 01-08-2021


Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.


MARINA S. SALAMANCA
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Venue for the Participation in the Regional Webinar/Workshop on the Preparation of CY 2020 Year-End Financial Reports (per RM No. 0007 s. 2021 dated January 6, 2021) on January 13-15, 2021. (16 pax for 1000/pax for 3 days)	16	pax	48,000.00						
x-x-x-x-x-x-x-x-x-x Note: Only the actual number of participants who registered shall be paid.				Requirements: Inclusive of conference room with strong wireless fidelity (wi-fi) connection, good lighting and sound system, LCD projector with screen and extra extension cords for conference room to be used from 8am to 7 pm.					
Purpose: For the participants of the Regional Webinar/Workshop on the Preparation of CY 2020 Year-End Financial Reports									

 (Signature Over Printed Name)