



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

January 28, 2021

Division Memorandum  
No. **053** series of 2021

For: Public Schools District Supervisors/Acting Public Schools District Supervisors  
Elementary School Administrators  
School Feeding Coordinators  
Clinic-in-charge  
All others concerned

Subject: **SUBMISSION OF THE SBFP FORM 6**

- I. This office issues this memorandum to announce the submission of the **School-Based Feeding Program (SBFP) Form 6 – the Master List of Milk Feeding Recipients.**
- II. It is understood that the SBFP Form 6 were already accomplished by all 927 implementing schools prior to the start of the Milk Feeding Program. These forms shall be submitted by every implementing school at the district level as they shall be collected by our Milk Supply Partners the National Dairy Authority (NDA), and the Philippine Carabao Center (PCC) for their liquidation purposes.
- III. Hence, all implementing schools are expected to **submit their SBFP Form 6 to the District Office by February 2, 2021.**
- IV. The forms shall be collated and held in a labeled folder by the District Bookkeeper, and shall be consequently retrieved by our Milk Supply Partners thereafter.
- V. For your information, dissemination, and compliance.

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent 

