



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

January 13, 2021

DIVISION MEMORANDUM
NO. 026 S, 2021

DIVISION-WIDE SEARCH FOR OUTSTANDING STUDENT ORGANIZATION (O.S.O.)

TO: **Assistant Schools Division Superintendents**
Division Chiefs, CID and SGOD
Public Schools District Supervisors/ Acting PSDSs
Secondary and Elementary School Principals
SSG/SPG Teacher Advisers
All Others Concerned

1. This office announces the conduct of the Division-wide search for the ***Outstanding Student Organization of DepED Bohol (O.S.O. sa Bohol)***.
2. The search aims to:
 - ✓ recognize the program of the school organization that created an impact and addressed the issues and challenges in their school and community;
 - ✓ inspire and encourage student leaders and teacher-advisers of all public schools in the Division of Bohol to implement and develop programs that will help their school and community;
 - ✓ Strengthen values of resourcefulness, teamwork and commitment; and,
 - ✓ acknowledge and honor the idea of solidarity by recognizing the group instead of one individual.
3. For more information, kindly see the attached document. You may also contact your designated division youth formation coordinators if you have any other relevant inquiry.
4. Immediate dissemination of this memorandum is highly desired.


BIANITO A. DAGATAN EdD, CESO V
Schools Division Superintendent



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



GUIDELINES FOR THE SEARCH FOR OUTSTANDING SCHOOL ORGANIZATION in DepEd Bohol (O.S.O. sa Bohol)

The award aims to recognize the accomplishments of student leaders, teacher-advisers and school organizations in their respective institutions and communities.

Specifically, it aims to:

1. recognize the program of the school organization that created an impact and addressed the issues and challenges in their school and community;
2. inspire and encourage student leaders and teacher-advisers of all public schools in the Division of Bohol to implement and develop programs that will help their school and communities; and,
3. acknowledge and honor the idea of solidarity by recognizing the group instead of one individual.

A. ELIGIBILITY REQUIREMENTS

The award is open to all school organizations for SY 2020-2021 in all public schools both in elementary and secondary schools. The project entry may be:

1. The school organizations' sustained projects both in school and community.
2. Recently concluded project, or
3. An on-going project.
4. The project represents any of the four core values of the Department of Education, the Maka-Diyos, Maka-Tao, Makakalikasan at Makabansa and Drug prevention programs.

B. Categories

- A. Outstanding School Organization - Maka- Diyos Category
- B. Outstanding School Organization - Maka- Tao Category
- C. Outstanding School Organization - Maka- Diyos Category
- D. Outstanding School Organization - Maka- Kalikasan Category
- E. Outstanding School Organization - Drug Prevention Program Category

Maka-Diyos (Belief and Traditions) Category

The "Maka-Diyos" category aims to recognize outstanding projects of the SPG/SSG/YES-O and other recognized school organizations that promote culture of peace, respect and love despite the multi-cultural population of the school community.

Maka-Tao (Human Development, Health and Well-being) Category

The "Maka-Tao" category aims to recognize outstanding project of SSG/SPG/YES-O and other recognized school organizations that address the human development, health and well-being of the school community.

Makakalikasan (Environment and Disaster Risk Reduction Management) Category

The "Makakalikasan" category aims to recognize outstanding projects of the SSG/SPG/YES-O and other recognized school organization, that is promoting biodiversity and ecological awareness, environmental protection, conservation, and preservation programs. This category also wishes to recognize the projects, programs and activities on disaster risk reduction management and climate change adaptation; Programs on disaster prevention, rescue operation, and rehabilitation.



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism)

The "Makabansa" Category aims to recognize outstanding projects of SPG/SSG/YES-O and other recognized school organizations on promoting Filipino culture, values and Nationalism, Patriotism and Volunteerism. This category includes projects, programs and activities that demonstrate pride of being a Filipino and exercise the rights and responsibilities of being a Filipino.

Drug Prevention Program

This special category supports one of the 10-Point Agenda of the Secretary of Education and the current administration on addressing the problem on drugs. This category wishes to recognize the projects, programs and activities on drug education.

C. Search Process

All school organization shall compete starting from the school level to the division level.

1. School level: The School shall be selecting 1 nominee per category.
2. District level: The District Award committee shall be selecting 1 nominee per category both in elementary and secondary levels.
3. Division level: The Division Award committee shall choose 1 winner per category both in elementary and secondary levels.

D. Prize

1. The winners in each category will receive plaque of recognition for the following:
 - a. Student Leader
 - b. Teacher Adviser
 - c. School Organization.

E. Criteria

| | |
|--------------------------------------|-------------|
| A. Impact of the Project Implemented | 30% |
| B. Teamwork on Implementing Projects | 25% |
| C. Creativity and Innovation | 25% |
| D. Effective Use of Resources | 20% |
| Total | 100% |

GENERAL RULES:

1.) Accomplish the official "O.S.O. sa Bohol" application form.
2.) Use white, A4 size bond paper for the attachment of all supporting documents.
3.) All participating students shall secure and submit a signed parents' consent to the school principal.
4.) All individuals involved in the project organization and its implementation shall strictly observe at all times the health and safety protocols required of everyone especially at this time of the pandemic.
5.) Do not attach other documents that are not required for submission.
6.) Lack or non-compliance to the requirements will result to automatic disqualification.
7.) The organizer reserves the rights to modify or amend the rules of the awards or waive compliance therewith at their sole discretion if such steps are in accordance with the purpose of the search and awards scheme.
8.) All decision of the awards committee and panel of judges are final and irrevocable.
9.) All material submitted to the awards committee automatically become property of the Youth Formation Section of the SGOD DepEd Bohol.



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



CRITERIA FOR JUDGING (RUBRICS)

| I. IMPACT OF THE PROJECT IMPLEMENTED (30%) | | | | | |
|---|---|--|---|--|------------------------|
| a) Addresses the problem of the school/community (Maximum of 15 points) | Was able to identify and address a specific problem of the school by providing a solution such as sustainable and long-term program/project 15 points | Was able to identify and addressed a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings, etc. – 10 points | Was able to identify a specific problem of the school and provided solution that is relevant but did not hit the problem of the school/community 5 points | | POINTS / RATING |
| b) Frequency of the Project Implementation (Maximum of 10 points) | Conducted Year-round 10 points | Conducted Weekly 8 points | Conducted Monthly 6 points | Conducted per quarter or once 4 points | |
| c) Level of Impact (Maximum of 5 points) | Division Wide 5 points | District Wide 4 points | Barangay Wide 3 points | School Wide 2 points | |
| II. TEAMWORK ON IMPLEMENTING PROJECTS - 25% | | | | | |
| a) Engaged Stakeholders (Maximum of 15 points) | The organization was able to engage the students, teachers, administrators, parents and the barangay/community, and other external stakeholders in implementing the project 15 points | The organization was able to engage the students, teachers, administrators, and parents in implementing the project. 10 points | The organization was able to engage the students, teachers and administrators in implementing the project 5 points | | |
| b) Involvement of the School (Maximum of 10 points) | The school officials, teachers and students were involved during the planning and implementation of the project 10 points | The teachers and students were involved during the planning and implementation of the project. 8 points | Only the students planned and implemented the project. 6 points | | |
| III. CREATIVITY AND INNOVATION OF THE PROJECTN 25% | | | | | |
| a) Uniqueness of the project (Maximum of 10 points) | The project idea was new, unique and goes beyond the mandated | The project was unique although somewhat patterned/adopted from other | | | |



| | | | | | |
|--|---|---|--|---|--|
| | programs, projects and activities - 10 points | organizations or DepEd mandated programs, projects and activities - 5 points | | | |
| b) Introduction of Innovative Solutions (Maximum of 10 points) | The project introduced highly innovative solutions to the problem - 10 points | The SPG/SSG introduced innovative solution to the problem although somewhat usual to the other organizations - 5 points | | | |
| c) Use of local materials (Maximum of 5 points) | The project used local material in their project - 5 points | | | | |
| IV. EFFECTIVE USE OF RESOURCES – 20% | | | | | |
| a) Partnership with other organizations (Maximum of 10 points) | The organization was able to partner with regional or division office for the project implementation - 10 points | The organization was able to partner with private organizations for the project implementation - 8 points | The organization was able to partner with the barangay officials/committee for the project implementation - 6 points | The organization was able to partner with other clubs inside the school for the project implementation - 4 points | |
| b) Accountability and Transparency (Maximum of 10 points) | The organization provided/submitted disbursement and liquidation report to the studentry through a financial report posted in the bulletin boards/website - 10 points | The organization provided/submitted disbursement and liquidation report to the SSG and advisers and school head. - 8 points | The organization provided/submitted disbursement and liquidation report to the SSG and advisers. - 6 points | The organization provided/submitted records of budget to the teacher-adviser. 4 points | |



O.S.O sa Bohol

SCREENING COMMITTEE



COMPOSITION OF DISTRICT LEVEL SCREENING COMMITTEE

| | |
|--------------|---|
| Chair: | Public Schools District Supervisor (PSDS) |
| Members: | 4 Members shall be chosen by the PSDS |
| Secretariat: | SSG/SPG Advisers |

COMPOSITION OF DIVISION LEVEL SCREENING COMMITTEE

| | |
|--------------|--|
| Chair: | Chief, School Governance and Operations Division (SGOD) |
| Vice-Chair: | Education Program Supervisor (EPS) for Araling Panlipunan |
| Members: | Senior Education Program Specialist (SEPS) for Social Mobilization & Networking |
| | Senior Education Program Specialist (SEPS) for Monitoring and Evaluation |
| | Senior Education Program Specialist (SEPS) for Human Resource and Learning Development |
| Secretariat: | Project Development Officer 1 – Youth Formation Coordinator |

Handwritten blue mark resembling a stylized 'A' or '4'.



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
 Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
 Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



ATTACHMENTS:

Please use a separate sheet

A. **Essay** (Maximum Number of Pages: 5)

1. Describe your project Entry (Limit to 500 words and in one page)
2. How does the project address the problem of the school/community? (Limit the answer to 300 words and half page)
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Limit the answer to 300 words and half page).
4. What is the impact of the project to the stakeholders? (Limit the answer to 500 words and in one page).
5. Who are involved and what are their roles to the project? (Limit the answer to 300 words and half page).
6. How does the project promote the idea of teamwork and solidarity among its stakeholders? (Limit the answer in 300 words and half page)
7. How were the team able to fund the project? (Limit the answer to 300 words and half page)

B. Photo Documentation (Maximum Number of Pages: 2)

C. List of Officers

NOTE:

1. Adviser should be the one who will sign and pass the entry/ application form.
2. Non-compliance to the Search Requirements will result to automatic disqualification.



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



O.S.O sa Bohol



APPLICATION/ENTRY FORM

District: _____

Name of the School: _____

| ORGANIZATIONAL PROFILE | | | | |
|---|---|------------|-------------|----------|
| Name of School Organization: | | | | |
| Address of School: | | | | |
| Name of Teacher-Adviser: | | | | |
| Contact Number: | | | | |
| Email Address: | | | | |
| School Population: | | | | |
| CONTACT PERSON DATA | | | | |
| Full name: | Surname | First Name | Middle Name | Nickname |
| Home Address: | | | | |
| Date of Birth: | | | | |
| Position in the Organization: | | | | |
| Contact Number: | | | | |
| PROJECT PROFILE | | | | |
| Project Title: | | | | |
| Brief Description (2 Sentences): | | | | |
| Project Launch date: | | | | |
| Category (Please Check One Only) | | | | |
| <input type="checkbox"/> | Maka-Diyos (Belief and Tradition) | | | |
| <input type="checkbox"/> | Maka-Tao (Human Development, Health, Well-Being) | | | |
| <input type="checkbox"/> | Makakalikasan (Environment and Disaster Risk Reduction Management) | | | |
| <input type="checkbox"/> | Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism) | | | |
| <input type="checkbox"/> | Drug Prevention Program | | | |
| <p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search. Further, I subscribe and agree that the Department of Education have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p> <p>_____</p> <p>Signature Over Printed Name</p> | | | | |

42



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph



O.S.O sa Bohol



TIMETABLE OF ACTIVITIES

| TIMETABLE OF ACTIVITIES | | |
|-------------------------|---|--|
| DATE | ACTIVITY | FOCAL UNIT |
| April 5-30, 2021 | Application Period | Division Office SGOD – Youth Formation Coordinators |
| May 3-7, 2021 | District Level Screening by the District Screening Committee | PSDS /District Screening Committee |
| May 10-14, 2021 | Announcement of District Level Finalists and Submission of Documents of District Level Finalists to the Division office | PSDS /District Screening Committee |
| May 24-28, 2021 | Division Level Screening of the District Level Finalists by the Division Screening Committee : / Paper Screening and Evaluation / Field Validation / Panel Interview of Division Level Finalists | Division Level Screening Committee Division Office SGOD- Youth Formation Coordinator |
| May 31, 2021 | Announcement of the Division Level Winners | Division Office SGOD –Youth Formation Section |
| June 1, 2021 | Awarding | Division Office SGOD –Youth Formation Section |

AL



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph





PARENTAL CONSENT

We hereby willingly and voluntarily give consent to the participation of my/our son/daughter
_____ in the Division Search for the Outstanding Students’
Organization.

I have considered the benefits that my son or daughter will derive from his/her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepED employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

PHOTO/MEDIA RELEASE: I grant DepED Bohol, the right to use, reproduce, assign, and/or distribute photographs, films, videotapes, and sound recording of me for use in materials they may create.

Signature of Father

Signature of Mother

Name of Father

Name of Mother

Signature of Guardian over Printed name

(Relationship with the Learner)

Verified by:

Teacher – Adviser

Principal/School Head

