

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2020-12-12409
 DATE: 12-23-2020

Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.
MARINA S. SALAMANCA
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Procurement of Office Supplies for the Cultural Mapping Project Implementation.									
Bond Paper A4, Subs. 20	20	Ream	4,400.00						
Bond Paper Long, Subs. 20	10	Ream	2,300.00						
Bond Paper Short, Subs. 20	10	Ream	1,900.00						
Stapler #35	2	Pcs.	880.00						
Staple Wire #35	2	Box	120.00						
Correction Tape	5	Pcs.	240.00						
Folder, Long	200	Pcs.	1,400.00						
Expanding Envelope	200	Pcs.	4,000.00						
Sign Pens	50	Pcs.	1,400.00						
Ink Cart, 003 (4 bottles per color - Black, Yellow, Magenta, Cyan)	16	Btts.	6,160.00						
Flash Drive	10	Pcs.	3,795.00						
Permanent Marker, Black	24	Pcs.	912.00						
Post-It	10	Pcs.	250.00						
TOTAL			27,757.00						
x-x-x-x-x-x-x-x									

Purpose: For use in the Cultural Mapping Project Implementation

 (Signature Over Printed Name)