

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
DIVISION OF BOHOL
 City of Tagbilaran

REQUEST FOR QUOTATION

RFQ NO.: 2020-11-12288
 DATE: 11-16-20


Name of Company: _____
 Address: _____
 Business Permit No. _____
 TIN No. _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than _____.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

Sealed Quotations may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.


MARINA S. SALAMANCA
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Food and Accommodation for the IPCR Review for FY 2020 Performance and IPCR Planning for FY 2021 on December 10-11, 2020.									
Accounting, Budget, IAS – 2000 per pax for 2 days	28	pax	112,000.00						
x-x-x-x-x-x-x-x-x-x									
Note: Only the actual number of participants who registered shall be paid.			Function Hall Requirements: Can comfortably accommodate at least 20 pax, Spacious workshop tables and chairs, Availability of audio-visual equipment with standby technical assistant, LCD Projector, Complete set of sound system, Extension wires, At least 2 wireless microphones, Strong & unlimited WiFi connection, Tables and chairs for the Facilitators (and for Registration Area), Function Hall Availability 8am-8pm				12/10/2020 Day 1- AM Snacks, Lunch, PM Snacks & Dinner 12/11/2020 Day 2 – Breakfast, AM Snacks, Lunch, PM Snacks, Dinner 12/12/2020 Day 3 – Breakfast only		
Purpose: For the participants of the the IPCR Review for FY 2020 Performance and IPCR Planning for FY 2021									

 (Signature Over Printed Name)