

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**DIVISION OF BOHOL**  
 City of Tagbilaran

**REQUEST FOR QUOTATION**

RFQ NO.: 2020-11-12277  
 DATE: 11-11-20

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly representative and copies of the following eligibility requirements not later than \_\_\_\_\_.

1. DTI/SEC Registration
2. Business Permit
3. Latest Annual Income Tax/EFPS
4. Certificate of PhilGEPS Registration
5. Other Supporting Documents

**Sealed Quotations** may be submitted or mailed at DepEd-Division Office, Division of Bohol, CPG Avenue, Tagbilaran City.

  
**MARINA S. SALAMANCA**  
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit your quotation/s for the item/s as follows:

Item/Description	QTY	Unit	Approved Budget for the Contract	OFFER					REMARKS
				PRICE			Compliance with Technical Specifications (Please Check)		
				QTY	Unit Price	Total Price	Yes	No	
Materials for the Learning and Development (L&D) System Orientation-Workshop on December 9-11, 2020.									
OTG USB/Flash Drive 32GB	1	unit	1,200.00						
HDMI Cable (to connect from laptop to projector)	1	unit	500.00						
Battery, Double AA	1	set	200.00						
Battery, Triple AAA	1	set	200.00						
Velum Paper, Short, white	20	pack	900.00						
Bond Paper, Short, Subs 20	5	ream	1,250.00						
Bond Paper, Long, Subs 20	5	ream	1,250.00						
Colored Paper (5 assorted colors)	5	ream	1,000.00						
Ball Pen, black	130	piece	1,300.00						
Notebook, 80 leaves	130	piece	2,600.00						
Marking Pen	5	box	1,000.00						
White Board Pen	1	box	150.00						
Folder, Short, white	50	piece	750.00						
Folder, Long, White	50	piece	900.00						
<b>TOTAL</b>			<b>13,200.00</b>						
x-x-x-x-x-x-x-x-x-x									

**Purpose:** For use in the Walkthrough Simulation of Session Guide on Learning and Development (L&D) System Orientation.

\_\_\_\_\_  
 (Signature Over Printed Name)