



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

November 16, 2020

DIVISION MEMORANDUM
No. 572 s. 2020

CERTIFICATES OF RATING (COR) OF THE 2018 PRINCIPALS' TEST

TO: *Assistant Schools Division Superintendents*
Chiefs of SGOD and CID
Education Program Supervisors/ Education Program Specialists
Public Schools District Supervisors/ Acting PSDSs
School Heads/Principals/Head Teachers of Public Schools
All Others Concerned

1. Attached is Regional Memorandum No. 0563, s. 2020 dated November 12, 2020 entitled: **"Certificates of Rating (COR) of the 2018 Principals' Test"**, which is self-explanatory.
2. Attention is invited to paragraph 4, 5 and 6 of the attached Regional Memorandum regarding the instruction on the distribution of the CORs to the test takers.
3. Widest dissemination of and strict compliance with this Memorandum is enjoined.


BIANITO A. DAGATAN, EdD., CESO V
Schools Division Superintendent 

SGOD/dvd



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

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Office of the Regional Director

REGIONAL MEMORANDUM
No. **0563**, s. 2020

CERTIFICATES OF RATING (COR) OF THE 2018 PRINCIPALS' TEST

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. This Office would like to announce that DepEd Regional Office VII has already received the Certificates of Rating (CORs) of the 2018 Principals' Test from the Department of Education Central Office, through the Bureau of Human Resource and Organizational Development (BHROD).
2. DepEd RO VII, through the Quality Assurance Division (QAD), is currently conducting the segregation of the CORs by Schools Division.
3. The CORs shall be sent via courier service to the Schools Divisions next week, November 16-20, 2020.
4. The Schools Division Offices through the Heads of Personnel Section, are directed to distribute the said CORs to the test takers. They must release the CORs to the test takers themselves by requiring them to show their IDs. If a taker or group of takers ask/s the School Heads (SHs) or Public Schools District Supervisors (PSDSs) to claim his/her/their COR/s, the authorized SHs or PSDSs must show authorization letter/s signed by the taker or group of takers.
5. The Division HRMOs must ensure careful recording of the release of each COR to the takers or their representative/s in a logbook.
6. The Division HRMOs, including the SHSs and PSDSs, who would be handling the CORs are reminded to guard the safety and security of the CORs, including the privacy of their content. They must make sure that the CORs are received by the owners. Be reminded that it is only the owners of the CORs who can view the content of their CORs.
7. Expenses on meals and snacks (lunch, AM and PM snacks) while the CORs are segregated by the QAD personnel on November 12-13, 2020, as well as the courier service fees will be charged against the excess funds of 2018 Principals' Test registration fees. All expenses incurred are subject to the usual accounting and auditing rules and regulations.
8. For more information, all concerned may contact the Regional Principals' Test Coordinator, Merden C. Largo-Bryant, using DepEd 7-QAD's telephone number (032) 231-1071.



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Department of Education
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Office of the Regional Director

9. Immediate and wide dissemination of this Memorandum is hereby desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director III
Office of the Regional Director

STJ/CAE/QAD/EBEJ/MLB



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