



Republic of the Philippines  
**Department of Education**  
Region VII – CENTRAL VISAYAS  
**SCHOOLS DIVISION OF BOHOL**

**Office of the Schools Division  
Superintendent**

September 15, 2020

**MEMORANDUM**

**TO:** Dr. Renato Calamba –PSDS, Bilar District  
Dr. Anecita Gemma Ladroma –PSDS, Catigbian District  
Mrs. Rosanna S. Dablo –PSDS, Loboc District  
Mrs. Martina Aguilar –PSDS, Maribojoc District  
Dr. Antonio Buaya –PSDS, Pilar District  
Mrs. Maria Lourdes Mendez- PSDS Ubay 1 District  
Mrs. Rosanna Dablo – PSDS Loboc District  
Mrs. Isidora Codilla – PSDS Jagna District  
Dr. Evelyn Codilla – PSDS Valencia District  
Dr. Felix Cosap – PSDS Calape District

**2020 KOICA WORLD FRIENDS KOREA (WFK) PROGRAM E-SITE ORIENTATION**

1. Attached is a letter from **KIM JAEKWANG**, Volunteer Program Coordinator of Korea International Cooperation Agency (KOICA) dated September 8, 2020, inviting the **Principal** or **representative** of the below-listed schools to participate in the **2020 KOICA World Friends Korea (WFK) Program E-Site Orientation on September 22, 2020 at 8:00 o'clock in the morning 'via Google Meet** (google link to follow).
2. The School Head of the following schools are requested to fill-out the attached **Reply Form** and send the accomplished form to email address: [koicaph@gmail.com](mailto:koicaph@gmail.com)
  - Bilar National High School
  - Catigbian National High School
  - Camayaan National High School
  - Busao National High School
  - Pilar Vocational High School
  - Tubigon West Central Elementary School
  - Ubay 1 Central Elementary School
  - Jagna Central Elementary School
  - Valencia Central Elementary School
  - Calape Central Elementary School
3. Please see attached communication for details.
4. Immediate dissemination of this Memorandum is enjoined.

  
**BIANITO A. DAGATAN EdD, CESO V**  
Schools Division Superintendent



0050 Lino Chatto Drive Barangay Cogon, Tagbilaran City, Bohol  
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550  
Telefax: (038) 501-7550 email add: [deped.bohol@deped.gov.ph](mailto:deped.bohol@deped.gov.ph)





Embassy of the Republic of Korea  
KOREA INTERNATIONAL COOPERATION AGENCY  
7<sup>th</sup> Floor, Del Rosario Law Centre, 21<sup>st</sup> Drive cor. 20<sup>th</sup> Drive, Bonifacio Global City, Taguig 1630  
Tel.: (632) 8403-9780 Fax: (632) 8659-6955

## REPLY FORM

- YES, I am attending.  
 NO, I am unable to attend but I will send a representative.

*Please indicate the details of the representative:*

Name:
Designation:
Contact Number:
Email Address:
School:
District:



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Tel.: (632) 8403-9780 Fax: (632) 8659-6955

September 8, 2020

**MR. BIANITO A. DAGATAN**  
School Division Superintendent  
Department of Education- Division of Bohol  
Tagbilaran City, Bohol

*Dr. Rectification -  
- for appropriate  
action  
AS 9/8/20*

Dear **Mr. Dagatan**,

Greetings!

The Korea International Cooperation Agency (KOICA) is a government agency that implements the Official Development Assistance (ODA) of the Republic of Korea through grant aid programs. One of its objectives is to provide technical assistance and support through the dispatch of World Friends Korea (WFK) Volunteers mainly in priority geographic areas in the Philippines.

KOICA Philippine Office is deploying WFK Volunteers with expertise in the fields of Education, Health, Agriculture, Forestry and Fisheries, Industry and Energy, and Public Administration to various government offices and public schools around the country. It aims to enhance the current programs of the local institutions through technical manpower development and transfer of advanced technology. As KOICA strives to promote its mission in the Philippines, we are continuously seeking potential organizations that are in need and interested to be a recipient of the volunteer assistance.

In this regard, we would like to request your good office to invite the Principal or representative of (1) Bilar National High School, (2) Catigbian National High School, (3) Camayaan National High School, (4) Busao National High School, (5) Pilar Technical Vocational High School, and/or preferably the top five (5) public primary and secondary school/s with the highest enrollment rate from the province of Bohol, for an orientation to further discuss the WFK Program for an orientation to further discuss the WFK Program.

It will be held on **22 September 2020, Tuesday, via Google Meet (google link to follow)**. Orientation log in will start at 8:00 A.M. Attached is the tentative program of activities, for your reference.

One of our program officers will coordinate with your office for the confirmation of attendance. They can be contacted at (02) 8403-9780 / 0915-603-8576 and [koicaph@gmail.com](mailto:koicaph@gmail.com).

Yours sincerely,

**KIM JAEKWANG**  
Volunteer Program Coordinator

*Handwritten initials*

**RECEIVED**  
DATE 9/8/20  
TIME 11:25 AM  
SIGNATURE [Signature]





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Tel.: (632) 8403-9780 Fax: (632) 8659-6955

September 8, 2020

**MR. BIANITO A. DAGATAN**

School Division Superintendent  
Department of Education- Division of Bohol  
Iagbilaran City, Bohol

Dear **Mr. Dagatan**,

Greetings!

KOICA Philippine Office is planning to continue deploying WFK Volunteers with expertise in the fields of Education, Health, Agriculture, Forestry and Fisheries, Industry and Energy, and Public Administration to various government offices and public schools around the country in the succeeding years. It aims to enhance the current programs of the local institutions through technical manpower development and transfer of advanced technology. As KOICA strives to promote its mission in the Philippines, we are continuously seeking potential organizations that are in need and interested to be a recipient of the volunteer assistance.

In this regard, we would like to invite you or your representative for an online orientation to further discuss the WFK Program. It will be held on **22 September 2020, Tuesday, via Google Meet (google link to follow)**. Orientation log in will start at 8:00 A.M. Attached is the tentative program of activities, for your reference.

Once of our program officers will coordinate with your office for the confirmation of attendance. They can be contacted at (02) 8403-9780 / 0915-603-8576 and [koicaph@gmail.com](mailto:koicaph@gmail.com)

Yours sincerely,

**KIM JAEKWANG**

Volunteer Program Coordinator

## 2020 KOICA WFK PROGRAM E-SITE ORIENTATION

*For Central Visayas  
22 Sept 2020*

### PROGRAM OF ACTIVITIES

Time	Activity
08:00~08:30	Registration/ Meeting log in
08:30~09:10	<p><b>Opening Program</b>  <b>Introduction of Participants and Confirmation of Flow of Activity</b>  <i>Ms. Sheena Balinsoy, WFK Program Manager</i></p> <p><b>Welcome Message</b>  <i>Country Director Song Minhyeon, KOICA Philippine Office</i></p> <p><b>Message from PNVSCA</b>  <i>Executive Director Donald James Gawe</i></p>
09:10~09:40	<p><b>Video of KOICA Philippines and Presentation about the WFK Program</b>  <i>WFK Program Representative</i></p>
09:40-10:10	<p><b>Presentation of PNVSCA - Orientation of PNVSCA and its Programs</b>  <i>PNVSCA Representative</i></p>
10:10~10:30	<p><b>Presentation of the Best Practices of Volunteer Program and Host Organization</b>  <i>Local Partner Institution Representative</i></p>
10:30~11:10	<p><b>Discussion of Guidelines for Filling out the Request Form</b>  <i>Ms. Nessa Leilani Silit, WFK Assistant Program Manager</i></p>
11:10~11:50	<p><b>Open Forum</b>  <i>Moderator: Ms. Sheena Balinsoy, WFK Program Manager</i></p>
11:50~12:00	<p><b>Closing Remarks and Reminder of the One-on-One Consultation</b>  <i>Volunteer Program Coordinator</i></p>