Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division Superintendent

August 10, 2020

DIVISION MEMORANDUM
No. 343, s. 2020

AMMENDMENT TO DIVISION MEMORANDUM NO. 333, s. 2020
"GUIDELINES ON SWAPPING OF STATION/ SCHOOL ASSIGNMENT"

TO: *Assistant Schools Division Superintendents*
Chiefs- SGOD & CID
Education Program Supervisors
Public Schools District Supervisors/Acting PSDSs
Principals, School Heads/TICs of Public Elementary and Secondary Schools
All Others Concerned

1. This Office issued Division Memorandum No. 333, s. 2020 dated August 5, 2020 entitled ***"Guidelines on Swapping of Station/ Teacher Assignment".*** Paragraph 1.a of the Div. Memo states that *"the personnel concerned should have rendered at least three (3) years of service in the present station (DepEd Order No. 7, s. 2015), except for meritorious and humanitarian reasons".*

2. Due to some queries on the required number of years rendered by a teacher prior to his/her transfer, there is a need to harmonize the two DepEd Orders that concerns the teachers applying for transfer. Per DepEd Order No. 22, series 2013, a teacher needs to be 5 years prior to his transfer. However, in DepEd Order No. 7, series 2015 on hiring guidelines, it needs only 3 years. Since DepEd Order 7, series 2015 is the latest compared to DepEd Order 22, series 2015, this Office will follow the 3 years. The repealing clause of DepEd Order No. 7, s. 2015 is clear that any inconsistency, the previous issuances is either repealed, rescinded or modified. In this case, only this provision on number of years shall be modified from 5 years to 3 years. All other provisions for transfer, this Office will still follow DepEd Order No. 22, series 2013 and will still accept applicants for transfer even they are less than 3 years but shall only be accommodated if all those who meet the 3 years are accommodated.

3. Widest dissemination of and compliance with this Memorandum is desired.

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Schools Division Superintendent

SGOD/dvd

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