



Republic of the Philippines
Department of Education
Region VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM
No. 187 s, 2020

May 18, 2020

COMPLIANCE OF THE REQUIREMENTS FOR THE COVID HAZARD PAY

TO : ASDSs, Chief of CID & SGOD
: EPS, PSDSs Acting PSDSs
:
: Non-Teaching Personnel
: All Other Concerns

1. It has come to our attention that based on the actual requests received in this office for payment of Hazard Pay to personnel who opted to render services during the Enhanced Community Quarantine due to COVID-19 are without the approved Work-Week Plan and Accomplishment Report.
2. In this connection, all personnel who requested to avail of the special hazard pay and have submitted the accomplished Form 48 with corresponding accomplishment report without the approved workweek plan during the start of ECQ are advised to submit a self-certification stating therein the validity of claims for further assessment of our legal office whether legitimate and valid.
3. Submit your certification to the Office of the Curriculum and Implementation Division (CID) not later than May 20, 2020. Failure to submit the above-mentioned certification is an indication that one is no longer interested and such will be the basis of your name being excluded in the list.
4. In your certification please include the statement that you are willing to refund the amount should the Commission On Audit disallowed your claims.
5. Immediate and wide dissemination of this Memorandum is desired.


BIANITO A. DAGATAN EdD., CESO V
Schools Division Superintendent



0050 Lino Chatto Drive Barangay, Cogon, Tagbilaran City, Bohol
Tel Nos.: (038) 412-4938; (038) 411-2544 (038) 501-7550
Telefax: (038) 501-7550 email add: deped.bohol@deped.gov.ph

