



Republic of the Philippines  
Department of Education  
Region VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF BOHOL

Office of the Schools Division  
Superintendent

March 9, 2020

DIVISION MEMORANDUM  
No. 127, s.2020

**SUBMISSION OF UPDATED EMERGENCY SUPPLIES  
AND EQUIPMENT INVENTORY**

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS/ OIC-PSDs  
ELEMENTARY & SECONDARY PRINCIPALS/ SCHOOL HEADS  
DISTRICT DRRM FOCAL COORDINATORS/ SCHOOL DRRM COORDINATORS  
ALL OTHERS CONCERNED

1. Attached is the Regional Memorandum No. 0155, s. 2020 dated March 6, 2020 re: **Submission of Updated Emergency Supplies and Equipment Inventory** for the information and guidance of all concerned.
2. District consolidated report (in excel format) shall be sent to [phillip.vigonte@deped.gov.ph](mailto:phillip.vigonte@deped.gov.ph) on or before March 12, 2020 for SDO consolidation.
3. District DRRMCs who already submitted the said reports are no longer required to comply this memo.
4. For immediate dissemination and compliance.

  
BIANITO A. DAGATAN EdD, CESO V  
Schools Division Superintendent 



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Behold...  
**BOHOL**







Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

No. **0155**, s. 2020

SCEDD  
- For action  
AS 3/9/20

MAR 07 2020

**SUBMISSION OF UPDATED EMERGENCY SUPPLIES AND EQUIPMENT INVENTORY**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached herewith is the Unnumbered Memorandum from Disaster Risk Reduction and Management Service (DRRMS) and advisory regarding the **"Submission of Updated Emergency Supplies and Equipment Inventory"**, that the submission will be extended from February 28 to March 15, 2020.
2. Attached herewith is the checklist and updated template in the conduct of inventory for the region, division and school supplies and equipment.
3. The updated supplies and equipment inventory it should be in excel format. All data coming from the school it should be consolidated by the Division office and send through [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) and copy furnished Regional office through [ranloedar@gmail.com](mailto:ranloedar@gmail.com) on or before March 15, 2020.
4. Immediate and wide dissemination of this Memorandum is desired.

**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director III  
OIC-Regional Director

STJ/CAE/ESSD/TTP/rle



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**DISASTER RISK REDUCTION AND MANAGEMENT SERVICE**

Rm206MABINI BLDG., DEPED COMPLEX, MERALCO AVENUE, PASIG CITY

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Mobile Nos. +63908-2630382; +63915-5153138

Email address: drmo@deped.gov.ph




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**MEMORANDUM**

No: \_\_\_\_\_

**FOR** : **ALL REGIONAL DRRM COORDINATORS**  
**ALL DIVISION DRRM COORDINATORS**

**FROM** :   
**RONILDA R. CO**  
*Director IV*  
Disaster Risk Reduction and Management Service

**SUBJECT** : **SUBMISSION OF UPDATED EMERGENCY SUPPLIES AND EQUIPMENT INVENTORY**

**DATE** : 24 FEBRUARY 2020

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In relation to the office's efforts to increase disaster resilience and preparedness measures among DepEd learners and personnel, the Disaster Risk Reduction and Management Service (DRRMS) is requesting all Regions, Divisions, and Schools to submit the updated emergency supplies and equipment inventory, the division office will consolidate the submission of schools and submit to DRRMS Central Office on February 28, 2020 and copy furnished Regional office using the attached template.

For questions and clarifications, please contact Ms. Rona Mae G. De la Cruz at rona.delacruz005@deped.gov.ph, or (02) 637-4933 and (02) 636-4606 (telephone).

For your appropriate action.

Thank you



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**DISASTER RISK REDUCTION AND MANAGEMENT SERVICE**  
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27 February 2020

### ADVISORY

Please be informed that the deadline of submission of inventory of emergency supplies and equipment is extended until March 15, 2020. Regions, divisions and schools are advised to review their respective 2019 contingency plans to ensure there is no redundancy of efforts. The purpose of this endeavor is to determine level of preparedness and ascertain needs to achieve optimum level of school preparedness.

Kindly use the excel template and standard checklist hereto attached.

For inquiries, kindly reach Ms. Rona Mae G. De la Cruz of DRRMS through email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) or via landline 632-635-3764.

*Thank you and apologies for the inconvenience.*

  
Ronilda R. Co  
Director IV

Disaster Risk Reduction and Management Service